Winfield USD 465 Together We Can Make A Difference

Approval of College Credit for Licensure Renewal Appendix F

Teachers: This form is used for prior approval of college courses you plan to use for renewing your license. You do NOT need to get prior approval of courses you are taking to ADD an endorsement to your license or which are part of an advanced degree program.

When complete, please send to Curriculum Office. You will be notified **ONLY** if your request is denied. Should your course be denied, you may appeal that decision to the district Professional Learning Advisory Board. A copy of the approved form will be placed in your personnel file for use when renewing your license.

Name:		Building:
Teaching Assignment:		
Area(s) of Licensure: _		
Graduate Credit Hours for	or this Course:	Course Number:
Name of College/Univer	rsity:	
Please check items belo	ow that apply to this course:	
		School Improvement / NCA Goals
Other – please de	escribe the course and its appli	cation to your area of licensure and / or
professional prac		
Teacher Signature		Date
(Do n	ot write below this line – for	OFFICE USE ONLY)
	Approved for licensure rer Denied for licensure renew	
If denied, explanation:		
Mark Littell, Assistant Superintendent		Date