

OPEN REGULAR SESSION

TIME: 4:00 p.m.

Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman William Miles, Ms. Margo Green-Gale, Mr. Warner Sumpter and Mr. Dan Kuebler; Superintendent, Dr. John B. Gaddis; Board Attorney Mr. Fulton Jeffers; Assistant Superintendent of Administration, Ms. Nancy Smoker, and Recording Secretary, Ms. Melissa Tilghman. Vice Chairman Wells was excused from the meeting. Supervisors, Staff, Media and Community members were present for the Open Regular meeting at 6:02 p.m.

Chairman Miles declared a quorum and called the meeting to order.

ADOPTION OF AGENDA

On the motion of Mr. Sumpter and a second Mr. Kuebler, the agenda was unanimously approved as presented. The motion carried unanimously.

CLOSED MEETING:

4:08 p.m. – Pursuant to Section 10-508 of the **Annotated Code of Maryland**

On the motion of Ms. Green-Gale and a second by Mr. Sumpter, the Board voted 3:0 unanimously to enter into a Closed Session at 4:08 p.m. for the following reasons:

- To discuss and review closed session minutes of August 19, 2014
- To discuss personnel matters - Section 10-508(a)(1)
- To consult with counsel to obtain legal advice Section - 10-508(a)(7)
- To perform administrative functions - Section 10-503

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

Mr. Daniel Long, accompanied by other members of the Manokin Presbyterian Church, presented a check in the amount of \$25,000 to the JM Tawes Career & Technology to contribute the expansion of computers and technology improvements to the Career & Technology Center.

2014 Culinary Boot Camp Participants.

Chairman Miles and Dr. Gaddis presented appreciation awards to the following individuals for their participation in the five day 2014 Culinary Boot Camp at the Worcester County Technical High School sponsored by the Maryland State Department of Education.

- Lisa Sheh (Manager, Washington Academy & High School)
- Gladys Evans (Manager, Woodson Elementary School)

- Mary Smith (Worker, Somerset Intermediate School).

Maintenance Custodial Recognition

Chairman Miles and Dr. Gaddis presented appreciation awards to the following custodians for their hard work and diligent efforts, working around the renovation projects in the schools, to make sure that the Somerset County Public Schools system would be ready for their Opening Day on August 25, 2014:

- Cynthia Anderson, Clark Bell, Ronald Campbell, Charmaine Collins, Darius Dennis, Stanley Horner, Kirk Jackson, Donte Johnson, Roy Kelly, Rob McCready, Bernice Pittman, Ernest Tilghman, Delontae Ward, and Michael Whittington.

Discipline Committee Member Recognitions

Chairman Miles and Dr. Gaddis presented awards to the following members of the Discipline Committee. This committee consisted of Somerset County Public Schools staff, parents, and community members and was developed to help the school administrators create a consistency of discipline and student achievement procedures throughout the school system:

Chris Bozick	TLC	Amy Heger	WAHS Teacher
Tracie Bartemy	Supervisor of Elementary Ed., Early Childhood	Lynette Johnson	Supervisor of Special Ed.
Billie Jo Chandler	CAHS Parent	William Johnson	SPA Principal
James Conrow	CAHS Principal	Linda Kinhart	WES Teacher
Tracey Cottman	Supervisor of Secondary Student Services	Elizabeth Marshall	SIS Vice Principal
Vestina Davis	WAHS Teacher	Renee McLaughlin	Supervisor of Elementary Student Services
Dave Elebash	JMT Principal	Kathy Reynolds	GES Sp Ed Teacher
Ted Gibson	DIS Principal	Erin Robinson	Psychologist
Arlene Ginn	WAHS Teacher	Monique Ward	SIS Vice Principal
Jeff Hale	JMT Comprehensive Teacher	Dawn White	GES Paraprofessional
Sidney Hankerson	WAHS Principal	Scott Zink	PAES Parent

Open Regular Session Minutes

On the motion of Mr. Kuebler and a second by Mr. Sumpter the August 6, 2014 Open Work Session minutes and the August 19, 2014 Regular meeting minutes were tabled until the October 21, 2014 Board meeting.

Announcement of Closed Meeting:

Chairman Miles announced that the Somerset County Board of Education met in a Closed Session on September 16, 2014 pursuant to Section 10-508(a) and Section 10-503 of the *Maryland Annotated* for the following reasons:

- To review and discuss the closed session minutes of August 19, 2014

- To discuss personnel matters - Section 10-508(a)(1)
- To consult with counsel to obtain legal advice Section - 10-508(a)(7)
- To perform administrative functions - Section 10-503

Student Activities' Reports

Mr. Ford, Crisfield Academy & High School student representative reported on the highlights of the schools on the southern end of the county. Mr. Benton, Washington Academy & High School Representative was excused to participate in a golf match. His report was presented by Mr. Dave Elebash, J MT Career & Technology Education Center's Principal.

UNFINISHED BUSINESS

Administrative Operations

Policy #600-03, Student Health and Wellness Services, Policy 600-15, Alcohol and Drug Abuse, and Policy 700-59, Compensatory Time

On the motion of Mr. Kuebler and a second by Mr. Sumpter the Board voted to approve the Second and Final Reader of Policy 600-03, Student Health and Wellness Services. The motion carried 3:0 and the policy was adopted.

Policy #600-3.2, Nutrition, Policy #600-33., Student Wellness, and Policy #600-26, Sale of Competitive Foods

On the motion of Mr. Kuebler and a second by Mr. Sumpter the Board voted to delete Policy, #600-3.2, Nutrition, Policy #600-33, Student Wellness, and Policy #600-26, Sale of Competitive Foods. These policies have been revised and combined into Policy #600-3, Student Health and Wellness Services. The motion carried 3:0 and the policies were deleted.

NEW BUSINESS

Curriculum & Instruction

2014 Elementary Summer School

Ms. Tracie Bartemy and Ms. Tracey Schneider presented highlights of the 2014 Elementary Summer School program. The program lasted for nineteen days and regularly served approximately ninety-seven students with an 81% attendance rate. All students showed a significant achievement gain in Math and Reading. Dr. Gaddis reported that data collected shows that the extended summer school program works. The Board requested follow up data of those students attending the program and asked that the program be advertised earlier next year to ensure that all students in need of additional intervention beyond school have the opportunity to attend.

2014 Secondary Summer School

Mr. Elebash, presented highlights from the 2014 Secondary Summer School programs. The Summer programs included Math and Language Intervention for grades 6 -8 and Credit Recovery courses for grades 9 – 12. Mr. Elebash stated that a plan was being developed to help students achieve during the regular academic school year and that social promotions and incentives would be used next year in order to get more students involved in the summer programs available. Mr. Sumpter suggested that school counselors contact parents of students exhibiting the need of summer school services and inform them of summer programs that will be offered.

Green Engineers Club

Ms. Brandy Brady, Somerset Intermediate School Principal, and Ms. Pam South, SIS Media Specialist, reported on the Green Engineers Afterschool Club. The Green Engineers are one of many groups, nationwide, participating in the SeaPerch Program. The SeaPerch Program is STEM initiative sponsored by the Office of Naval Research. Grant funding covered the cost of supplies and materials which allowed students to construct an underwater robot. Ms. South reported that staff from Wallops Island provide professional development to SCPS staff on STEM projects. The Board encouraged Ms. Brady and Ms. South to seek needed funding from local organizations, such as, the Elks and the American Legion Posts.

Monthly Finance Report

August 2014 Budget Expenditures

Ms. Smoker presented the FY2014 August expenditures report. She reported that expenditures in the Maintenance of Plant line item include aging schools costs and expected school security rebates. Mr. Kuebler requested that current school security issues be addressed. Dr. Gaddis reported that additional cameras were still on the purchasing list. Ms. Smoker informed the Board that Mr. Ron, Hickman, TGM Auditor, would be reporting at the next Board meeting.

On the motion of Mr. Kuebler and a second by Ms. Green-Gale, the Board voted to approve the August 2014 expenditures report. The motion carried 3:0 and the expenditures were approved. Vice Chairman Wells was not present to vote.

Food Service Report

Ms. Wendy Harrison, Chief Finance Officer, reported that the FY2014 Food Service budget has a predicted deficit \$67,636. She informed the Board that she would be collecting breakfast and lunch participation data and would be seeking the Board's approval of the FY2015 Food Service Budget at the October Board meeting.

FY2016 Proposed Capital Improvements

Ms. Daniele Haley, Supervisor of Facilities presented the FY2016 Proposed Capital Improvement Summary Plan for the Board’s review. This plan includes the Greenwood Elementary School HVAC Replacement, the Princess Anne Elementary School Roof Replacement, and the Crisfield Academy & High School Head Start Renovation Project (pending County decision.). A feasibility study is in progress for the renovation of the JM Tawes Career & Technology Center with an expected completion date of November 2014. A request for approval of the construction of the Tawes building will not be submitted until next year.

On the motion of Mr. Kuebler and a second by Ms. Green-Gale the Board voted to approve Ms. Haley’s request to submit the proposed FY2016 Capital Improvement Plan into the Public School Construction Program for review.

HUMAN RESOURCES

The Human Resources report was presented to the Board for informational purposes. There were no certificated staff hired, and the report did not require a vote from the Board.

Classified

New Hires:

Joseph Chelton	Central Office – Network Technician
Jeffrey Smith	Central Office – Senior Accountant
Robin Henderson	Greenwood Elementary – Paraprofessional (contractual)
Terri Milbourne	Greenwood Elementary – One on One (contractual)
Amy Carpenter	Woodson Elementary School – Occupational Therapist (contractual/system-wide)
Chelsea Massey	Princess Anne Elementary School – Paraprofessional (contractual)
Marquita Waters	Washington Academy & High School - Paraprofessional

Promotions:

Teresa West	Marion/Somerset Promise Academy – Adult Ed/GED Coordinator (Contractual) – Central Office – Grants Generalist
Diane Ballard	Washington Academy & High School – Paraprofessional to Washington Academy & High School – School Administrative Associate

Transfers:

Ronnie Knox	Princess Anne Elementary/Woodson – Custodian to WAHS Custodian
Ralph Taylor	WAHS – Custodian – Princess Anne/Woodson Elementary Schools

SUPERINTENDENT AND BOARD MEMBERS' COMMENTS

Ms. Greene-Gale, Mr. Kuebler and Mr. Sumpter thanked the staff for providing the Board with positive highlights of programs supporting academic progress of the students within the Somerset County Public School system and thanked the community for their attendance.

Mr. Sumpter also thanked those students and staff who representing the Somerset County Public School system by showing support for the Living American Flag Event at Fort McHenry's National Monument in Baltimore. This event celebrated the bicentennial of "The Star Spangled American Flag". Over six thousand students participated in the event.

Mr. Sumpter also expressed his appreciation and gratitude to all the businesses involved in supporting the students who participated in the Workforce Development Program this summer. This program is coordinated by Mr. Conal Turner, the Workforce Development Supervisor.

Mr. Kuebler thanked the Manokin Presbyterian Church for their donation to the J.M. Tawes Technology & Career Center.

Chairman Miles recognized the new Student Board Representative and also thanked the Presbyterian Church Members for their donation. He encouraged other institutions and organizations to do the same. Chairman Miles stated that he was astounded with the work of the Green Engineering students and requested that his remaining stipend be donated to the Green Engineering Club's SeaPerch Program. He also thanked the Human Resources Department for all their hard work in filling such crucial positions.

ANNOUNCEMENT

Chairman Miles announced that the Board will convene in an Open Regular Meeting on Tuesday, October 21, 2014 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 10-508(a) of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public schools website.

ADJOURNMENT

On the motion of Mr. Kuebler and a second by Mr. Sumpter, Board voted unanimously to adjourn the meeting at 8:05 p.m.

Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary