

## William S. Hart Union High School District

## Position Description

Position: Behavior Intervention Assistant	
Job Family: Student Support Services	FLSA: Non-Exempt
Approved by: Personnel Commission, May 26, 2010 Revised: <u>August 14, 2013</u>	Salary Range: 160

### **Summary**

Provides a variety of specialized duties which support and serve students who require Applied Behavior Analysis (ABA) strategies and Discrete Trial Training (DTT) School and/or Home Programs; provides directed learning experiences; performs clerical duties; and performs related work as required. The Behavior Intervention Assistant administers ABA/DTT to students with autism and related disorders in various settings.

### **Distinguishing Career Features**

The Behavior Intervention Assistant is the first of two levels in the Behavior Intervention Assistant career path. The Behavior Intervention Assistant administers ABA, DTT and Social Skills Training to students with Down Syndrome, Mental Disabilities, Autism Spectrum Disorder, Emotional Disturbance or Multiple Disabilities. Assignments may include working at more than one location and with multiple students. The Behavior Intervention Assistant will assist certificated staff and instructional assistants who may be providing ABA instruction to students at more than one location and with multiple students. Advancement to this position could come from instructional support positions, based on need and compliance with the qualifications.

### **Essential Duties and Responsibilities**

- Works with students who require ABA and DTT services.
- Provides directed learning experiences.
- Administers ABA/DTT strategies to students with Down Syndrome, Mental Disabilities, Autism Spectrum Disorder, Emotional Disturbance or Multiple Disabilities.
- Assists certificated staff and instructional assistants when providing ABA/DTT instruction to students.
- Regularly attends a variety of meetings, clinics and/or training sessions.
- Provides program input, demonstrate program procedures and follow or implement program recommendations.
- Performs clerical duties and related work as required.
- Presents educational materials, lessons, programs and projects to students with varying degrees of impairment.
- Observes and administers trials.
- Conducts the collection and interpretation of data.
- Performs other duties as assigned that support the overall objective of the position.

### **Qualifications**

#### **Knowledge and Skills**

- Applied Behavior Analysis (ABA), Discrete Trial Training (DTT), Social Skills Training (SST), Functional Behavior Analysis and Behavior Support Plan.
- Appropriate safety precautions and procedures for classroom, home and recreational activities.
- Use and operation of a word processor, computer and standard office equipment.
- Data collection methodologies.
- General needs and behavior of children with various disabilities.

- The use of strategies with children with Autism Spectrum Disorder, Down Syndrome, Multiple Disabilities, Emotional Disturbance or Mental Disabilities.

### **Abilities**

- Learn of the general needs and behavior of students with a variety of disabilities.
- Attend and successfully complete ABA, Crisis Prevention Intervention (CPI), Applied Assaultive Training and refresher courses.
- Assist instructional assistants and certificated staff in the development and reinforcement of ABA/DTT strategies.
- Demonstrate and instruct instructional assistants through modeling and/or shadowing techniques.
- Implement behavioral strategies and program modifications in accordance with a student's Individualized Education Program (IEP).
- Work effectively with parents, teachers, students, other staff and the general public.
- Reinforce Social Skills Training.
- Run Social Skills groups.
- Understand and accurately follow oral and written instructions.
- Communicate effectively orally and in writing.
- Drive a car.

### **Physical Abilities**

- Hearing and speaking to exchange information and to make presentations.
- Dexterity of hands and fingers for operating equipment, carrying, pushing or lifting classroom equipment and supplies.
- Bending at the waist; lifting objects weighing up to 40 pounds; reaching over head, above the shoulders or horizontally to store equipment.
- Seeing to observe students in classroom activities.
- Moving to classroom or playground environment freely and independently enough to observe children naturally and unobtrusively.
- Must be able to pass both CPI courses.

### **Education and Experience**

High School diploma or equivalent and completion of at least two years of study at an institution of higher learning or attainment of an Associates Degree in a related field, such as psychology or child development. Two years of directly related experience working with children with Autism Spectrum Disorder, Down Syndrome, Multiple Disabilities, Emotional Disturbance or Mental Disabilities.

### **Licenses and Certificates**

Valid California driver's license. Crisis Prevention Intervention and Applied Assaultive Training Certificates will be required before start of assignment. Completion of District sponsored two-day Autism training. Valid first aid and CPR certificates.

### **Working Conditions**

Work is performed in classroom, playground and community settings, where safety and health considerations exist from physical effort and potentially dangerous incidents involving combative or aggressive students. The position is subject to driving between sites.