TM-9 BANK RECONCILIATION FORM

The bank says you have $ 668.45 in your checking account as of the cut off date. There is no interest earned or service charges. You have two outstanding checks (#109 and #111) and one deposit on 5/28 not credited. Use the form below to figure out if your earning balance is correct.

CUT HERE — CUT HERE

LIST CHECKS WRITTEN BUT NOT YET PAID BY BANK		
CHECK NO.	AMOUNT	

TOTAL CHECKS OUTSTANDING

TO RECONCILE BALANCE AS SHOWN ON STATEMENT			
ENTER BALANCE SHOWN ON STATEMENT			
LESS: OUTSTANDING CHECKS			
TOTAL			
PLUS: LATE DEPOSITS			
ADJUSTED BANK BALANCE			*
ENTER CHECKBOOK BALANCE			
LESS: SERVICE CHARGES AND/OR OTHER MISC. CHARGES			
REVISED CHECKBOOK BALANCE			*

*THESE SHOULD AGREE

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