

ADDENDUM # 1

TO: All Prospective Bidders
FROM: Leigh Hansen
DATE: March 11, 2014
SUBJECT: Addendum No. 1 to Proposal Documents for RFP for Moving Services, WSH14-02A

You are instructed to read and to note the following described changes, corrections, clarifications, omissions, deletions, additions, approvals and statements pertinent to the Request for Proposals.

The Addendum #1 is a part of the Request for Proposals and shall govern in the performance of the work.

The following chart addresses the described changes, corrections, clarifications, omissions, deletions, additions, approvals and statements pertinent to the Request for Bids.

Question	Please note the following edit, clarification, or response to potential bidders question.
I was wondering if you have any samples of the Required Bid Forms that you can send me?	No, we do not have samples of these forms.
Is there a way that we can have the Venders meet with you to go over the contract?	Contract forms are not required with the submission of the bid. The Contractor selected will be afforded the opportunity to ask questions about the Contract and Contract forms after the Governing Board awards the bid. However, the Contractor must submit all the Required Bid Forms with their bid.
I have a question regarding the Quotation Sheet. What do we do with all of the blank spaces that are on the form? Are we to fill in anything and if so, what quantity do you want or do you want an hourly rate?	The district filled in quantities where quantities were known. Use ONLY these line items to calculate your bid price. Other items that interest the district are listed but not quantified. Please indicate your price for these items, but do not calculate these line items in your bid price. Do not indicate quantity for the items the district left blank. Indicate your time and materials rate for these items. Again – do not calculate these items in your bid price.

Receipt of this Addendum is to be acknowledged by signing below and submitting this form with the Company's Bid.

Submitted by:

Leigh Hansen
 Name of District Representative

Submitted by:

 Name of Bidder

 Signature

Date: _____

CC: Bidders of Record