



**JEFFERSON DAVIS PARISH SCHOOL BOARD  
AGENDA  
EDUCATIONAL MEDIA CENTER  
720 EAST PLAQUEMINE STREET  
JENNINGS, LOUISIANA  
DECEMBER 18, 2014, 10:00 A.M.**

**I. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE.**

**II. ROLL CALL FOR DETERMINATION OF A QUORUM.**

Arcen	Bordelon	Bouley	Brucha	Capde	Caraw	Dees	Dobson	Doise	McNabb	Menard	Miller	Segura
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**III. APPROVAL OF THE SCHOOL BOARD MINUTES OF NOVEMBER 20, 2014.**

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**IV. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**V. RECOGNITION**

- Welcome by Jefferson Davis Educational Media Center staff.

**VI. BOARD COMMITTEE REPORTS:**

**A. FINANCE COMMITTEE - REQUESTS FROM THE FINANCE COMMITTEE, GREG BORDELON, CHAIRMAN, THAT THE SCHOOL BOARD:**

- Grant permission to Lake Arthur High to accept a \$588.10 donation from the Lake Arthur Knights of Columbus. To be used on behalf of the special education department of Lake Arthur High School.

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- Grant permission to Elton High to accept a \$25.00 donation from Venessa Livingston Cormier to be used for the renaming of the gym in memory of Oris Guidry.

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- Grant permission to Elton High to accept a \$147.00 donation from Lee's Auto Clinic & Salvage of Basile, LA. To be used for meals for varsity cheerleaders.

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- Grant permission to Hathaway High to accept a \$350.00 donation from Marceaux's Electric. To be used for Athletic department needs.

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5. Grant permission to Jennings High baseball to accept a \$10,000.00 donation from the Jennings Diamond Booster Club. To be used to purchase a pitching machine.

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6. Grant permission to Jennings High Girls Basketball to accept a \$3,565.00 donation from the Jennings Alumni Club. To be used to purchase team uniforms.

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7. Grant permission to Welsh-Roanoke Jr. High to accept a \$725.00 donation from the Welsh Rotary Club and a \$250.00 donation from Jim Wright. To be used to purchase a classroom set of ASUS tablets.

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8. Grant permission to move Dr. Cassidy Juneau from a 9 month Behavior Interventionist to a ten month Assistant Principal. The board would only pay the additional month salary and assistant principal index. Effective mid-term of the 2014-2015 school year.

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9. Grant permission to Jennings High Tennis to accept a \$2,146.68 donation from the Jennings High Tennis Booster Club. To be used to purchase Court wind suits.

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10. Grant permission to Lake Arthur Elementary to accept a \$588.10 donation from the Knights of Columbus. To be used by Special Ed teachers to purchase classroom supplies.

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11. Grant permission to Lake Arthur Elementary to accept a \$1,500.00 donation from the Lake Arthur Elementary PTO. To be used to purchase items for our School Wide Positive Behavior Program.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**B. Insurance - Phillip Arceneaux, Chairman**

**C. Building & Grounds- Richard McNabb, Chairman**

**D. POLICY COMMITTEE - REQUESTS FROM THE POLICY COMMITTEE, ROBERT MENARD, CHAIRMAN, THAT THE SCHOOL BOARD ADOPT OR REVISE THE FOLLOWING POLICIES:**

1. Consider the following new or revised policies:
- a. **CHILD NUTRITION PROGRAM MANAGEMENT:**  
**File: EE** (Revised, December, 2014: Effective upon approval).

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**E. Transportation- Julius Caraway, Chairman**

**F. 16<sup>th</sup> Section-Charles Bruchhaus, Chairman**

**G. WARD II (AD HOC) COMMITTEE- REQUESTS FROM THE POLICY COMMITTEE, DAVID CAPDEVILLE, CHAIRMAN THAT THE SCHOOL BOARD APPROVE:**

1. Approve the recommendation of Superintendent and Finance Director to enter into a contract with Mr. Ray Fugatt (C.R. Fugatt, AIA), Sam Houston Jones Parkway, Lake Charles, LA for the Architect of Record for the Jennings High School Track replacement process.

Mr. Fugatt was highly recommended by Beauregard Parish and Calcasieu Parish School Systems where he provided guidance for several of their Track replacements.

Mr. Fugatt works with school systems has a reduced fee of 6% of the total project. (Most fees are now 8 to 10%).

Mr. Fugatt recommends that we spend 5 to 6 thousand dollars to remove soil core samples around the existing track so they can be used to create a comprehensive plan to address the foundation of the track that will be good far into the future.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**H. Legislative Liaison - Jason Bouley, Chairman**

**I. Food Service Committee - Bobby Miller, Chairman**

**VII. SALES TAX REPORT - J.C. Blank, Tax Collector/Auditor.**

**VIII. NEW BUSINESS:**

1. Approve the following resolution regarding Board Member Richard McNabb  
RESOLUTION

**WHEREAS**, Richard McNabb has faithfully served the public as a member of the Jefferson Davis Parish School Board from January 1, 1999 to December 31, 2014, and

**WHEREAS**, his service and dedication to fulfilling his responsibilities have been inspirational to his fellow Board Members and to the administrative personnel with whom he has worked, and further, his spirit of Public Service has been in the finest tradition of democratic government;

**NOW THEREFORE, BE IT RESOLVED** by the Jefferson Davis Parish School Board in regular session of the 18<sup>th</sup> day of December, that said Board recognizes and commends Richard McNabb, School Board District 10, for a job well done.

The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

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Donald E. Dees  
President

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Brian M. LeJeune  
Superintendent

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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2. Approve the following resolution regarding Board Member Robert “Bobby” Miller

RESOLUTION

**WHEREAS**, Robert “Bobby” Miller has faithfully served the public as a member of the Jefferson Davis Parish School Board from January 1, 2011 to December 31, 2014, and

**WHEREAS**, his service and dedication to fulfilling his responsibilities have

been inspirational to his fellow Board Members and to the administrative personnel with whom he has worked, and further, his spirit of Public Service has been in the finest tradition of democratic government;

**NOW THEREFORE, BE IT RESOLVED** by the Jefferson Davis Parish School Board in regular session of the 18<sup>th</sup> day of December, that said Board recognizes and commends Robert “Bobby” Miller, School Board District 11, for a job well done.

The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

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Donald E. Dees  
President

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Brian M. LeJeune  
Superintendent

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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3. Approve the following resolution regarding Board Member Julius “Bubba” Caraway, IV

**RESOLUTION**

**WHEREAS**, Julius “Bubba” Caraway, IV has faithfully served the public as a member of the JEFFERSON DAVIS PARISH SCHOOL BOARD from January 1, 2003 to December 31, 2014, and

**WHEREAS**, his service and dedication to fulfilling his responsibilities have been inspirational to his fellow Board Members and to the administrative personnel with whom he has worked, and further, his spirit of Public Service has been in the finest tradition of democratic government;

**NOW THEREFORE, BE IT RESOLVED** by the Jefferson Davis Parish School Board in regular session of the 18<sup>th</sup> day of December, that said Board recognizes and commends Julius “Bubba” Caraway, IV, School Board District 13, for a job well done.

The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

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Donald E. Dees  
President

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Brian M. LeJeune  
Superintendent

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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4. Authorization from board to use current signature plates as the signing authority on all checks and accounts until new plates are issued following the new board election of officers.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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5. Approve the following out of state travel requests:

- a Jennings High School teachers and student to travel to the Houston Museum of Natural Science on February 12, 2015. At no expense to the Board.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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6. Approve Bart Richard, as a non-faculty softball coach at Jennings High School for 2014-2015, upon completion of LHSAA coaching course certification and Board policy requirements.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**IX. INFORMATION**

1. The 2014 Louisiana School Board Association Convention will be held in Shreveport, LA from February 22-24, 2015. Please let Ms. Abshire know if you plan to attend.
2. Condolences are extended to the family of Margaret Langley, teacher at West End Instructional Center.
3. A check for \$278,166.19 has been issued to the Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP) in settlement of overpayments received from FEMA resulting from Disaster #1607- Hurricane Rita. The School Board was not allowed to keep the funds because the Hurricane Rita insurance settlement proceeds received from the School Board property insurers of \$1.2 million exceeded the amount received from FEMA. The School Board can expect final closeout from GOHSEP shortly, more than 9 years after disaster.
4. On November 13, 2014, Board Members, Jason Bouley, Charles Bruchhaus, David Capdeville, Julius Caraway, David Doise and Donald Dees, attended the Jefferson Davis Parish School Board Administrative Academy at the School Board office and received 2 hours of Board Member credit hours.

**X. ADDENDUM A**

**\*\*\*\* A. NEW BUSINESS**

1. Approve the following changes to the January 2015 School Board Meeting Schedule:
  - A. Call a special meeting of the Jeff Davis Parish School Board on Wednesday, January 14, 2015 at 2:30 pm in the Jeff Davis Parish Board Room to accept the AdvancEd exit report for the re-accreditation of the Jeff Davis Parish School System.
  - B. Reschedule the original January School Board meeting scheduled for Thursday, January 15, 2015 at 6:00 pm to Wednesday, January 14, 2015 at 4:00 pm following the AdvancEd Special School Board Meeting.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**\*\*\*\* B. PERSONNEL CHANGES.**

1. Approve the following personnel appointments at the recommendation of the Superintendent:
  - A. Name \_\_\_\_\_, Bus Drivers Jennings Schools, effective as soon as possible, re: Anthony Guidry resignation.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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- B. Name \_\_\_\_\_, Technology Technician, effective January 5, 2015, re: Steven Patrick resignation.

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1. Approve the following personnel appointments at the recommendation of the Superintendent:

**APPOINTMENTS**

1. Jenny McNabb, Welsh Elementary School teacher, effective 01/06/15, re: Haley Pole resignation.
2. Marianne Rodriguez, Jennings High teacher, effective 01/06/15, re: Cheri Quibodeaux resignation.

3. Emerson Baty, II, Jennings High teacher/coach, effective 01/05/15, re: Anthony LeBlanc retirement.

**TRANSFERS**

1. None.

**EXTENDED MEDICAL LEAVE**

1. Cheryl Pitre, Jennings Elementary teacher, 10/15/14 to 03/13/15.
2. Shanika Turner, Lake Arthur High Bus Driver, effective 12/08/14 to 12/19/14.
3. Melissa LeJeune, Welsh Elementary Bus Driver, effective 08/22/14 to 09/23/14.

**MATERNITY LEAVE**

1. Kimber Prejean, Hathaway High teacher, effective 01/05/15 to 03/06/15.
2. Erin Richert Dugas, Jennings Elementary teacher, effective 01/05/15 to 02/20/15.
3. Emily Adams, Welsh Elementary/Welsh-Roanoke Jr. High/Welsh High School Speech and Language Pathologist, effective 01/05/15 to 02/13/15.

**EXTENDED MATERNITY LEAVE**

1. Lacey Austin, Hathaway High teacher, effective 10/29/14 to 12/16/14.

**LEAVE WITHOUT PAY**

1. None.

**MEDICAL SABBATICAL**

1. Scott Comeaux, Welsh High Ag Teacher, January 2015 to June 2015.
2. Katie A. Smith, James Ward Elementary teacher, January 2015 to May, 2015.
3. Cheryl L. Pitre, Jennings Elementary teacher, January 2015 to May, 2015.

**RESIGNATIONS**

1. Ursula Oustalet, Jennings Elementary teacher, effective 12/1/14.
2. Haley Pole, Welsh Elementary teacher, effective 03/27/15.
3. Deborah Rubin, Jennings Elementary teacher, effective 12/09/14.
4. Cheri Quibodeaux, Jennings High teacher, effective 01/06/14.
5. Robert Gates, Fenton Elementary teacher, effective 11/01/14.

**RETIREMENTS**

1. None.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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**XI. JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY CURRICULUM SUPERVISOR**

**XII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION**

**XIII. EXECUTIVE SESSION**

A. Motion to enter into Executive session.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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B. Motion to resume in regular session.

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**XIV. ADJOURN**

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**IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AMENDED AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON DECEMBER 17, 2014 BY 10:00 A.M.**