

UNADOPTED MINUTES

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING

July 15, 2014

BOARD MEMBERS PRESENT:	Bonnie Castrey Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	Dr. Duane Dishno
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Don Austin, Assistant Superintendent, Educational Services Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Lyn Sewell, Executive Secretary
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office July 15, 2014
CALL TO ORDER:	The Board President, Mrs. Iverson, called the meeting to order at 7:15 p.m.
CLOSED SESSION: (I)	The Board recessed to Closed Session at 7:16 p.m. to consider Public Employee Appointment/Assignment/ Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951. Present were Dr. Gregory Plutko, Dr. Don Austin, Dr. Carolee Ogata and Ms Carrie Delgado.
RECONVENED:	The meeting was reconvened at 7:30 p.m. The Board President announced that no action was taken during Closed Session.
PLEDGE OF ALLEGIANCE: (II)	The Pledge of Allegiance was led by Dr. Paul Morrow.

APPROVAL OF
MINUTES: (III-A)

It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the minutes of the regular meeting held June 24, 2014.

Motion carried 4-0.

Dr. Dishno was absent.

BOARD RECOGNITION:
(III-B)

Dr. Paul Morrow introduced Jo Andrews, Jim Martin and Jim Armour to the Board. These individuals are members of the “Anglers of Huntington Beach” and were recognized for their support of at-risk students in the district. Over 300 students have participated in the program over the past seven years. Dan Bryan, Principal of Ocean View High School, spoke of the positive experiences this program provides to students. Board President Kathleen Iverson presented district medallions to each individual in appreciation of their efforts. The “Anglers of Huntington Beach” also presented plaques to Dr. Morrow, Dan Bryan, and to Dr. Plutko.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-C)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT’S
REPORT: (III-D)

Dr. Gregory Plutko, Superintendent, reported that Maintenance and Operations teams are doing deep cleaning at the sites this summer to prepare for students to return in the fall. He also reported that the “Yorktown Project,” in cooperation with the City of Huntington Beach, is underway and should be completed around August 10, 2014. This will provide safety for students and for community members.

Dr. Plutko called on Dr. Mayhugh, Executive Director of Curriculum, Instruction, and Categorical Programs, who provided information to the Board about the 2014 Summer Institute. The first session will be July 30-31, and the second session will be August 13-14. Over 200 teachers from all curricular areas will be participating as presenters and learners. Dr. Mayhugh invited Board members to attend any of the sessions.

Dr. Plutko asked Mrs. Janie Hoy, Director of Student Services, to give an update on Coast High School. She said that Community Day School students and parents have toured Coast High School and learned more about their new school site. Coast High School teachers met June 20-21 for a retreat to collaborate and plan for the fall. Work continues this summer in updating the website, ordering furniture, preparing for orientation, and scheduling classes.

Ms Carrie Delgado, Assistant Superintendent, Business Services gave a budget update. She said that by the time the Governor signed the budget, there had been several changes. The LCFF funding gap percentage increased by nearly 1%, but second year funding decreased by nearly 10%. The STRS contribution increase was reduced for 2014-15, but there will be additional annual increases until 2020, for a total increase of 19.1%. The “Rainy Day Fund” is now called Proposition 44 and will go to voters in November. Ms Delgado does not expect this to affect this district for several years.

**STAFF PRESENTATION –
EDUCATIONAL
SERVICES: (III-E)**

Dr. Don Austin, Assistant Superintendent of Educational Services, presented information about the district’s 2013-14 Leadership Seminar. He thanked Dr. Plutko for introducing this program to Huntington Beach. Daina Anderson, certificated staff member from Westminster High School, expressed gratitude for the opportunity to meet people from across the district and to reflect and identify traits of a leader that she will use as a teacher, facilitator, and department chair. Robert Tapia, classified staff member from Ocean View High School, told how the Leadership Seminar benefitted his work with students. This group will continue to meet on their own during the coming school year, and a new Leadership Seminar cohort will be formed and meet during the 2014-15 school year.

**PUBLIC
COMMUNICATION TO
THE BOARD: (III-F)**

None

**CONSENT CALENDAR:
(IV)**

It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the Consent Calendar as presented. Mrs. Iverson asked for clarification on two purchase orders. Staff confirmed that there is no cost to the district on Purchase Order No. I74R0045 for Digital Scepter, and part of the cost on Purchase Order No. I74X0296 for IPC USA will be reimbursed to the district by Ocean View School District.

Motion carried 4-0.
Dr. Dishno was absent.

**PURCHASE ORDERS:
(IV-A)**

Approval was granted for purchase orders in the amount of \$2,638,785.50 as presented.

**PERSONNEL
REPORT: (IV-B)**

Approval was granted for the Certificated and Classified Personnel Report No. 1 as presented.

PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business Activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the Field Trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
MEMORANDUM OF UNDERSTANDING WITH IRVINE UNIFIED SCHOOL DISTRICT: (IV-F)	Approval was granted for the Memorandum of Understanding (MOU) between the Huntington Beach Union High School District and the Irvine Unified School District. Under the terms of the MOU, the district will participate in a collaborative in which Irvine Unified will serve as the lead agency for the California Promise (CaPROMISE) Initiative. CaPROMISE will serve as a support to our current WorkAbility program.
MEMORANDUM OF AGREEMENT (MOA) WITH SAN JOAQUIN COUNTY OFFICE OF EDUCATION AND HBUHSD FOR SEIS/AERIES INTEGRATION: (IV-G)	Approval was granted for the Memorandum of Agreement (MOA) between the Huntington Beach Union High School District and the San Joaquin County Office of Education. Under the terms of the MOA, the district will participate in two-way integration services for SEIS (Student Education Information System) and Aeries (Student Information System) that will ensure an additional level of accuracy, integrity, and consistency in student data.
NEW BASIC TEXTBOOK ADOPTION – FOURTH LIST: (IV-H)	Approval was granted to adopt the new basic textbooks (Fourth List) for the 2013-2014 school year. The 30-day review period has been completed according to district policy.
QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS: (IV-I)	The quarterly report on Williams Uniform Complaints was presented for the fourth quarter of the fiscal year 2013-14.
JUNE 2014 DISBURSEMENTS: (IV-J)	A recap of payments processed during the month of June 2014 was presented.

PERCENT OF
MAXIMUM
AVERAGE DAILY
ATTENDANCE (ADA)
COMPARISON: (IV-K)

A report on ADA through June 13, 2014 was presented.

NEW BUSINESS: (V)

Ms Castrey said that the School Nutrition Association honored Lauren Teng (Administrator, Food & Nutrition Services) as SNA Outstanding Director of the Year. She added that the National School Boards Association (NSBA) is working with Congress to try to change some of the restrictive requirements that schools have to comply with in order to provide healthy, affordable meals for students.

Ms Castrey also noted that NSBA is taking an active part in improving the E-Rate program.

ANY OTHER PUBLIC
COMMUNICATION TO
THE BOARD: (VI)

None.

RECESS TO CLOSED
SESSION: (VIII)

The Board recessed to Closed Session at 8:16 p.m. to continue consideration of the item listed on page 1.

RECONVENED:

The meeting was reconvened at 8:50 p.m. There was no action to report out.

ADJOURNMENT:

The meeting was adjourned at 8:51 p.m.

Clerk

Secretary