

VERDUGO HILLS HIGH SCHOOL  
ESBM Governance Council  
Minutes (3:40 PM - 5:45 PM) - 11/04/14

NOTES: School Site Council meeting was not held. As a future action, there needs to be a standardization of when the school site council should meet. No student governance council members attended this meeting and one parent attended the meeting.

PRESENT: Will Reinhart, Daren McCrary, Edward Trimis, Holly Campbell, Grace Fiorentino, Wes McBride, Daniel Kam, Dave Warren and Carlos Santoyo.

1-3. Welcome/Call to Order/Flag Salute/Roll Call/Minutes - Holly Campbell/Edward Trimis

4. Old Business - Holly Campbell / Edward Trimis

- *before old business began, there was discussion about the different types of bells in the school and if there were different bells in the event of an emergency*

a. Posting of Master Schedule / Revised Proposal / Discussion / Input from LOOC

- *if there are any disputes about ESBM procedures, the governance council should turn to the LOOC office to help arbitrate*
- *meeting scheduled next week to discuss issue of posting matrix in counseling office*
- *discussion that physically posting class sizes is redundant with modern technology*
- *matrix and class numbers could be sent out electronically*
- *some concerns raised by parents about the accessibility of the matrix for parents*
- *parents want to be able to see the master schedule*
- *council noted that this may be related to the issue of the course catalog including issues of class sequencing and planning for the whole year rather just a semester*
- *council noted that we are working towards making the process of master scheduling more transparent for all stakeholders*
- *lots of discussion about special programs, higher level electives, and program pathways with discussion about departments needing to communicate with one another about the rationale of their class sizes.*
- *discussion that elective teachers often end up teaching entry level electives all the time instead of building programs that include specialized pathways.*
- ***MOTION PASSED BY CONSENSUS: The curriculum and instruction committee will work on a more strategic approach for guidelines and suggestions for how to schedule students in order to hold on to specialized programs. The curriculum committee will give a report at the next governance council.***

b. Bylaws Action Team Review - Paul McGlothlin

- *because of length of meeting, the bylaws discussion was mostly tabled*
- *members asked to read bylaws in order to discuss all sections at next meeting*
- *one particular issue brought up is that the creation of an executive committee may violate the Brown Act.*

- *both sides, pro and con, made their arguments for why an executive committee may or may not violate the Brown Act.*
  - *PRO EXECUTIVE COMMITTEE ARGUMENT: If we do not have an executive committee, someone will still have to make the important decisions when they come up. If we do not have an executive committee, administrators will have to make decisions in lieu of the governance council. This is not how we want to operate as an ESBM school. This will undermine the collaborative nature of the ESBM model.*
  - *CON EXECUTIVE COMMITTEE ARGUMENT: If we have an executive committee, they must be a body that only prepares information for a vote of the entire council. If we give an executive committee “all the powers of the council”, we are in violation of the Brown Act because this is essentially a private meeting without the quorum normally needed for voting at the governance council.*

NOTE: The committee adjourned before dealing with the “new business” listed below. All of those topics have been moved to the next meeting.

At the end of the meeting, there was a brief discussion about a technology committee that would be formed ad hoc to deal with a new bundle of money that has come in due to a Microsoft lawsuit. Verdugo has been chosen to spend some of this money and we have about \$29,000 to spend.

#### 5. New Business - Holly Campbell / Edward Trimis

- a. Turn It In Proposal - Paul McGlothlin
- b. Transcript/MISIS Updates - Edward Trimis
- c. Committee Updates
  1. Curriculum and Instruction - Update Online Catalogue - Wes McBride
  2. Budget Committee - Will Reinhart
- d. Agenda item added: Technology Committee

#### 6 - 8. Announcements / Public Comment / Adjournment