

MECHANIC TECHNICIAN IV

Definition

Under the direction of the Director of Transportation, the Mechanic Technician IV performs many skilled repairs to buses, trucks, and other motor driven equipment. May also oversee the tasks of Mechanic Technicians I, II and III in the absence of the Director of Transportation.

Essential Duties

1. Perform duties of the Mechanic Technician III position,
2. Monitor overall production of Mechanic Technicians as director by the Director of Transportation,
3. Oversee the duties of Mechanic Technician staff in the absence of the Director of Transportation (Not a Supervisor position),
4. May be required to work swing shift, 3:00 PM to 11:30 PM.

Qualifications

Knowledge of:

1. Methods, machinery, tools and equipment employed in the repair of automotive equipment, diesel and compressed natural gas equipment,
2. Basic computer skills,
3. Effective techniques of human resource management.

Ability to:

1. Be proficient in duties required of a Mechanic Technician III,
2. Make general repairs on vehicles,
3. Operate necessary repair and diagnostic equipment,
4. Keep and maintain records to substantiate work done and support decision-making,
5. Provide leadership in establishing and maintaining cooperative relationships among shop staff and to provide instructions in repairs and maintenance for all mechanic technicians.

Experience:

Five years of full-time experience as a Mechanic Technician III or equivalent in auto or diesel repairs.

Education:

High school diploma or equivalent.

License:

Valid Class A or B-P California Driver's License;

Valid Medical Certificate DL-51;

Optional: Special Bus Drivers Certificate

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tool, or controls; and talk or hear. The employee frequently is required to reach with hand and arms. The employee is occasionally required to sit. The employee must frequently lift up to 75 pounds and move tires, bus parts and chemical containers. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The employee is required to be able to hear conversations in quiet and noisy environments. Some driving is necessary.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical bus and equipment. The employee may frequently work with toxic or caustic chemicals such as petroleum products, degreasers, gases fumes, and sprays. The employee occasionally works in outside weather conditions and is

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occasionally exposed to fumes or airborne particles. The employee must be able to meet deadlines with severe time constraints. The noise level in the work environment is usually loud and occasionally very loud.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.