



Mary Catherine Harris School
 A School of Choice
 1307 Memorial Drive
 Bryan, TX 77802
 979-209-2812
 FAX 979-209-2867



STUDENT REQUEST FOR TRANSCRIPT(S) FORM

PAST STUDENTS

FAXED
 TRANSCRIPTS ARE
 NOT OFFICIAL

Starting September 1, 2014 All Transcripts will increase to \$5.00 per copy

* Please allow 2 business days for processing request*

* Transcripts will not be mailed out or picked up without payment*

After 30 days transcript will be shredded if not picked up

Date: _____

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Indicate MC Harris, GRAD, or ACE Building

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If you would like to authorize someone to pick up your transcript, please provide them with a written authorization including your name, date of birth, and signature. They will also need a valid picture ID.

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PREPARED BY: LERLEANE CLAY



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CURRENT STUDENT REQUEST FOR TRANSCRIPT(S) FORM

Starting September 1, 2014
\$2.00 per copy (Official & Unofficial)

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Current Student

Date: _____
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LAST FIRST MIDDLE

ID: # _____ Grade: _____

ADDRESS: _____ CITY: _____ ST: _____

PHONE: _____

WILL PICK UP: _____

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