



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF ANNUAL ORGANIZATIONAL BOARD MEETING  
December 14, 2010**

BOARD MEMBERS PRESENT:	Bonnie Castrey Susan Henry Kathleen Iverson Brian Garland Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Van Riley, Superintendent Debbie Coleman, Asst. Superintendent, Human Resources Carrie Delgado, Assistant Superintendent, Business Services Kathy Miller, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office December 14, 2010
RECEPTION: (I-B)	A reception took place to honor retiring Superintendent Dr. Van Riley and to offer congratulations to new and re-elected trustees.
CALL TO ORDER:	The meeting was called to order at 7:32 p.m. by the Board President, Mr. Garland.
PLEDGE OF ALLEGIANCE: (II)	The Pledge of Allegiance was led by Dr. Van Riley.

RECOGNITION OF  
BOARD MEMBER:  
(III-A)

The Board recognized former Board Member, Matthew Harper, who had served three terms on the Board of Trustees. He was presented with his portrait, a plaque and three proclamations. Mr. Harper addressed the Board and expressed his thanks.

OATH OF OFFICE -  
NEWLY ELECTED  
TRUSTEES: (III-B)

Dr. Riley administered the Oath of Office to Bonnie Castrey, Brian Garland and Kathleen Iverson. The trustees were seated for the 2010-2014 term.

ORGANIZATION OF  
BOARD: (III-C)

Ms Castrey nominated Mrs. Henry for President. The Board voted 5-0 for Mrs. Henry. No seconds were required.

Mrs. Henry took the gavel, thanked President Garland for an excellent year of leadership and presented him with an engraved glass paperweight on behalf of the Board. Mr. Garland thanked the Board.

Ms Castrey nominated Dr. Simons for Vice President. The Board voted 5-0 for Dr. Simons. No seconds were required.

Dr. Simons nominated Ms Castrey for Clerk. The Board voted 5-0 for Ms Castrey. No seconds were required.

Ms Castrey nominated Kathy Iverson for Alternate Clerk. Dr. Simons nominated Mr. Garland for Alternate Clerk. Mrs. Iverson volunteered to remove her name from nomination. Ms Castrey withdrew the nomination. The Board voted 5-0 for Mr. Garland. No seconds were required.

Dr. Simons will serve as representative on the nominating committee for election of County Committee on School District Organization. Mrs. Iverson will serve as alternate.

All Board members will serve as Political Action Representative for the Orange County School Boards Association.

Mrs. Iverson will serve as representative on the Adult School Community Advisory Committee. Mrs. Henry will serve as alternate.

Mr. Garland will serve on the Coastline Regional Occupational Program (CROP) Board. Ms Castrey will serve as alternate.

Mrs. Henry and Mrs. Iverson will serve on the District English Learners Advisory Committee (DELAC).

Dr. Simons and Mr. Garland will to serve on the district Strategic Planning Committee.

Mrs. Henry and Dr. Simons will serve on the district Relationships by Objectives (RBO) Committee.

Ms Castrey and Mr. Garland will serve on the district Team Building Through Communication (TBC) Steering Committee.

Mrs. Henry and Dr. Simons will serve on the Citizens Oversight (COC) Committee.

Mrs. Henry will serve on the Curriculum Committee. Mrs. Iverson will serve as alternate.

Mrs. Henry will serve on the Booster Task Force.

A schedule of regular and study session Board meetings to be held at the District Office beginning at 7:30 p.m. on the listed Tuesday evenings was adopted.

A rotation schedule for Board president/ member meetings with the Superintendent to review the Board agenda at 4 p.m. on the Thursday preceding Board meetings will be developed.

It was moved by Ms Castrey, seconded by Dr. Simons, to adopt these items as presented.

Motion

unanimously carried.

STAFF  
PRESENTATION -  
WHS: (III-I)

Westminster High School Principal, Shirley Vaughn, staff and students featured the mathematics department and its successes.

APPROVAL OF  
MINUTES: (III-D)

It was moved by Ms Castrey, seconded by Dr. Simons, to approve the minutes of the regular Board meeting held November 9, 2010.

Motion carried

4-0.

Mrs. Iverson

abstained.

RECOGNITION OF  
SUPERINTENDENT:  
(III-E)

The Board of Trustees recognized retiring Superintendent, Dr. Van Riley. Mrs. Henry thanked Dr. Riley for his years of service to the district. Letters, certificates and proclamations were presented to Dr. Riley. Jerry Patterson, President of the Coast Community College District, presented Dr. Riley with a proclamation.

Dr. Riley thanked the Board and recollected his 39 years in education. He indicated that he had attended 516 Board meetings with over 100 in this district. He highlighted three special areas: facilities, special education and finance, particularly the passage of a \$238 million bond which was used to make our facilities "pristine and park-like."

President Henry thanked Dr. Riley for his 7-1/2 years of service, saying that he will be missed and hard to replace.

BOARD COMMITTEE  
REPORTS AND  
ACTIVITIES: (III-F)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD  
REPRESENTATIVE  
REPORTS: (III-G)

Fouad Rider, Student Representative to the Board from Edison High School, presented reports on campus activities.

SUPERINTENDENT'S  
REPORT: (III-H)

Dr. Riley stated that last Friday there was a front page article in the Orange County Register about two significant and special awards our district had received at a special presentation. This was a Register sponsored program where employees could nominate their company for different awards and was a totally anonymous survey to staff. The two awards were Top Work Place 2010, Second Place for Large Companies, and 1<sup>st</sup> Place Winner in category where employees feel they have opportunities for growth and enhancement in the organization.

FIRST INTERIM  
FINANCIAL REPORT  
AND CERTIFICATION  
OF FINANCIAL  
STATUS: (III-J)

Ms Carrie Delgado, Assistant Superintendent, Business Services and Ms Jeanette Ullrich, Chief Business Official, presented the district's 2010-11 First Interim Financial Report to the Board. Ms Delgado gave an overview of the Interim reporting process while Ms Ullrich presented the details of the report. Ms Ullrich stated that despite the 18 month projected shortfall of \$25.4 billion in the State budget, the district has taken appropriate steps through the implementation of its five-year plan to help mitigate any potential reductions to education that may result as a consequence of Governor Brown's January proposal for 2010-11. She also stated that the district, at this time, was

projecting positive ending fund balances for each of the projection years, 2011-12 through 2013-14, and certified the report as positive.

PUBLIC  
COMMUNICATION TO  
THE BOARD: (III-K)

Shawn Werner, President of DEA, Christiane Garisek, President of CSEA, and Donna Alexander, PTSA, offered congratulations and thanks to Dr. Riley on his retirement.

CONSENT  
CALENDAR: (IV)

It was moved by Mr. Garland, seconded by Ms Castrey, that the Consent Calendar be approved as presented, with addendum to item IV-B, Personnel Report, and with the exception of one item on, page 1, concerning the employment of Anji Clemens as Interim Administrator, APA and ROP.

Motion unanimously  
carried.

PURCHASE  
ORDERS: (IV-A)

Purchase orders in the amount of \$5,816,995.56 were approved as presented.

PERSONNEL  
REPORT: (IV-B)

Approval was granted for the Personnel Report No. 6 as presented with addendum, and with the exception of page 1 concerning the employment of Dr. Anji Clemens as Interim Administrator - APA and ROP, which was pulled by Mrs. Iverson for separate consideration.

PROFESSIONAL  
AND OFFICIAL  
BUSINESS  
ACTIVITIES:  
(IV-C)

Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS:  
(IV-D)

Approval was granted for the Field Trips as presented.

CONTRACTS AND  
CONSULTING  
AGREEMENTS:

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in

(IV-E)	the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ADDENDA - WOCCSE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
PARENT REIMBURSEMENT FOR TRANSPORTATION OF A SPECIAL EDUCATION STUDENT - WOCCSE - NO. 1464: (IV-G)	Approval was granted to reimburse the parent in an amount not to exceed \$1,710 for transportation of a special education student for the period September 1, 2010 to June 30, 2011.
PARENT REIMBURSEMENT FOR TRANSPORTATION OF A SPECIAL EDUCATION STUDENT - WOCCSE - NO. 1465: (IV-H)	Approval was granted to reimburse the parent in an amount not to exceed \$630 for transportation of a special education student for the period September 1, 2010 to June 30, 2011.
AGREEMENT WITH ASSISTANCE LEAGUE OF HUNTINGTON BEACH FOR DENTAL REFERRAL SERVICES: (IV-I)	Approval was granted to renew the agreement between the district and the Assistance League of Huntington Beach so that the school nurses may continue to screen students in need of dental care and make patient referrals to the Assistance League for dental services. The Assistance League will provide dental education to selected grades at mutually agreed upon times. It will also pay limited dental fees for students referred from the district and accepted by Dental Services, a philanthropic program of the Assistance League. This agreement will cover an 11-month period,



from September 1st through July 31<sup>st</sup> each year, excluding the month of August, with no cost to the district. This agreement will not need to be renewed every year.

AMENDMENT TO THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) OF 2009 CONTRACT: (IV-J)

Approval was granted to amend the ARRA contract between the Department of Rehabilitation (DOR) and the Transition Partnership Program (TPP) by \$15,860 to increase contract goals and extend the contract from December 31, 2010 to June 30, 2011. The total program extension cost of the ARRA contract is \$34,395. No district matching funds are required. Authorization to expend funds upon receipt was granted.

CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT - SPECIAL EDUCATION STUDENT, OAH CASE NO. 2010080023: (IV-K)

Approval was granted for the Confidential General Release and Settlement Agreement between the Huntington Beach Union High School District, a special education student and the parent. Under the terms and agreement, the district agrees to reimburse the parent for mileage to school through February 18, 2011.

CONTRACTS - RESIDENTIAL TREATMENT FACILITIES SERVING STUDENTS AS PER INDIVIDUALIZED EDUCATION PROGRAMS (IEP): (IV-L)

Approval was granted for authorization allowing for development of Master Contracts with Residential Treatment Facilities which are currently serving 18 Huntington Beach Union High School District students under the AB 3632 provision, but for which funding and service from Orange County Health Care Agency will possibly end on December 31, 2010.

INSURANCE AND LIABILITY CLAIM: (IV-M)

Approval was granted to deny the claim for wrongful termination in violation of public policy (No. FVHS06032010). Claim information is available in the Insurance Office.

RATIFICATION OF SUBSTITUTION OF

Approval was granted for the substitution of subcontractor on Contract No. 1226 with Tovey/

SUBCONTRACTOR: (IV-N)	Shultz Construction for Adult School/Coast High School New Construction.
CONTRACT CHANGE NOTICES: (IV-O)	- Approval was granted for the change notices to the contracts as presented which were previously awarded. -
REJECTION OF BID NO. 1111: (IV-P)	Approval was granted to reject Bid No. 1111 for Huntington Beach High School Amphitheater and Maintenance Parking Site Improvements which was funded by Measure C on the basis that the bid received is substantially over budget for the project.
AWARD OF BID: (IV-Q)	- Approval was granted to award a bid to the successful bidders as presented. It was further moved that all other bids be rejected as being higher in cost or not meeting specifications. All bid results are available for review in the Purchasing Department.
OCTOBER 2010 DISBURSEMENTS: (IV-R)	- A recap of payments processed during the month of October 2010 was presented.
ANNUAL DEVELOPER FEE REPORT: (IV-S)	Approval was granted to accept the report on Developer Fees, prepared in compliance with the requirements of SB 1693. The report has been available to the public since November 19, 2010.
ENROLLMENT & ADA: (IV-T)	A comparison of percentages of maximum average daily attendance (ADA) for the school year through October 22, 2010 was presented.
RESOLUTION - TRANSFER OF FUNDS - VARIOUS FUNDS: (IV-U)	Approval was granted to adopt a resolution that authorizes the transfers made within the approved budgets of the various funds for 2010-2011.
RESOLUTION NO. 21:	AYES: CASTREY, IVERSON, GARLAND, SIMONS, HENRY

NOES: NONE  
ABSENT: NONE

Resolution

unanimously adopted.

RESOLUTION -  
INCREASING  
INCOME &  
EXPENDITURES -  
COUNTY SCHOOL  
FACILITIES FUND:  
(IV-V)

The district has projected increases in funding for various capital projects and other funding sources. Approval was granted to adopt a resolution increasing income and expenditures by the net amount of \$4,807 in the County School Facilities Fund for the fiscal year 2010-11.

RESOLUTION  
NO. 22:

AYES: CASTREY, IVERSON, GARLAND,  
SIMONS, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution

unanimously adopted.

RESOLUTION -  
ADDITIONAL  
INCOME,  
EXPENDITURES,  
AND RESERVES -  
GENERAL FUND:  
(IV-W)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income, expenditures and reserves in the net amount of \$163,601 within the General Fund for the fiscal year 2010-11.

RESOLUTION  
NO. 23:

AYES: CASTREY, IVERSON, GARLAND,  
SIMONS, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously

adopted.

PERSONNEL REPORT  
- PAGE 1 - INTERIM  
ADMINISTRATOR -  
APA AND ROP: (IV-B)

It was moved by Dr. Simons, seconded by Mrs. Henry, to approve page 1 of the Personnel Report as presented. Mrs. Iverson asked that the hiring of an employee to this administrative position be postponed until more information was available in January. Mrs. Henry explained that the

position had already been created and approved at the previous November Board meeting.

#### Motion to Amend the Main Motion

It was moved by Mrs. Iverson, seconded by Ms Castrey, to amend the motion of filling the position of APA Administrator and postpone until January.

Motion failed 3-2.  
Mrs. Iverson and Ms

Castrey voted yes.

#### Vote on Main Motion:

It was moved by Dr. Simons, seconded by Mr. Garland to approve page 1 of the Personnel Report as presented.

Motion carried 4-1.  
Mrs. Iverson voted no.

#### FIRST INTERIM FINANCIAL REPORT AND CERTIFICATION OF FINANCIAL STATUS: (V-A)

The First Interim Financial Report for the fiscal year 2010-11 was presented. It was moved by Mr. Garland, seconded by Ms Castrey, that the Board President certify, as required by AB 1366, that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion unanimously  
carried.

Dr. Riley thanked the Board for the unanimous vote, stating that this is the first time since he

has been with the district that the Board has voted 5-0 on a budget.

RESOLUTION –  
CLASSIFIED  
PERSONNEL  
REDUCTION: (VI-A)

Christiane Garisek, President of CSEA, spoke against this item.

It was moved by Dr. Simons, seconded by Mr. Garland, to adopt a resolution for the reduction of specific classified services as presented.

Motion carried 4-1.  
Mrs. Iverson voted no.

STUDENT  
EXPULSIONS: (VII-A)

It was moved by Dr. Simons, seconded by Mrs. Henry, that Student No. 376016 be expelled from the Huntington Beach Union High School District for the fall and spring semesters of the 2010-11 school year for violation of California Education Code 48900(a-1). It was further moved that repeated efforts and prior interventions have repeatedly failed to change student's behavior pursuant to California Education Code section 48915(1). Therefore, the panel recommended that during the period of expulsion, the student attend an OCDE alternative school.

Motion unanimously  
carried.

It was moved by Mr. Garland, seconded by Ms Castrey, that Student No. 373689 be expelled from the Huntington Beach Union High School District for the fall and spring semesters of the 2010-11 school year for violation of California Education Code 48900(d)(k). It was further moved that repeated efforts and prior interventions have repeatedly failed to change the student's behavior pursuant to California Education Code section 48915(1). Additionally, second semester will be suspended, and student may request enrollment to one of the Huntington Beach Union High School District's alternative schools. During the period of expulsion, the student will attend an OCDE alternative school.

Motion unanimously carried.

It was moved by Ms Castrey, seconded by Dr. Simons, that Student No. be expelled from the Huntington Beach Union High School District for the fall and spring semesters of the 2010-11 school year for violation of California Education Code 48900(a)(1). It was further moved that repeated efforts and prior interventions have repeatedly failed to change student's behavior pursuant to California Education Code section 48915(1). It was therefore recommended the student attend an OCDE alternative school during the period of expulsion.

Motion unanimously carried.

It was moved by Mrs. Iverson, seconded by Ms Castrey, that Student No. 371183 be expelled from the Huntington Beach Union High School District for the fall and spring semesters of the 2010-11 school year for violation of California Education Code 48900(c)(f). It was further moved that repeated efforts and prior interventions have repeatedly failed to change student's behavior pursuant to California Education Code section 48915(1). Therefore, the panel recommended that the second semester be suspended and that the student be enrolled at the Huntington Beach Union High School District's Community Day School during period of expulsion.

Motion unanimously carried.

NEW BUSINESS:  
(VIII)

Mrs. Iverson indicated that she would like to attend the California School Services Workshop on January 18 in Long Beach. She further stated that she would like information in the future on three items.

Ms Castrey asked that a letter be sent to Darla Merrill, a teacher with Community Day School, in recognition of her being National Teacher of the Year for Community Day Schools. Dr. Riley stated that this recognition will take place at the January Board meeting.

ANY OTHER PUBLIC  
COMMUNICATION TO  
THE BOARD: (IX)

None.

ADJOURNMENT:

The meeting was adjourned by the President, Mrs. Henry, at 9:57 p.m. for a few minutes to allow the Financing Corporation meeting to take place prior to a late closed session of the Organizational Meeting of the Board of Trustees.

RECONVENED:

The meeting was reconvened at 10:57 p.m. Mrs. Henry announced that no action was taken in closed session and the meeting was adjourned at 10:58 p.m.

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Clerk

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Secretary