



UNADOPTED MINUTES
HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING

September 11, 2012

BOARD MEMBERS
PRESENT:

Susan Henry
Dr. Duane Dishno
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS
ABSENT:

Bonnie Castrey

ADMINISTRATIVE
PERSONNEL PRESENT:

Dr. Gregory Plutko, Superintendent
Dr. Donald Austin, Assistant Superintendent,
Educational Services
Dr. Carolee Ogata, Assistant Superintendent,
Human Resources
Carrie Delgado, Assistant Superintendent,
Business Services
Carole Thomas, Executive Assistant

ADMINISTRATIVE
PERSONNEL ABSENT:

None

PLACE AND DATE OF
MEETING:

District Office
September 11, 2012

CALL TO ORDER: The meeting was called to order at 6:30 p.m. by the Board President, Dr. Simons.

CLOSED SESSION: The Board recessed to Closed Session at 6:31 p.m. to consider Negotiations - Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts - Government Code section 54957.6. Present were Dr. Greg Plutko, Dr. Don Austin, Dr. Carolee Ogata and Ms Carrie Delgado; Public Employee Appointment/ Assignment/ Reassignment/ Discipline/Dismissal/ Release - Government Code section 54957 and Education Code sections 44896 and 44951; and Pending Litigation - Personnel/Community - Government Code section 54956.9.

CALL BACK TO ORDER: The meeting was called back to order by Dr. Simons at

7:38 p.m. He announced that the Board had met in closed session to discuss the preceding items but there was nothing to report out. He explained that Ms Castrey was absent because she was in Australia.

PLEDGE OF ALLEGIANCE: (II)

Dr. Simons welcomed the Color Guard from Boy Scout Troop 412, with students attending schools in our district, who presented the colors and led the Pledge of Allegiance. Dr. Simons thanked the troop and said he would welcome them again in the future.

APPROVAL OF MINUTES: (III-A)

It was moved by Mrs. Iverson, seconded by Dr. Dishno, to approve the minutes of the regular Board Meeting held August 14, 2012.

Motion carried 3-0.

Ms Castrey was absent.

Mrs. Henry abstained due to her absence.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S
REPORT: (III-C)

Dr. Plutko thanked and congratulated staff for an outstanding start to the school year. He reported that enrollment is relatively flat - it has not gone down.

School Services of California has released data pertaining to our district. This enrollment data vs. ADA data covers high school districts across California where ADA is about 93%. Huntington Beach Union High School District is just below 97%. This really speaks well as to where we are as a district. These numbers are higher than most elementary districts, which is unusual. They reflect that our work is engaging and students feel connected to school. Dr. Plutko stated that our parents should be very proud of their students.

Dr. Plutko asked Ms Jeanette Ullrich, Chief Business Official, to present a report on the district's fiscal standing. Ms Ullrich presented an update on the district's financial status prior to the Board taking action on certifying the 2011-12 Unaudited Actuals Financial Reports. Ms Ullrich commented that the general fund ending balance had increased, in the amount of \$5,658,148 from that estimated at the time of the 2012-13 budget adoption in June, but that it was one-time in nature; allowing the district to offset its 2011-12 structural deficit (deficit spending); and is appropriated for anticipated expenditures in 2012-13. Ms Ullrich also presented updated multi-year projection scenarios depicting both the passage and failure of the governor's November

tax initiative and its effect on the unrestricted general fund balance.

Dr. Plutko extended thanks to the Business Division for building a budget and financial planning calendar, which will be published on the district website.

Dr. Plutko reported that Dr. Mayhugh is working on the next step of the Strategic Plan and it is hoped to make a video of it.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-D)

Brian Reams, newly appointed Student Representative to the Board from Edison High School, was introduced by Dr. Don Austin. Student representatives from each school site were also introduced as follows and presented reports on their campus activities:

Claire Gruber, Ocean View High School

Camille Sakamoto, Valley Vista High School

Kellie Toyofuku, Marina High School

Andrew Quinones, Community Day School

The following students were absent:

Kimberly Pham, Westminster High School

Ashlynn Gibson, Huntington Beach High School

Bryan Nguyen, Fountain Valley High School

STAFF
PRESENTATION -
OVHS: (III-E)

Dan Bryan, Principal of Ocean View High School gave a presentation to the Board on Assessment Data and Ocean View High School's plan to improve college and career readiness data.

PRESENTATION -
PERSONNEL
COMMISSION
ANNUAL REPORT:

Ms Betty Dabney, chairperson of the Personnel Commission, presented highlights of the annual Personnel Commission Report 2011-2012.

(III-F)

STAFF
PRESENTATION -
EDUCATIONAL
SERVICES: (III-G)

Dr. Don Austin, Assistant Superintendent of Educational Services gave a presentation to the Board on district-wide assessment data.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-H)

Christiane Garisek, CSEA President, recognized those men and women of district staff who have served our country in uniform. She introduced Staff Sargent Devonnie Aguilar, a Food Service Assistant in the Huntington Beach Cafeteria, who was being deployed to Afghanistan. Dr. Plutko presented Ms Aguilar with a United States Flag on the understanding that she would return safely with the flag.

Rosie Geck, staff member, spoke about the Seal of Biliteracy.

Ian Collins, community and staff member, thanked the Board for the experience of working at various sites.

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the Consent Calendar as presented, with the exception of item IV-O, Beverage Contract - Pepsico, Inc., Bottling Group LLP, which was pulled.

Motion unanimously carried

4-0.

Ms Castrey was absent.

PURCHASE ORDERS: (IV-A) Purchase orders in the amount of \$2,625,636.24 were approved as presented.

PERSONNEL REPORT: (IV-B) Approval was granted for the Personnel Report No.5 as presented. Chris Herzfeld, Principal of Fountain Valley High School, introduced a new member of his team, Jessie Marion, Assistant Principal.

PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C) Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS: (IV-D) Approval was granted for the field trips as presented.

CONTRACTS AND CONSULTING AGREEMENTS: (IV-E) The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

WOCCSE: (IV-F)

ACCEPTANCE OF FUNDS - INDIAN EDUCATION GRANT: (IV-G) Approval was granted to accept funds from the U.S. Department of Education for Indian Education grant funding in the amount of \$237,479 for the 2012-2013 school year. No matching funds were

required. Authorization to expend funds upon receipt was granted.

ACCEPTANCE OF
GRANT FUNDING -
WORKFORCE
INVESTMENT ACT
(WIA) - ADULT
SCHOOL: (IV-H)

Approval was granted to accept the grant funding of \$1,118,581 from the California State Department of Education for the Workforce Investment Act (WIA), Title II, Adult Education and Family Literacy Act for the 2012-2013 fiscal year. This funding will be used to continue the Adult Basic Education, Adult Secondary Education, English-as-a-Second Language and EL Civics programs, as well as courses for adult learners wishing to obtain a General Educational Development (GED) certificate. Authorization to expend funds upon receipt was granted.

ACCEPTANCE OF
FUNDS - ORANGE
COUNTY UNITED WAY
DESTINATION
GRADUATION
INITIATIVE: (IV-I)

Approval was granted to accept funds from the Orange County United Way Destination Graduation Initiative for the 2012-2013 school year in the amount of \$8,915. Funds will be used to support the AVID programs at Huntington Beach and Westminster high schools. No district matching funds are required. Authorization to expend funds upon receipt was granted.

CROP INTERAGENCY
AGREEMENT AND
CLASSES FOR
2012-2013: (IV-J)

Approval was granted for the Interagency Agreement (No. 1739) with Coastline Regional Occupational Program (CROP) for the purpose of providing instruction in designated occupational programs and classes using district facilities and staff during the 2012-2013 school year.

MEMORANDUM OF
UNDERSTANDING
WITH ORANGE
COUNTY
SUPERINTENDENT
OF SCHOOLS FOR

Approval was granted for the Memorandum of Understanding with the Orange County Superintendent of Schools to provide special education programs during the 2012-2013 school year for eligible district pupils with exceptional needs requiring intensive educational services. Students will be referred for services operated by

SPECIAL EDUCATION PROGRAMS: (IV-K) OCDE by their Individualized Education Program (IEP) teams. The Special Education Local Plan area (SELPA) and/or the district agree to pay the average cost per pupil enrolled based on designated expenditure categories.

COOPERATIVE AGREEMENT - DEPARTMENT OF REHABILITATION AND TRANSITION PARTNERSHIP PROGRAM: (IV-L) Approval was granted to continue the Cooperative Agreement with the California Department of Rehabilitation for the Transition Partnership Program for the three-year period beginning July 1, 2012 through June 30, 2014. The total program cost of \$918,706 per year is based on the district's share of certified expenditure of \$239,374 and the Department of Rehabilitation total share of \$679,332. The Department of Rehabilitation program cost is \$329,879 and the total payment to the Cooperative Agency is \$349,453. The amendment includes the term July 1, 2011 through June 30, 2014.

NEW BASIC TEXTBOOK ADOPTION - (IV-M) Approval was granted to commence the adoption of the new basic textbooks (First List) for the 2012-2013 school year according to district policy.

FIRST LIST: (IV-M)

CONTRACT CHANGE NOTICES: (IV-N) Approval was granted for the change notices to the contracts as presented which were previously awarded.

BEVERAGE CONTRACT - PEPSICO, INC. BOTTLING GROUP LLC: (IV-O) Pulled.

SALE OF SURPLUS
DISTRICT
EQUIPMENT:

Approval was granted to dispose of the listed surplus/obsolete district equipment by public auction through Inter Schola, 1004 O'Reilly Avenue, Third Floor, San Francisco, CA 94129.

(IV-P)

JULY 2012

DISBURSEMENTS: (IV-month of July 2012 was presented.

Q)

A recap of the payments processed during the

RESOLUTION -
INCREASING NET
2012-13 BEGINNING
FUND BALANCE,
EXPENDITURES &
RESERVES FOR FINAL
UNAUDITED ACTUALS
REPORTING:

Approval was granted to adopt a resolution increasing 2012-13 Beginning Fund Balance, Expenditures and Reserves by the net amount of \$5,263,850 for the fiscal year 2012-13 as a result of final unaudited actual reporting.

(IV-R)

RESOLUTION

AYES:
SIMONS

DISHNO, IVERSON, HENRY,

NO. 14:

NOES: NONE

ABSENT: CASTREY

Resolution adopted 4-0

GANN RESOLUTION:

(IV-S)

Approval was granted to adopt the resolution establishing the GANN Amendment Appropriations Limit for 2011-12 and

2012-13.

RESOLUTION

AYES:
SIMONS

DISHNO, IVERSON, HENRY,

NO. 15:

NOES: NONE

ABSENT: CASTREY

Resolution adopted 4-0

SCHOOL DISTRICT
CERTIFICATION
2011-2012
UNAUDITED ACTUAL
FINANCIAL REPORT:
(V-A)

It was moved by Dr. Dishno, seconded by Mrs. Henry, to approve the 2011-12 Unaudited Actual Financial Report as presented, pursuant to Education Code section 42100. This school district elects to use the single budget adoption cycle for the 2012-13 budget year, pursuant to Education Code section 42127(i).

Motion carried 4-0.

Ms Castrey was absent.

MANDATE BLOCK
GRANT (MBG) LETTER
OF INTENT TO
PARTICIPATE AND
APPLICATION: (V-B)

Senate Bill 1016, Section 71, (Chapter 38, Statutes of 2012) established a new Mandate Block Grant (MBG) program to commence with fiscal year 2012-13. The MBG is available to school districts, county offices of education and charter schools that elect to participate. It was moved by Mrs. Henry, seconded by Dr. Simons, to approve submittal of the letter of intent and application for the 2012-13 fiscal year.

Motion carried 4-0.

Ms Castrey was
absent.

PROFESSIONAL
GROWTH AWARDS:
(VI-A)

It was moved by Dr. Dishno, seconded by Mrs. Iverson, to approve the award of \$750 to classified employees who earned ten approved growth points in accordance with article 12.11 of the CSEA contract.

Motion carried 4-0.

Ms Castrey was
absent.

BOARD POLICY:
(VII-A)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 5126 - Students

Awards for Achievement

Motion carried 4-0.

Ms Castrey was
absent.

BOARD POLICY:
(VII-B)

It was moved by Dr. Dishno, seconded by Mrs. Henry, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 5127 - Students

Graduation Procedures and Ceremonies

Motion carried 4-0.

Ms Castrey was
absent.

NEW BUSINESS:
(VIII)

Dr. Simons announced that the Board had completed a very favorable evaluation of the Superintendent, and directed Dr. Plutko to work with staff to develop an extension of his contract, terms and conditions to be discussed for approval at the next meeting.

Dr. Simons asked trustees to recommend names for the Nominating Committee for School District Organization.

ANY OTHER PUBLIC Steve Mason, parent, commented on College
COMMUNICATION TO Readiness.
THE BOARD: (IX)

ADJOURNMENT: The meeting was adjourned at 9:07 p.m.

Clerk

Secretary