

**HOLLYWOOD HIGH SCHOOL
REQUEST FOR GUEST SPEAKER**

I would like to request that _____
(Speaker's Name)

be a guest speaker on _____ in _____
(Date) (Period)

in Room Number _____

The topic will be _____

The speaker's qualifications and affiliations are:

(Employer)

(Position)

(Other Qualifications)

I will assume the responsibility for orienting the speaker as to the age level and maturity of pupils, the District's policies regarding political and controversial issues.

Teacher's Signature

NOTE:

Please have guest speaker come to the Main Office, sign the Visitor's Roster and you should have one of your students posted as an escort.

Department Chairperson's Approval

SLC Administrator Approval

Calendar Date Approved
(M. TOLJ) _____

Copy to File – SLC Office
Copy to Department Chair
Copy to Main Office