



# Fountain Valley School District

## **CLASSIFIED EMPLOYEE RESIGNATION FORM**

*Reason for Resignation (check one)*

☐ **RESIGNATION**

☐ **RETIREMENT**

Employee Name: \_\_\_\_\_ Employee # \_\_\_\_\_

Current Position: \_\_\_\_\_

Current Location: \_\_\_\_\_

Last Day of Work: \_\_\_\_\_

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Assistant Superintendent, Personnel

\_\_\_\_\_  
Date

**Distribution:**

Personnel

Payroll/Insurance

Employee