

Architecture, Construction & Engineering (ACE) Charter High School

Minutes of

Annual Organizational Board Meeting, December 11, 2014

Board of Directors Present:

Tony Skinner, International Brotherhood of Electrical Workers, Local 952 (IBEW)
Dr. Roger Rice, Ventura County Office of Education
Dr. Gregorio O'Brien, Oxnard Union High School District
Gary Cushing, Business and Community
Dr. Richard Duran, Oxnard College President
Judy Perkins, retired OUHSD

Board of Directors Absent:

David Carlson, Cal State Channel Islands

Nominated and present for Board Secretary:

Richard Urias, Director Charter School Support and Oversight

Recorder:

Nancy Medellin, ACE Charter High School, Administrative Assistant

A. OFFICIAL OPENING OF MEETING

The Board Meeting was called to order at 5:40 pm by Tony Skinner.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Gary Cushing.

C. ELECTION OF OFFICERS

1. **PRESIDENT-** Gary Cushing nominated Tony Skinner, Dr. Rice seconded; Passed 6:0.
2. **VICE-PRESIDENT-** Tony Skinner nominated Gary Cushing, Judy Perkins seconded; Passed 6:0.
3. **SECRETARY -** Dr. Rice nominated Richard Urias, the director of Charter Schools, Dr. Duran seconded; Passed 6:0.
4. **CHIEF FINANCIAL OFFICER –** Dr. O'Brien nominated Dr. Rice, Gary Cushing seconded; Passed 6:0.

D. ADOPTION OF AGENDA

Tony Skinner moved to adopt agenda, Dr. Rice seconded; Passed 6:0.

E. APPROVAL OF MINUTES

November 13, 2014 Board Minutes

Tony Skinner moved to approve, Dr. O'Brien seconded; Passed 6:0.

F. AUDIENCE TO ADDRESS BOARD OF DIRECTORS

Those persons wishing to address the Board may do so at this time by completing a Speaker Card, located on the back table, and presenting it to the recording secretary. Please address your comments to the Board President. Individual presentations are limited to three (3) minutes each, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted.

NONE

G. REPORTS AND UPDATES -

1. Board Committee Reports
 - a. Human Resources & Budget and Finance
Hold for now
 - b. Enrollment Management
Mr. Clausi reported we have 165 students
 - c. Fundraising and Public Relations
None
2. Principal's Report and Update – Attachment A
Mr. Clausi reported ACE is working with the Ventura County Fire Dept. on recruitment for internships and making a website for CERT outlets; ACE will be hosting Magic Camp in 2015; we are funding 3 new pathways; hiring a Grant writing team; major recruitment efforts at Rio Mesa and Rio Del Valle; ACE participated in a shoe drive; Canned Tree at The Collection, media coverage disappointing.
Dr. Rice met with Vista Real about having ACE host a summer program with classes run like Gateway.

H. CONSENT CALENDAR –

1. Personnel
2. Financial Packet
 - a. **Financial Statement**
The Principal and Chief Business Official recommend that the Board approve the revenues and expenditures as listed on the Financial Statement for the period of:
November 1, 2014-November 30, 2014 – Attachment B
 - b. **Board Report of Commercial Payments**
The Principal and Chief Business Official recommend that the Board approve the commercial payments as listed on the Board Report of Commercial Checks for the period of:
November 1, 2014-November 30, 2014 – Attachment C
 - c. **Board Report of Purchase Orders**
The Principal and Chief Business Official recommend that the Board approve the purchase orders as listed on the Board Report of Purchase Orders for the period of:
November 1, 2014-November 30, 2014 – None
Tony Skinner moved to approve, Gary Cushing seconded; Passed 6:0.

I. ACTION ITEMS

1. Approval of reduction of 5 working days during semester 2 contingent upon development of an approved calendar of dates and incorporating monthly review of enrollment beginning February 1, 2015.
After some discussion, Tony Skinner moved to approve, Dr. Rice seconded; Passed 6:0.
2. Approval of 1st Interim Report 2014-2015 – Attachment D
Benny Martinez is optimistic about the enrollment and the adopted budget, we need to continue to work on increasing enrollment.
Dr. Rice moved to approve, Dr. Duran seconded; Passed 6:0.
3. Approval of 2014-2015 Salary Schedule Amendment – Attachment E
Discussion of decision to pay a teacher \$35/hour for CELDT testing, based on OUHSD rate.
Tony Skinner moved to approve, Gary Cushing seconded; Passed 6:0.

J. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

1. Correspondence - None

2. Reports and Communications

Dr. Duran mentioned a free cultural presentation "Pasatono Orquesta" at the Oxnard College Performing Arts Center presented by the Latino Performing Arts Institute, all are invited. Dr. Duran will be retiring in May or June of 2015.

Judy Perkins reported she came to the ACE Open House and it was exciting and encouraging to see all the great things happening at ACE. Great job on the canned tree.

Dr. O'Brien was also impressed with the Open House and can see that ACE works hard to help students be successful at ACE. He feels students from ACE are far more prepared than students from other local high schools.

Dr. Rice thanked Dr. O'Brien for all of his efforts and trying to assist financially, we don't want teachers and staff to feel the budget cuts. To Dr. Duran, thank you for all of your hard work.

Mr. Urias, new secretary, happy to be elected and serve on the board, looking forward to getting to know Mr. Clausi and the staff. Happy Holidays to all.

3. Interests and Concerns - None

K. ITEMS FOR FUTURE CONSIDERATION

Invite John Middleton to do mock interviews.

L. FUTURE MEETINGS

January 8, 2015

February 12, 2015

March 12, 2015

M. ADJOURNMENT

The meeting adjourned at 6:40pm.

1/8/15
Date
1/8/15
Date

Tony Skinner
Tony Skinner, Board President
Richard Urias
Richard Urias, Secretary