

PANORAMA COMMUNITY SCHOOL DISTRICT

SEARCH AND SEIZURE

CHECKLIST

I. What factors cause you to have a reasonable suspicion that the search of this student or his or her effects, locker or automobile will turn up evidence that the student has violated or is violating the law or the rules of the school?

A. Eyewitness account.

1. By whom:
2. Date/time:
3. Place:
4. What was seen:

B. Information from a reliable source.

1. From whom:
2. Time received:
3. How information was received:
4. Who received the information:
5. Describe information:

C. Suspicious behavior. Explain.

D. Child's past history. Explain.

E. Time of search:

F. Location of search:

G. Student told purpose of search:

H. Consent requested:

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CHECKLIST (Cont.)

II. Was the search you conducted reasonable in terms of scope and intrusiveness?

A. What are you searching for:

B. Sex of the student:

C. Age of the student:

D. Exigency of the situation:

E. What type of search is being conducted:

F. Who is conducting the search:

Position:

Sex:

G. Witness(s):

III. Explanation of Search.

A. Describe the time and location of the search:

B. Describe exactly what was searched:

C. What did the search yield:

D. What was seized:

E. Were any materials turned over to the police:

F. Were parents notified of the search including the reason for it and the scope:

Approved:

Reviewed: 2011

Revised: \_\_\_\_\_