
OPEN REGULAR SESSION

TIME: 3:08 p.m.

Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman William Miles, Mr. Warner Sumpter, Ms. Margo Green-Gale, and Mr. Dan Kuebler; Interim Superintendent Dr. John Gaddis; Board Attorney Mr. Fulton Jeffers; Interim Assistant Superintendent of Administration, Ms. Nancy Smoker, Interim Assistant Superintendent of Curriculum & Instruction, Mr. Dave Elebash and Board Secretary Ms. Melissa Tilghman. Supervisors, Media and Community members were also present. Vice Chairman Wells arrived during the closed meeting at 3:45 p.m.

Chairman Miles declared a quorum and called the meeting to order.

ADOPTION OF AGENDA

Motion – Mr. Kuebler, seconded by Mr. Sumpter and passed to approve the amended agenda; motion carried unanimously

Amendments included the addition of the following:

A moment of silence was dedicated to Brad Mason – Former CAHS Student Board Representative

Introduction of the new Student Board Representatives

Approval of Bus Contractors for bus routes #59 and #2

CLOSED MEETING:

3:11 p.m. – Pursuant to Section 10-508 of the **Annotated Code of Maryland**

Motion to convene in a closed meeting; voting for the motion were Mr. Kuebler, Mr. Sumpter, and Ms. Green-Gale; Vice Chairman Wells was not present to vote; motion carried 3:0 to convene in a closed session

Approval of Previous Closed Meeting Minutes

July 16, 2013 Closed Meeting Minutes

Motion: Ms. Green-Gale/Mr. Sumpter: motion carried 3:0; voting for the motion were Mr. Kuebler, Mr. Sumpter, and Ms. Green-Gale; Vice Chairman Wells was not present to vote.

Amendment of the closed minutes of June 28, 2012

Motion: Mr. Sumpter/Mr. Kuebler; motion carried 3:0; voting for the motion were Mr. Kuebler, Mr. Sumpter, and Ms. Green Gale; Vice Chairman Wells was not present to vote.

Performed Administrative Functions – Section 10-503

Received and discussed administrative items

Received an update on the FY2013 Budget

Discussion of Board Meeting Schedule

Received an update on the Ethics Panel
Received an update on Food Quality Implementation
Discussed Board Attorney Retainer Procedures
Discussed honoring former CAHS Student Board Member, Brad Mason

Discussed Personnel Matters – Section 10-508(a)(1)

Received, reviewed and discussed personnel matters

Consulted with Attorney to Obtain Legal Advice – Section 10-508(a)(7)

Reviewed, discussed and voted on employee appeal
Discussed information on contractor’s appeal
Discussed student transportation policy procedures

Discussed School Safety Matters – Section 10-508(a)(10)

Reviewed School Safety Assessment Reports

PRESENT: Board Members: Chairman William Miles, Vice Chairman Robert Wells, Ms. Margo Green-Gale, Mr. Warner Sumpter, Mr. Dan Kuebler, and Board Attorney Fulton Jeffers; Interim Superintendent Dr. John Gaddis; Interim Assistant Superintendent of Curriculum & Instruction, Mr. Dave Elebash, Interim Assistant Superintendent of Administration, Ms. Nancy Smoker, and Board Secretary Ms. Melissa Tilghman.

The Board reconvened in an Open Regular Meeting at - 6:03 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Chairman Miles asked that a moment of silence be dedicated in memory of Crisfield Academy & High School Representative, Brad Mason.

PUBLIC COMMENTS

Public comments were heard from a parent with the following recommendations:

- Request the Board to consider hiring Dr. John Gaddis permanently
- Continuation of STEM programs
- Inclusion of a new Career and Technology Center in the Capital Improvement Plan

Introduction of Student Board Members

Mr. Elebash introduced the new Student Board Representatives for Crisfield and Washington Academy & High Schools.

Open Regular Session Minutes

Approval of July 16, 2013 minutes

Motion: Mr. Kuebler/Mr. Sumpter; motion carried unanimously

Announcement of Closed Meeting:

Chairman Miles announced that the Somerset County Board of Education met in Closed Sessions on the following dates pursuant to Section 10-508(a) and Section 10-503 of the **Maryland Annotated Code** on the following date:

- August 20, 2013
 - To Review and Approve Minutes of July 16, 2013
 - To discuss personnel matters - Section 10-508(a)(1)
 - To discuss matters not related to public business – Section 10-508(a)(2)
 - To consult with counsel to obtain legal advice Section - 10-508(a)(7)
 - To discuss security matters – Section 10-508(a)(10)
 - To discuss contracted agreements – Section 10-503 (a)(14)
 - To perform administrative functions - Section 10-503

UNFINISHED BUSINESS

Human Resources

Policy #700-14, Personnel Procedures

Approval of revised Policy #700-14, Personnel Procedures, as amended

Motion: Mr. Sumpter/Mr. Kuebler; motion carried unanimously

Curriculum & Instruction

Approval of Grading Policy

Motion: Mr. Kuebler/Mr. Sumpter; motion carried unanimously

Approved Grading Policy	
Elementary	Secondary
<ul style="list-style-type: none"> ➤ All Assignments, including assessments, will be entered as a percentile grade from 0-100. ➤ To ensure that one marking period does not prevent a student’s chances for passing any given subject, a minimum average of any marking period will be a 40. ➤ Teachers of the same grade will use a 	<ul style="list-style-type: none"> ➤ All assignments, including assessments, will be entered as a percentile grade from 0-100. ➤ To ensure that one 9 weeks does not prevent a student’s chances for passing any given subject, a minimum average of any nine weeks will be a 40. ➤ Teachers of the same subjects will use a

<p>similar grading design by adopting the same grade categories and weights</p> <p>➤ The emphasis will be on students completing all assignments. Any work missed due to an absence will be expected to be turned in as outlined in Policy 600-07.</p>	<p>similar grading design by adopting the same grade categories and weights.</p> <p>➤ The emphasis will be on students completing all assignments well. There are provisions for students to re-submit failed work and opportunities for students to turn in late work with some penalties.</p>
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NEW BUSINESS

Monthly Financial Updates

Treasurer’s Report

Approval of the July 2013 Expenditures’ Report of \$1,367,882.48

Motion: Mr. Kuebler/Vice Chairman Wells; carried unanimously

SPECIAL EDUCATION

Policy #600-39, Student Behavior Intervention

Mr. Elebash presented Policy, 600-39, Student Behavior Intervention for the Board’s review and study. Board Attorney Jeffers advised the Board that in the future, items submitted for review should be voted on as a 1st Reading of the document.

BOARD FOUNDATION AND GOVERNANCE

Board of Education Meeting Schedule

Dr. Gaddis requested the Board’s approval to seek the implementation of more technology based Board meetings. He suggested using Board Docs or Google Docs to allow the posting of Board open meeting documents online. These documents would also be viewable on projections during the Board meetings. An adjustment to the Board meetings schedule will be provided at a later date.

It was the consensus of opinion of the Board to adjust the Board meetings schedule and hold the September 17, 2013 and the October 15, 2013 Board meetings at the J.M. Tawes Technology & Career Center; motion carried unanimously.

Human Resources Report

Personnel Matters - Approval of Certificated Staff

Upon the recommendation of the Interim Superintendent, it was moved by Mr. Kuebler, seconded by Mr. Sumpter and approved: motion carried unanimously.

Appointments

Matthew Brewer Math Intervention Teacher – Somerset Intermediate School
 Andreanette Holden-Hall Special Education – Washington Academy & High School
 Kayla Kinder 3rd Grade – Woodson Elementary
 Jill Klaverweiden Math – Somerset Intermediate
 Darrell Monk HVAC Teacher – J.M. Tawes Career & Technology Center
 Brian Niskey Math Teacher – Promise Academy
 Carlie Petrovics 8th Grade Math Teacher – Washington Academy & High School
 Joscelyne Tyler Reading Intervention – Somerset Intermediate
 Shelby Watts Learning Support Specialist – Washington Academy & High School

Transfers	From	To
Matt Brady	Princess Anne Elementary School Physical Education Teacher	Deal Island Elementary School Physical Education Teacher
Keisha Evans	Woodson Elementary 3 rd Grade Teacher	Crisfield Academy & High School 9 th Grade Language Arts
Michelle Gandolfi	Deal Island School 3 rd Grade Physical Education Teacher	Princess Anne Elementary School Physical Education Teacher
John Nelson	Carter G. Woodson Elementary School Physical Education Teacher	Princess Anne Elementary School Physical Education Teacher

Separations:

Michelle McGoogan Secondary Science/Math Supervisor

Personnel Matters - Classified Staff

Appointments

Amanda Barnes Special Education Paraprofessional – JM Tawes Career & Technology Center
 Shakira Miles CNA (Part-time) – Carter G. Woodson Elementary School
 Cameron Taylor Special Education Paraprofessional – Greenwood Elementary School
 Terrell Taylor One on One/Special Education – High Roads Academy
 Katherine Wright Special Education Paraprofessional – Greenwood Elementary School

Transfers	From	To
Terrell Taylor	One on One Special Education High Roads Academy	One on One Special Education Somerset Intermediate School
Delia Young	Special Education Paraprofessional High Roads Academy	Special Education Carter G. Woodson Elementary

Separations

Talereah Campbell Special Education Paraprofessional – JM Tawes Career & Technology Center

Approval of Bus Contracts #59 (Stanley Daniels) and #2 (George Handy)

Motion: Vice Chairman Wells/Ms. Green-Gale; motion carried 3:0
Voting for the motion were Vice Chairman Wells, Mr. Sumpter and Ms. Green-Gale; Mr. Kuebler voted against the motion.

SUPERINTENDENT AND BOARD MEMBERS' COMMENTS

The Superintendent reported on the following community concerns:

- School Lunch Quality - Five food and nutrition service workers attended a five day Culinary Boot Camp in Worcester County
- Letter of Concern to the Board presented by the Concerned Citizens of Somerset County has been submitted to the Board members
- Revision of Minutes - The minutes of the previous meeting will be part of the Board meeting and presented to the community for review
- Audio Issues - The Board members will speak louder into the microphones
- Agriculture Program - The Superintendent will review the reinstatement of the Agriculture program at Tawes

Mr. Sumpter commended the Superintendent and staff on the Somerset County Public Schools' Staff Opening Day Ceremony and the 2013 Employer Appreciation Luncheon. The Luncheon was held by Mr. Conal Turner, Workforce Development Program Supervisor. Mr. Turner collaborates with various businesses in order to provide job placements for students in the Summer Youth Employment Program. Some of the worksites include the Princess Anne Police Department, the Somerset County Detention Center, the University of Maryland Eastern Shore, the City of Crisfield, Peninsula Regional Medical Center, Manokin Manor Nursing Home.

Vice Chairman Wells and Mr. Sumpter commended Mr. Paul Jefferson for his hard work, especially his efforts in sheltering those individuals affected during Hurricane Sandy.

The Board thanked the community for attending and is looking forward to a successful year.

ADJOURNMENT

Chairman Miles announced that the Board will convene in an open meeting at the J.M. Tawes Career & Technology Center on Tuesday, September 17, 2013 to immediately consider voting to convene in a closed meeting. Additional information will be posted on the Somerset County Public Schools website.

Motion: Mr. Sumpter/Ms. Green-Gale; unanimously carried to adjourn at 6:59 p.m.

Dr. John Gaddis, Interim Superintendent

Recorded and Prepared by: Melissa Tilghman/Board Secretary