

Center Street School Site Council
General Meeting
 April 24, 2015

Center Street Conference Room

Meeting called by Tracey Miller-Zarneke

I) Call to Order (Tracey)

- Meeting was called to order by Tracey Miller-Zarneke, Site Council Chairperson, at 3:05pm.
- In attendance

Member:	Attendance:
Martha Monahan, Principal	Present
Tina Vergara, Staff (2016)	Absent
Ines Bourdette, Parent/ELAC (2015)	Present
Bethany Gianusso, Parent (2015)	Present
Gwen Lipsey Parent (2016)	Present
Tracey Miller-Zarneke, Parent (2015)	Present
Nina Lee-Sowder, Parent (2016)	Absent
Mychala Barnes, Instructor (2016)	Present
Poonam Leonard, Instructor Alternate (2016)	Present
Kelly Nicol, Instructor (2015)	Present
Rachel Santora, Instructor (2016)	Present
Brooke Tice, Instructor (2015)	Present

II) Sign-In

III) Approval of Previous Minutes – Approved

IV) Review of Survey Draft

- One page one of the surveys in the Introduction should be changed to our
- In the introduction the spelling of two names need to be corrected
- Classified Survey
 - Q6 the administration to be lower-case
 - Add another question like Q6 that is about support from faculty
 - We will add more answer choices to agree or disagree to include strongly agree and strongly disagree
 - Q9 change and training to equipment
- Teacher Survey
 - Change Q1 to say TK instead of just K
 - Adding Project Lead the Way to Q9
 - From Q12 remove Knowing that the learning center is meant to support IEP goals
 - Adding NGSS, Readers Workshop, Writers Workshop

- Add a question about technology working consistently
- Copy Q16 and allow teachers to mark “satisfied” or “unsatisfied” for each piece of technology
- We will add a comment box for technology wishes
- Remove “N/A” from Q22-24
- Q27 needs a “you” added
- Parent Survey
 - Removing “N/A” from Q1
 - In Q2 move technology so they are in alphabetical order
 - Period needed in Q3
 - Change Q5 “My teacher clearly communicates the standards based goals that my child is expected to reach”
 - Q11 making “school office safe and administration” lower-case
 - Change answers for Q9 and Q11 to say “frequently, sometimes, never”
 - Q10 correct “somewhat” to “somewhat”
 - Change Q12 to say “The amount of communication from Center Street School is”
 - To Q14 adding “teacher websites” and “bell schedule”
 - Adding the word “incident” to Q17
 - Add a comma to Q18 and remove “I”
 - Add a period to the end of Q21
 - Adding a “I” into Q28
 - Remove “is” from Q29
 - Add “N/A” to Q31 and Q32
 - Change “K” to “TK” on Q31 and “Kinder” to include “TEDDE”
 - From Q35 remove “Speaking for myself,” change to say “I feel connected to the CSS school community” and change “am” to “feel” on each one
 - Change “for” to “of” for Q36 and remove “twitter” and “PTA”

V) Survey Collection Plan (Assistance, Timing, Incentives)

- The survey will be launched on Monday, April 27, 2015
- People will have two weeks to complete, it will be closed on May 11, 2015
- Teachers will collect forms from students if survey is completed and if they have 100% participation they will host a class reward
- Names will be pulled from students whose parents complete the survey and those students will receive an ice cream shirt and package

VI) New Business

- May SSC meeting has been changed to May 14th

VII) Public Comments

- none

VIII) Adjourn

- Meeting was adjourned at 4:12pm

Minutes submitted by Mychala Barnes