



General CYC Class Policies

Revised 01/2014

We desire to serve as many youth as possible at CYC. Sometimes the number of students must be limited to maintain quality instruction. Space is often limited due to high demand for programs and CYC uses the following rules to help regulate its classes fairly and efficiently.

ENROLLMENT

- Members may enroll in multiple classes, and must adhere to the attendance policies as described.
- Members may only participate in their enrolled classes.

PUNCTUALITY AND TARDINESS

- We ask that all students arrive at least 5 minutes prior to their class start time due to heavy traffic at the front desk for check in. Please make sure your child states their full first and last name upon entrance.
- If your child is late and has not given prior notification to the coach, they may be unable to participate in class as it is very disruptive to have students entering class late. (See individual program policies regarding tardiness.)

ABSENCES

- Members will be dropped from a particular class if they miss more than one specific class in a calendar month.
- If your child is leaving for an extended period (vacation or medical reasons) and you notify CYC beforehand you will have the option to withdrawal your child from their class and cancel the membership or have your spot in the class reserved until you return. ***If you choose to have your spot reserved you will be responsible for all CYC membership fees during the duration of your absence.***
- If a member is dropped from a class by CYC Staff due to the above policy, they can only be added back into the class when space is available and on a first come first serve basis.
- Excusing missed classes is not required.

ATTIRE

- Proper attire varies for each program. In general, all clothing worn in any activity should be clean. No jeans, jean shorts, or any other item with buttons, rivets, buckles, zippers or any sharp objects that may damage equipment, other members or mats are allowed in class.
- Jewelry of any kind should be removed before class.
- Hair must be pulled back and away from the face.
- Some programs have special uniform requirements; please see class-specific rules for further information. These are available in the main office.

Please note: CYC is not responsible for any lost or stolen objects. Please do not bring valuables to the center.

MEMBERSHIP

- Members may participate in many different programs while at the center. For this reason we are unable to automatically cancel memberships. If for any reason you choose to discontinue classes at CYC, you are responsible for canceling your membership. Please submit your cancellation in writing prior to the last day of the month. Any past due amount will need to be paid before cancellation.

Parents, please remember that only class members and CYC staff may enter class (mat areas). We request that all spectators please remain seated in bleachers while observing classes. Please be timely in dropping off and picking up your child. Your child should not be waiting unattended for more than 15 minutes. Please see our drop-off, pick-up, parking diagram for proper procedures.



CYC Rules

- All members and guests must check IN and OUT of the facility at designated stations.
- Members must use the gated passage when transferring between buildings.
- ONLY athletes, staff and volunteers are allowed in training areas.
- Athletes are not allowed in training areas without a CYC approved coach, staff member or volunteer.
- Cell phones are not permitted in CYC except for the main gymnasiums of Building 1 and Building 2.
- Do not disturb athletes or coaches during training.
- Shoes must be worn in all areas of CYC unless permitted for training area.
- Hoods, hats, headwear and sagging clothes are prohibited.
- Horseplay, running and fighting are prohibited.
- Profane or abusive language is prohibited.
- Gang attire, paraphernalia or identification are prohibited.
- Smoking, alcohol and drugs of any kind are prohibited.
- Weapons of any kind are prohibited.
- No photography/videography without expressed consent of CYC Management.
- CYC is not a drop-in daycare; students must be participating in one of the athletic classes or working on academics during their time at the center.
- Clean up after yourself (especially after eating or drinking). Use trash and recycle receptacles appropriately.
- Respect this facility, its staff and volunteers, and it will serve you well.

WINNING STARTS WITH
DISCIPLINE....DEDICATION....DESIRE
&
CYC IS THE PLACE TO BE FOR KIDS
Thank you,
CYC Management