

**SOMERSET COUNTY BOARD OF EDUCATION  
NOTICE OF PUBLIC MEETING**

**March 17, 2015**

**4:00 p.m.**

**AGENDA**

*Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.*

1. Convene in a Regular Open Session – 4:00 p.m.
2. Call to Order ..... Chairman Sumpter
3. Roll Call ..... Miss Tilghman
4. Declaration of a Quorum..... Chairman Sumpter
5. Adoption of Agenda ..... Chairman Sumpter
6. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the **Maryland Annotated Code**:
  - a. To review and approve the closed minutes of February 19, 2015
  - b. To perform administrative functions
  - c. To discuss personnel matters – Section 3-305(b)(1)
  - d. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
7. **Reconvene in Regular Open Session – 6:00 p.m.**
8. Pledge of Allegiance ..... Chairman Sumpter
9. Public Participation ..... Chairman Sumpter
  - a. Student/Staff/Citizens Recognition
    - Early Childhood Education/Judy Center Recognitions
10. **Students’ Activities Reports** .....Mr. Ford (CAHS)  
Mr. Benton (WAHS)

**Action/Discussion/Informational Items (A/D/I)**

11. Approval of Minutes (**A**) ..... Chairman Sumpter
  - a. February 11, 2015 - Open Work Session

- b. February 19, 2015 - Open Abbreviated Session

**12. Announcement of Closed Session Meeting**

- a. To review and approve the closed minutes of February 19, 2015
- b. To perform administrative functions
- c. To discuss personnel matters – Section 3-305(b)(1)
- d. To consult with counsel to obtain legal advice – Section 3-305 (b)(7)
- e. To discuss school security – Section 3-305 (b)(10)

**13. OLD BUSINESS**

**A. Administrative Functions (A)(Second Reader) ..... Ms. Smoker**

- 1. 400-01 Facilities Development Goals
- 2. 400-02 Evaluation of Facilities Planning & Development
- 3. 400-03 Facilities Planning (Deleted)
- 4. 400-04 Enrollment Projections
- 5. 400-05 Educational Facilities Master Plan
- 6. 400-06 State Capital Improvements Program (Deleted)
- 7. 400-07 Building Accommodations
- 8. 400-08 Facilities Construction
- 9. 400-09 Educational Specifications
- 10. 400-10 Selection Architects, Engineers & Construction Consultants  
(Exhibits 13-A1 through 13-A10)

**14. NEW BUSINESS**

**A. Administrative Functions ..... Ms. Smoker**

- 1. 400-1 Facilities Planning and Capital Improvements (Exhibit 14-A1)
- 2. 700-1 Personnel Policies Goals (Exhibit 14-A2)
- 3. 700-2 Equal Employment Opportunity (Exhibit 14-A3)
- 4. 700-4 Anti-Harassment (Exhibit 14-A4)
- 5. 700-5 Drug and Alcohol Free Workplace (Exhibit 14-A5)
- 6. 700-7 Personnel Records, Data Storage & Records Destruction (Exhibit 14-A6)
- 7. 700-9 Professional Duties & Responsibilities (Exhibit 14-A7)
- 8. 700-10 Employment Practices & Interview Fairness (Exhibit 14-A8)
- 9. 700-11 Business Leave (Exhibit 14-A9)
- 10. 700-12 Sick Leave (Exhibit 14-A10)
- 11. 700-13 Work Schedule & Leave for Employees (Exhibit 14-A11)

**B. Curriculum & Instruction ..... Mr. Davis**

- 1. Somerset Early Learning Advisory Council's (SELAC) (I)  
Judy Center Update  
(Exhibit 14-B1)

- 2. 21<sup>st</sup> Century SAILS Program **(I)**  
(Exhibit 14-B2)
- 3. Classroom Focus Improvement Process **(I)**  
(Exhibit 14-B3)
- 4. Overcapacity Recommendations **(I)**  
(Exhibit 14-B4)

**C. Monthly Finance Reports..... Ms. Smoker**

- 1. March Budget Expenditures **(A)**  
(Exhibit 14-C1)
- 2. Food Services Report **(I)**  
(Exhibit 14-C2)

**D. Personnel Matters (A) ..... Ms. Smoker**  
(Exhibit 14-D)

- 15. **Announcements** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, April 21, 2015 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.
- 16. Superintendent and Board Member Comments
- 17. Adjournment