

**Aurora Charter School
Special Meeting Minutes
January 28, 2015**

Present: Rob Harvey (Board Chair), Carmen V. Narciso (Vice-Chair), Samantha Berryhill (Treasurer), Eric Cameron (Community Member), Matt Cisewski (Ex-Officio)

Absent: Guadalupe Quintero (Community Member)

Also Present: Daniel Jett (ACNW), Romulo Nieto (Parent)

Call to Order: The meeting was called to order at 3:06PM.

Agenda: Eric made a motion to approve the agenda for the special meeting, Carmen seconded the motion, and the board unanimously approved the agenda.

1. **Appoint New Board Member:** Aurora Charter School's Board of Directors has been missing a parent member since Rob Harvey became a community member, so the first priority of today's meeting was to appoint a parent board member, Romulo Nieto. Carmen moved to appoint Romulo Nieto to fill the parent vacancy on ACS's school board. Eric seconded the motion, and the board unanimously approved the appointment. Romulo will hold the parent board seat effective immediately.
2. **Future Board Elections Plan and Process:** Eric moved to discuss and amend the school board election process document. Carmen seconded the motion, and the board unanimously approved the motion.
 - a. **School Board Election Policy-** Fits our goal for a spring election, but will need to be amended for years to come.
 - b. A new title was suggested for the document: Election and Appointment Policy.
 - c. **Changes—Election Schedule**
 - i. Announcement of upcoming elections and available board member seats
 - ii. Candidate submission deadline
 - iii. Public announcement of candidates and ballot distribution
 - iv. Omit
 - d. **Changes—Election Process**
 - i. The election will be conducted on conference day in the spring annually by the date selected by the board. (remove all other language)
 - ii. A school board designee will count the ballots (remove all other language)
 - iii. Omitted entirely
 - e. **Changes—Board Vacancies**
 - i. Change title heading to Vacant Board Member Seats
 - ii. All vacant board member seats shall be filled in accordance to Aurora Charter School bylaws (remove all other language)
 - iii. Omit
 - iv. Keep legal reference 124D (remove subd.4(d))

- v. Add legal reference Minn. Stat. 317A
 - f. We recognize the election date does not meet the newly adopted policy of 60 days notification of election, but due to the best interest of the school, March 27th, which corresponds to conferences.
 - g. The board unanimously approved adopting the revised election and appointment policy.
- 3. Set 2015 Election Date: Carmen moved to approve the election date of March 27, 2015. Romulo seconded the motion, and the board unanimously approved the new election date.

Adjourn: At 4:40PM, Carmen moved to adjourn the special meeting, Samantha seconded the motion, and the board unanimously approved adjourning the meeting.