

**Somerset County Public Schools
Administrative Procedure
Policy # 500-32**

**SOMERSET COUNTY PUBLIC SCHOOLS
COMMITTEE PROMOTION/RETENTION RECOMMENDATION FORM
ELEMENTARY**

Pupil's Name _____ Date _____

Parent's/Guardian's Name _____

Number of Days Student was Present _____ Absent _____

Special Education Status _____

Has Student been retained in previous years? Yes No Which grade/s? _____

Identify Specific Reasons For Non-Promotion:

Indicate How Non-Promotion May Help This Student:

Recommendation By The Committee:

Student is to be PROMOTED _____

Student is to be RETAINED _____

Other _____

Parent agrees with the decision _____

Parent disagrees with the decision _____

PRINCIPAL'S SIGNATURE DATE

**Somerset County Public Schools
Administrative Procedure
Policy # 500-32**

**SOMERSET COUNTY PUBLIC SCHOOLS
COMMITTEE PROMOTION/RETENTION RECOMMENDATION FORM
MIDDLE SCHOOL**

Pupil's Name _____ Date _____

Parent's/Guardian's Name _____

Days Present _____ Absent _____ Identified as a Maryland's Tomorrow Student Yes No

Special Education Status(Intensity) _____

Has Student been retained in previous years? Yes No Which grade/s? _____

Identify Specific Reasons For Non-Promotion:

Indicate How Non-Promotion May Help This Student:

Recommendation By The Committee:

Student is to be PROMOTED _____

Student is to be RETAINED _____

Satisfactory completion of Summer School is required for promotion _____

Other _____

Parent agrees with the decision _____

Parent disagrees with the decision _____

PRINCIPAL'S SIGNATURE DATE

**Somerset County Public Schools
Administrative Procedure
Policy # 500-32**

**SOMERSET COUNTY PUBLIC SCHOOLS
(Promotion - Retention)
MANAGEMENT PLAN**

Pupil's Name _____ Date _____

Parent's/Guardian's Name _____

Days Present _____ Absent _____ Identified as a Maryland=s Tomorrow Student Yes No

Special Ed. Status(Intensity) _____ Receiving Title I Services- Yes No

Has Student been retained in previous years? Yes No Which grade/s? _____

What Will Be Done?	Person Responsible	Results

Student's Signature

Parent's Signature

Grade Team Leader's Signature

Principal's Signature

Guidance Counselor's Signature