

**PANORAMA COMMUNITY SCHOOL DISTRICT**  
**REQUESTS FOR IMPROVEMENTS**

Generally, except for emergency situations, requests for improvements or repairs are made to the superintendent by building principals and the head custodian. Requirements for requests outlined in the maintenance schedule will be followed.

Minor improvements, not exceeding a cost of \$5000, may be approved by the superintendent. Improvements exceeding \$5000 must be approved by the board. Routine maintenance and repairs outlined in the maintenance schedule will be followed.

Legal Reference: Iowa Code §§ 279.8; 280.3, .14 (2011).

Cross Reference:

Approved: 02/13/2012

Reviewed \_\_\_\_\_

Revised \_\_\_\_\_