

Field Trips and Excursions

The Board recognizes that the first-hand learning experiences provided by field trips are most effective and worthwhile means of learning. It is the desire of the Board to encourage field trips as an integral part of the program of the schools.

The following guidelines are set to implement the planning of field trips as part of, and directly related to, classroom learning activities:

1. All trips, and the arrangements therefore, must have the approval of the school principal.
2. All trips must be within budgetary allotments for such purpose and be approved by the Superintendent.
3. Pupils may be asked to pay all or part of the expenses of field trips provided arrangements can be made for the payment of trips expenses for pupils unable to do so.
4. Generally private transportation provided by teachers or parents will not be used on field trips. School bus transportation may be used when arrangements can be made to do so without disrupting regular school bus schedules.
5. Each child who goes on a field trip must have written parental permission.
6. Enough supervision must be provided so that discipline on the trip is effective. Parents may assist chaperones.
7. All trips must be well planned, properly timed, and related to Wyoming State Standards.
8. Each field trip should be evaluated by students, teachers, and the administration.

Adopted: Date of Manual Recodification

Revised: August 12, 2008

CROSS REFS.: EEAD, Special Use of School Buses
 GCAG*, General Duties and Responsibilities of Teachers
 (includes certain items relative to field and activity trips)