

OPEN REGULAR SESSION

TIME: 4:05 p.m.

Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman William Miles, Vice Chairman Robert Wells, Ms. Margo Green-Gale and Mr. Dan Kuebler; Superintendent, Dr. John B. Gaddis; Board Attorney Mr. Fulton Jeffers; Assistant Superintendent of Administration, Ms. Nancy Smoker, Assistant Superintendent of Curriculum & Instruction, Mr. Dave Elebash and Recording Secretary, Ms. Melissa Tilghman. Mr. Warner Sumpter was excused from the meeting. Supervisors, Staff, Media and Community members were present for the Open Regular meeting at 6:00 p.m.

Chairman Miles declared a quorum and called the meeting to order.

ADOPTION OF AGENDA

On the motion of Vice Chairman Wells and a second by Ms. Green-Gale, the agenda was unanimously approved.

CLOSED MEETING:

4:10 p.m. – Pursuant to Section 10-508 of the **Annotated Code of Maryland**

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted unanimously to enter into a Closed Session at 4:10 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

Dr. Gaddis and Chairman Miles presented Crisfield Academy & High School Student, Mr. Shedd with his 2013-2014 diploma. Accompanying them to present the diploma were Mr. William Gray, Mrs. Tracie Cottman, and Ms. Janice Cottman.

Open Regular Session Minutes

On the motion of Ms. Green-Gale and a second by Vice Chairman Wells, the May 20, 2014 Board meeting minutes were unanimously approved.

Announcement of Closed Meeting:

Chairman Miles announced that the Somerset County Board of Education met in a Closed Session on June 17, 2014 pursuant to Section 10-508(a) and Section 10-503 of the **Maryland Annotated** for the following reasons:

- To review and approve the minutes of May 20, 2104
- To discuss personnel matters - Section 10-508(a)(1)
- To consult with counsel to obtain legal advice Section - 10-508(a)(7)
- To perform administrative functions - Section 10-503

UNFINISHED BUSINESS

Administrative Operations

Proposed Table of Rates

On the motion of Mr. Kuebler and a second by Ms. Green-Gale, the Board voted unanimously to untable the Proposed Table of Rates.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted unanimously to adopt the Table of Rates with the original adjustments. The original adjustments included the following revisions:

- deletion of the bus aide pay rate
- deletion of the substitute bus pay rate
- deletion of the spare bus rental rate
- changed wording in Item II from Salaries to Compensation

Spare Bus Purchase Requests

The Board made a motion to table the Spare Bus Purchase Request at the April 15, 2014 Board meeting. There was no motion made to remove the Spare Bus Purchase Requests from the table.

Student Discipline, Policy #600-17

Mr. Elebash submitted the Second Reading of the revised Student Discipline Policy. Monthly meetings have been held with staff to develop the procedures. He reported that procedures were removed from the policy and included in the administrative procedures. Additionally, school liaisons have been established and there have been adjustments made to elaborate on suspension definitions. The procedures will include a matrix of the different types of discipline infractions and possible consequences, progressive discipline guidelines to assist administrators, guidelines for liaisons and their responsibilities, guidelines to assist leadership teams in analyzing discipline data, and guidelines for suspensions. Mr. Elebash reported that professional development will be provided to assist teachers in classroom management and to help them understand the revisions to the policy and procedures. He reported that revisions were made to be in compliance with COMAR. The Board thanked Mr. Elebash for the report. Mr. Kuebler requested a copy of the infraction procedure matrix.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board unanimously voted to approve the Second Reader and Final Reading of the Student Discipline Policy #600-17.

NEW BUSINESS

Curriculum and Instruction

Gifted & Talented, Policy #500-11

On the motion of Ms. Green-Gale and a second by Vice Chairman Wells, the Board unanimously voted to approve the submission of the revision to Policy 500-11, Gifted & Talented by Ms. Tracie Schneider, Elementary STEM Coordinator. Mr. Kuebler submitted suggested revisions and corrections to the policy.

Special Education Staffing Plan

Dr. Lynnette Johnson submitted the Special Education Staffing Plan to the Board. Upon the recommendation of Dr. Gaddis, a motion was made by Ms. Green-Gale and a second by Vice Chairman Wells to approve the First and Final Reading of the Special Education Staffing Plan. The motion carried unanimously.

Judy Center/Early Childhood Grant Update

Dr. Gaddis presented an update on the Judy Center/Early Childhood grant. He reported that the grant for the extended day program for Pre K students has been submitted. The eligibility to receive the Judy Center Grant requires that the Pre K program be housed at one location. All Pre K students in the northern part of the county will attend Princess Anne Elementary School. Several staff will be transferred to Princess Anne Elementary School to accommodate the additional students. This move will also help alleviate the overcrowded classrooms at Greenwood Elementary School. Dr. Gaddis thanked the staff for their assistance. Mr. Kuebler added that the Judy Center grant will bring in over \$300,000 in funding.

Dr. Gaddis announced that elementary Summer School has been extended from nine days to nineteen days.

Monthly Finance Report

May 2014 Budget Expenditures

Ms. Smoker presented the FY2014 May expenditures report. She is predicting that 96% of the budget will be spent and there will be a significant carryover fund balance.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted unanimously to approve the May FY2014 Expenditures' Report of \$3,201,278.

Food Service Report

Ms. Wendy Harrison, Chief Finance Officer, reported that the Food Service budget will have a projected deficit of \$74,264. She informed the Board that the following contracts were awarded:

- Sysco – Other Foods
- Cloverland – Milk

➤ Schmidt – Bread

Administrative Functions

Bidding and Purchasing, Policy #200-14

Ms. Smoker presented the Board with revisions to the Bidding and Purchasing Policy #200-14. This policy was revised to meet the Maryland State Department's requirement to include bidding for services and materials of instruction when Federal Funds are used.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted unanimously to approve the submission of the First Reader of the revised Bidding and Purchasing Policy.

Superintendent's Final FY2015 Budget

Dr. Gaddis presented the final edition of the FY2015 Budget. He reported that the budget is balanced and SCPS is awaiting the final award amount from the Maryland State Department of Education. Dr. Gaddis informed the Board that the Commissioners would be adding \$365,000 in nonrecurring funds to the budget.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted to approve the Superintendent's Final FY2015 Budget. The motion carried unanimously.

Community Eligibility Option for School Meals

Ms. Smoker presented information on the new Food and Nutrition Services Program. She stated that enrollment in the program will allow students in all areas access to free school meals. Ms. Smoker reported that the Food and Nutrition Service Program will eliminate the administrative burden of collecting and reviewing household applications. There are several issues to consider such as, the participation of the individual schools, the increase in the number of meals served, and the development of an incentive to parents to complete the alternate application. Ms. Smoker noted that Somerset County Public Schools will be the first system-wide district in Maryland to participate in the Food and Nutrition Services Program which will begin August 2014.

Contract Award Recommendations

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted to approve contracting with Rommel Electric Company to replace the lighting at Crisfield Academy & High School in the amount of \$159,450. The motion carried unanimously.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted to approve contracting with Hunt Consulting, LLC to replace the lighting at Marion Sarah Peyton School in the amount of \$66,000. The motion carried unanimously.

On the motion of Mr. Kuebler and a second by Ms. Green-Gale, the Board voted to approve contracting with Dant Clayton to replace the Washington Academy & High School's bleachers in the amount of \$179,800. The motion carried unanimously.

Education Facilities Master Plan

Ms. Daniele Haley submitted the Education Facilities Master Plan for the Board's approval. Dr. Gaddis stated he was satisfied with Ms. Haley's research of the facilities and commended her on a job well done.

On the motion of Mr. Kuebler and a second by Ms. Green-Gale, the Board voted to approve the First and Final Reading of the Education Facilities Master Plan. The vote was unanimous.

HUMAN RESOURCES

Upon the recommendation of the Superintendent, it was moved by Ms. Green-Gale and seconded by Vice Chairman Wells to approve the amended Human Resources report. The motion carried unanimously.

**Certificated
New Hires:**

Tony Bevilacqua	WAHS – Instructional Facilitator
Seth Endicott	CAHS – Physical Education Teacher
Mark Mentzer	CAHS – Math Teacher
Mary Moore	WES – Comprehensive Special Education Teacher
Kyle Sterling	SIS - Physical Education Teacher
Tatum Townsend	WAHS – 8 th Grade Math
Logan Webster	CAHS – Social Studies Teacher

Promotions:

Terry Drechsler	Central Office Instructional Facilitator/LAC to Supervisor of Secondary Math and Local Accountability
William Gray	CAHS Assistant Principal to Central Office Secondary Science Supervisor and Mentor Coordinator

Separations:

Tishara Collins	WAHS – Tishara Collins
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Julie Elliott	CAHS – Math Teacher
Kristen Moule	SIS – Math Teacher
Brian Niskey	SPA – Math Teacher
Betsy Thomas	Nurse Manager
William Williams	WAHS – Band Teacher
Stephen Zubko	WAHS – English/Social Studies Teacher

Professional Transfers

Jennifer Brittain	WAHS Social Studies to CAHS Social Studies Teacher
Kelly Butler	CAHS Social Studies Teacher to SPA Social Studies Teacher
Janice Cottman	CAHS School Counselor to SPA/JM Tawes School Counselor
Robin Ford	CAHS Social Studies Teacher to WAHS Social Studies Teacher
Sara Herr	PAES 4 th Grade Teacher to GES 1 st Grade Teacher
Joan Hill-Dashiell	PAES 3 rd Grade Teacher to GES 3 rd Grade Teacher
Aimee Kaniper	SIS 7 th Grade Social Studies to WAHS Media Specialist
George Klein	WAHS Assistant Principal to SIS Assistant Principal
Greg Lasinski	SIS Physical Education Teacher to WAHS Physical Education Teacher
Megan Miller	GES Pre K Teacher to PAES Pre K Teacher
Chad Moletress	WES Assistant Principal to WAHS Assistant Principal
Keith Roberts	CAHS Music Teacher to CAHS/SIS Music Teacher
Stephanie Sproul	WAHS Media Specialist to GES 5 th Grade Teacher
Bessie Taylor	SPA Social Studies to Adult Education Teacher
Edward Weeast	SPA Science Teacher to SPA Science/Math Teacher
Ginger Wilson	SPA Special Education to CAHS Special Education

Classified

New Hires:

Paige Paxton	Central Office Human Resource Generalist
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Classified

Transfers:

Verna Corbin	CAHS Paraprofessional to WAHS One on One Special Education
Karen Dize	WES Paraprofessional to GES Paraprofessional
Robin McColligan	GES Paraprofessional to PAES Paraprofessional
Nicki Wilson	WAHS Paraprofessional to CAHS Paraprofessional

SUPERINTENDENT AND BOARD MEMBERS' COMMENTS

The Board members commended and thanked the SCPS staff for all their hard work and submitting information to them in a timely manner. Vice Chairman Wells expressed his appreciation on the progress made on the athletic fields.

Dr. Gaddis thanked everyone for attending and the Board for their trust. He stated that he works with a great group of staff and is looking forward to a successful school year. Dr. Gaddis announced that he and the Board members will be attending the Board and Superintendent's Conference June 30, 2014 at Chesapeake College.

Chairman Miles welcomed the new staff and expressed the Board's satisfaction with the immediate impact the new staff has had on the quality of the school system.

ANNOUNCEMENT

Chairman Miles announced that the Board will convene in an Open Regular Meeting on Tuesday, July 15, 2014 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 10-508(a) of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public schools website.

ADJOURNMENT

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted unanimously to adjourn the meeting at 7:36 p.m.

Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary