



**JEFFERSON DAVIS PARISH SCHOOL BOARD
AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
MARCH 19, 2015, 6:00 P.M.**

I. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE.

II. ROLL CALL FOR DETERMINATION OF A QUORUM.

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| Arcen | Bord | Bouley | Brucha | Buller | Capde | Dees | Dobson | Doise | Juneau | Menard | Segura | Troutman |
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III. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON FEBRUARY 19, 2015.

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| MOTION BY: | SECONDED BY: | DISCUSSION | VOTE |
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IV. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

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| MOTION BY: | SECONDED BY: | DISCUSSION | VOTE |
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V. RECOGNITION

1. Adopt the following resolution recognizing the Lacassine High School Lady Cardinals 2015 Class B Girls State Champions, led by Coach Jeremy Hollier

**RESOLUTION OF RECOGNITION
LACASSINE HIGH SCHOOL LADY CARDINALS CLASS B
GIRLS BASKETBALL CHAMPIONS**

WHEREAS, we do hereby commend and congratulate the Lacassine High School Lady Cardinals Class B Girls Basketball team and Coach Jeremy Hollier on winning the Class B Girls State Basketball Championship.

WHEREAS, on March 6, 2015, the Lacassine High School Lady Cardinals defeated Stanley High School, 54 to 43, in the final game of the Class B State Finals at the Burton Coliseum in Lake Charles, Louisiana.

WHEREAS, the Lacassine High School Lady Cardinals Class B Girls Basketball team was led by Coach Jeremy Hollier.

WHEREAS, each player and coach of the Lacassine High School Lady Cardinals basketball team dedicated their season and their tireless efforts to their successful season of the team and the Class B Girls State Basketball Championship.

WHEREAS, the members of the the Lacassine High School Lady Cardinals Basketball team led by Coach Jeremy Hollier, and Student Coach, Hannah Miller, demonstrated talent, hard work, determination, and unity throughout the 2014-2015 season on their way to the Class B crown and are highly deserving of recognition.

WHEREAS, residents and fans of Lacassine and Jefferson Davis Parish are to be commended for their long-standing support, perseverance and pride in the Lacassine High School Lady Cardinals.

WHEREAS, the Lacassine High School Lady Cardinals led by Coach Jeremy Hollier and Student Coach, Hannah Miller have brought pride and honor to the community of Lacassine and all of Jefferson Davis Parish.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson Davis Parish School Board in regular session on the 19th day of March, 2015, the Jefferson Davis Parish School Board recognizes the accomplishment of the Lacassine High School Lady Cardinals Basketball team and coach, congratulate them on their championship season, and encourage all to continue to strive for excellence both on and off the basketball court throughout their lives.

The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board on this 19th day of March, 2015.

Donald E. Dees
President

Brian M. LeJeune
Superintendent

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2. Angel Guidry, Elton High School Sr., one of six Louisiana High School students chosen as a recipient of the 2014 Louisiana Young Heroes Award. The program celebrates the achievements of students who have excelled in the classroom, served their communities, overcome adversity and inspired everyone around them.
3. Preston Paul Blanchard, Hathaway High 3rd place winner in the Region 3 Middle School Student of the Year Competition.
4. Cathy Smith, Elton High School Counselor and A+PEL representative to address the board and invite all to the banquet honoring school volunteers.

VI. BOARD COMMITTEE REPORTS:

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| **** ADDENDUM |
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A. FINANCE COMMITTEE - REQUESTS FROM THE FINANCE COMMITTEE, JASON BOULEY, CHAIRMAN, THAT THE SCHOOL BOARD:

1. Grant permission to accept bids on duplicator paper and supplies, school furniture and janitorial paper products for the 2015-2016 school term.

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2. Grant permission to Welsh-Roanoke Jr. High to accept a \$1,000.00 donation from Jeff Davis Bank, to be used to purchase awards for our end of year awards program.

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3. Approve the Food Service Procurement Calendar for 2015-2016 fiscal year which provides for the purchase of milk, bread, bakery products, large equipment, pest control, and lease, maintenance, and service on chemical dispensers for dishwashers in the Parish Schools.

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4. Grant permission to Jennings High FFA Department to accept a \$2,485.00 grant from the National FFA Organization Chapter for the Food For All Grant Award. To be used to promote student service learning to fight hunger in the local communities.

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5. Grant permission to close the School District #1 (Lake Arthur) Construction account and transfer the residual balance \$234.56 to the School District #1 Maintenance account effective immediately, as requested by the Director of Finance.

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6. Approve a request by Rebecca Chapman, Supervisor of Libraries, for the renewal of magazine subscriptions for all school libraries from EBSCO Subscription Services, Birmingham, AL, in the amount of \$11,535.80 to be paid by the General Fund. This is the same company used last year. If the order is confirmed by March 31, a \$0.5% credit will be applied in addition to a 12% discount. (The anticipated cost with credits and discounts for this year is \$9,612.05. The original quote received last

year was \$12,103.08, but with the discounts received, the total paid was \$9,651.00, which is \$38.95 less than last year). One other quote was received from WT Cox Information Services, Shallotte, North Carolina, in the amount of \$11,751.27 with a 20% discount totaling \$9,401.02.

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7. Accept the best quote from Ace Roofing, Inc., of \$88,500.00 for re-roofing two buildings (Blue Building and Orange Building) at Lake Arthur Elementary. To be paid from General Fund . Other quotes received from Dennis Abshire Roofing \$95,329.00 and Fisher’s Inc. Roofing \$96,000.00).

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8. Grant permission to Welsh Elementary to accept a donation from the Coushatta Casino Resort Tour and Travel of two Charter buses to be used for transportation of 3rd grade students field trip to the Baton Rouge Old and New State Capitols and Museum.

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9. Approve Budget Revision #1 to the General Fund and the Special Revenue - Maintenance Funds, as requested by the Director of Finance.

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10. Grant permission to Fenton Elementary to accept a \$500.00 donation from Dr. Joe Stark. To be used for school needs.

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11. Grant permission to Lake Arthur Elementary to accept a \$258.30 donation from the Parent Teacher Organization. The money will be used to purchase physical education equipment for our students.

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12. Grant permission to Hathaway High School to accept an ExxonMobil Educational Alliance Grant in the amount of \$500.00 from Butchie’s Corner and ExxonMobil. To be used to support their School Wide Positive Behavior Program rewarding students for Banner Roll, Honor Roll, No Infractions, No Tardies, Perfect Attendance, and “I Got Caught” faculty/student reward t-shirts.

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13. Grant permission to advertise for sealed bids (to be opened on April 14, 2015 at 9:00 a.m.) on the following described property:
 Lease on Lots 4, 5, and 6 of Block 11 of the Englewood Addition to the Town of Lake Arthur, Jefferson Davis Parish, State of Louisiana, owned by the Jefferson Davis Parish School Board, with the following stipulations:
 - 1) Certificate of liability insurance with the Jefferson Davis Parish School Board as an additional insured shall be provided by the successful bidder with limits no less than \$1,000,000.00.
 - 2) Lease shall be for five (5) years beginning May 13, 2015 and ending May 12, 2020.
 - 3) The minimum bid shall be \$1,000.00 per year, with annual payments due on the anniversary.

- 4) Lots shall be available for only light commercial use to be approved by the Board.
- 5) No permanent structures will be allowed on the property.
- 6) All utilities and upkeep will be the responsibility of the lessee.

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14. Grant permission to enter into a Joint Services Agreement with the Jefferson Davis Parish Sheriff's Office for acceptance of payment by Sheriff Ivy Woods, in the amount of \$100.00 to each High School in Jefferson Davis Parish for the Safe and Sober Prom and/or Graduation Night Functions, to promote drug-free and alcohol-free attitudes and education of the attendees and to promote safety, especially in connection with special school functions.

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INFORMATION:

1. Lake Arthur High purchased 60 new marching band uniforms at a cost of \$24,704.00. All costs were paid by the LAHS band.

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- B. Insurance - Phillip Arceneaux, Chairman**
- C. Building & Grounds - James Segura, Chairman**
- D. Policy-Robert Menard, Chairman**
- E. Transportation- Greg Bordelon, Chairman**
- F. 16th Section-Charles Bruchhaus, Chairman**
- G. WARD II (AD HOC) COMMITTEE - REQUESTS FROM THE WARD II (AD HOC) COMMITTEE, PHILLIP ARCENEUX, CHAIRMAN, THAT THE SCHOOL BOARD:**

1. Approve the best bid for the Jennings High School Track Renovations project from Asphalt Associates, Inc. (Danny Fontenot), in the amount of \$713,895.00. Other bids received from HD Truck & Tractor, LLC (\$891,000.00). Sealed bids were opened on March 16, 2015 at 2:00 p.m.

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- H. Legislative Liaison - Jason Bouley, Chairman**
- I. Food Service Committee - Greg Bordelon, Chairman**

VII. SALES TAX REPORT - J.C. Blank, Tax Collector/Auditor.

VIII. NEW BUSINESS:

1. Approve the following out-of-state travel requests:
 - a. Tina Coleman, Child Nutrition Program Supervisor, to attend the Annual National Conference for the School Nutrition Association that will be held in Salt Lake City, Utah, July 10 to July 16, 2015. All expenses to be paid through the Child Nutrition Program.
 - b. Tina Coleman, Child Nutrition Program Supervisor, to attend the Team Up for Success Conference sponsored by the National Food Service Management Institute that will be held in Mississippi, April 14 and April 15, 2015. At no expense to the board.

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2. Approve the following resolution to withdraw funds invested in the State Treasury.

RESOLUTION

Whereas, the JEFFERSON DAVIS Parish School Board has been informed of the option to withdraw a certain amount of said funds invested in the State Treasury pursuant to authority of La. R.S. 39.99 (Act 161 of the 2002 First Extraordinary Session of the Legislature) and our investment agreement;

THEREFORE, BE IT RESOLVED that the JEFFERSON DAVIS Parish School Board does request the execution of the amendment to investment agreement with the State Treasury pursuant to La. R.S. 39.99; and

THEREFORE, BE IT RESOLVED that the JEFFERSON DAVIS Parish School Board does request the withdrawal of funds from the State Treasury in the amount of \$296,131 to be used as specified in our recently approved EEF plan for Tobacco Settlement Funds.

It is hereby affirmed and certified the foregoing is a true and exact copy of the resolution unanimously adopted by the JEFFERSON DAVIS Parish School Board, JENNINGS, Louisiana during regular session on MARCH 19, 2015 at which a quorum was present and voted.

 BRIAN M. LEJEUNE
 Superintendent
 JEFFERSON DAVIS Parish School Board

 DONALD E. DEES
 President
 JEFFERSON DAVIS Parish School Board

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3. Approve the 2015-2016 Jefferson Davis Parish School Calendar.

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| *** ADDENDUM TO NEW BUSINESS |
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1. Approve the following out-of-state travel requests:
 - a. Jennings High Coaches, Becky Hall and Julie Buller, to attend a Volleyball Coaching Clinic in Houston, TX from May 29-31, 2015. At no expense to the board.
 - b. Jennings High Coaches, Becky Hall and Julie Buller, to attend a Nike Basketball Coaching Clinic in Biloxi, MS from May 14-17, 2015. At no expense to the board.

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2. Grant permission to Superintendent LeJeune to advertise for Tax Collector/Auditor, effective June 1, 2015, re: J.C. Blank retirement August 1, 2015.

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IX. INFORMATION

1. Jefferson Davis Parish School Board Members 2015 Strategic Planning Meeting has been set for Thursday, March 26, 2015 at 6:00 p.m. at Abshire Camp.
2. Condolences are extended to the families of:
 1. Fannie LeJeune, Cafeteria tech, who retired in 1987 with ten years of service.
 2. Carl Pitre, Elton Schools Bus Driver, who retired in 1998 with 30 years of service.
 3. Vetter Livingston, Cafeteria Tech, who retired in 1994 with 20 years of service.

X. ADDENDUM A

****** A. PERSONNEL CHANGES.**

The following personnel changes are an Informational Item:

A. Personnel appointments as determined by the Superintendent:
None.

B Personnel changes:

APPOINTMENTS

1. Tina Monceaux, Welsh Schools 7 hour cafeteria tech, effective 02/20/15, re: Geraldine Daniel transfer to Jennings High.
2. Gwen Vickers, Welsh Schools 7 hour cafeteria tech, effective 02/20/15, re: Christy Broussard transfer to Jennings High.
3. Jerra Williams, Welsh Schools 7 hour cafeteria tech, effective 02/20/15, re: Jane Ethel Withers, resignation.

TRANSFERS

1. Geraldine Daniel, Welsh High 7 hour cafeteria tech to Jennings High 7 hour cafeteria tech, effective 02/23/15, re: Michelle Welch new position.

EXTENDED MEDICAL LEAVE

1. Dana Boudreaux, James Ward Elementary Teacher, effective 03/03/15 to 03/09/15.
2. Julie Tracy, Central Office Accounts Payable Bookkeeper II, effective 02/02/15 to 06/18/15.
3. Tonia Oustalet, James Ward Elementary Teacher, effective 02/23/15 to 02/27/15.
4. Donita Cormier, Welsh High Custodian, effective 02/27/15 to 06/30/15.
5. Lisa Hebert, Lacassine High Teacher, effective 03/05/15 to 03/16/15.
6. Miia Guinn, James Ward Elementary Teacher, effective 04/01/15 to 05/22/15.
7. Catherine Guillory, Lacassine High Teacher, effective 03/02/15 to 05/23/15.
8. Norris Fontenot, Jr., Lake Arthur High Custodian, effective 03/02/15 to 07/03/15.

LEAVE WITHOUT PAY

1. Tracy Lynn Benoit, Hathaway High 7 hour cafeteria tech, effective 03/20/15 to 05/22/15.

EXTENDED MEDICAL MATERNITY

None.

RESIGNATIONS

1. Christine Peloquin, Jennings Elementary Teacher, effective 03/02/15.
2. Janethel Withers, Welsh High 7 hour cafeteria tech, effective 02/13/15.
3. Wilton Journet, Sr., Welsh Elementary Bus Driver, effective 03/09/15.

RETIREMENTS

1. Debra M. Lucas, Welsh Elementary Teacher, effective 05/23/15, with 30 years of service.
2. Rhonda Talley, Hathaway High Teacher, effective 05/23/15, with 30.5 years of service.
3. Cheryl Fuselier, Elton Elementary Teacher, effective 05/23/15, with 35 years of service.

4. Deborah B. Ardoin, Pupil Appraisal Services Speech Pathologist, effective 08/01/15, with 34 years of service.
5. Vickie T. Dees, Jennings High Teacher, effective 05/23/15, with 29 years of service.

CORRECTIONS

1. Christy Broussard, 7 hour tech Cafeteria Tech at Welsh schools to Jennings High Cafeteria Assistant Manager, effective 02/09/15, re: Gloria Trahan transfer.
2. Michelle Meche, Jennings High Cafeteria Tech to Jennings High Acting Cafeteria Manager, effective 01/23/15, re: Peggy Seilhan transfer.
3. Peggy Seilhan, Jennings High Cafeteria Manager to Lacassine High 7 hour cafeteria tech, effective 01/23/15, re: requested transfer.
4. Glenda Young, Elton High paraprofessional, 01/29/15 to 03/26/15.

XI. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XII. EXECUTIVE SESSION

1. Consider Superintendent's recommendation for termination of support employee. (Possible executive session pursuant to La.R.S. 42:17(A)(1).

A. Motion to enter into Executive Session

1. Report of District Attorney.

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B. Motion to resume in regular session.

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XIII. ADJOURN

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| <p>IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON MARCH 18, 2015 BY 4:00 P.M.</p> |
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