

**BOARD OF EDUCATION
PASSAIC COUNTY MANCHESTER REGIONAL HIGH SCHOOL DISTRICT
HALEDON, NEW JERSEY**

MINUTES

**REGULAR MEETING
NOVEMBER 20, 2014
SAMUEL WIENER LIBRARY
7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Mrs. Fischer.

FLAG SALUTE

The Flag Salute was given by Mrs. Fischer.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Passaic County Manchester Regional High School Board of Education has caused notice of this meeting to be published in the North Jersey Herald News the Board's Official Newspaper on November 12, 2014. Notices of this Regular Meeting, indicating date, time and place, were posted publicly on the door of the main entrance to the high school, filed with the clerks in the municipalities of Haledon, North Haledon and Prospect Park.

ROLL CALL

Present: Mr. Boyle, Mr. Ferrante, Mr. Fischer, Mrs. Fischer, Mr. Foti, Mr. Galluccio, Mr. Magura, Mr. Valenti (*arrived at 7:10 p.m.*), Mr. Vander Molen

Also Present: Dr. Wanko, Interim Superintendent; Mr. Serapiglia, Business Administrator/Board Secretary; Dr. Ney, Principal; Mr. Hara, Board Attorney

EXECUTIVE SESSION

MOTION by Mr. Galluccio, seconded by Mr. Foti, 7:06 p.m. to move into Executive Session to discuss negotiations, HIB and a student disciplinary matter.

MOTION carried unanimously upon roll call vote, 8-0.

The Board reconvened into the Regular Meeting, 7:58 p.m.

Messrs. Boyle and Galluccio stepped out at 7:58 p.m. and returned at 8:00 p.m.

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CORRESPONDENCE

MOTION by Mr. Ferrante, seconded by Mr. Foti, that the Board of Education approves the following correspondence:

Ryan Gorny, Teacher Aide, letter of resignation.

MOTION carried unanimously upon roll call vote, 7-0.

WEBSITE PRESENTATION

Brian Zinn made a presentation regarding the District Website. He then took questions from Board.

Mr. Valenti - would we replace those costs?

Mr. Vander Molen – would we get apps?

Mr. Foti – parent portal linked in?

Mr. Magura – goes to any site?

Mr. Galluccio – can we download other school apps?

Mr. Vander Molen – transition time?

SRO PRESENTATION

Officer Don DeVirgilio stated that the program is going better. The security system is up and running. Classes given include fatal vision classes; digital radios.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mr. Valenti, seconded by Mr. Ferrante, to open the floor to the public, 8:35 p.m.

None.

MOTION by Mr. Ferrante, seconded by Mr. Vander Molen to close the floor to the public, 8:35 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

CONSIDERATION OF PRIOR MINUTES

MOTION by Mr. Valenti, seconded by Mr. Vander Molen, that the Board of Education approves the following minutes:

October 23, 2014	Regular Minutes
October 23, 2014	Executive Minutes

MOTION carried upon roll call vote, 8-0-1; Mr. Ferrante abstained on Regular and Executive Session Minutes.

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REPORTS:

- Board President's Report – Mrs. Fischer - none.
- Student Representative to the Board – Mr. Varoqua – none.
- Superintendent's Report – Dr. Wanko reported that as part of our Board Goal to improve communications, my monthly Superintendent's Message is now posted in English and Spanish. Additionally, we are currently reviewing Internet companies to redesign and host our website. This initiative will bring about more features, make it more user friendly, and provide more avenues of communication with all stakeholders. Monday night was the annual PTSA volleyball tournament. It was well-attended by 150 spectators who watched eight individual teams of six to eight players per team in a double elimination tournament. The winning team this year was the Serv-ivors which included student Maria Sanchez, Physical Education teacher Daniel Sanchez, Mrs. Cullen's sister Caycee Cullen, Physical Education Teacher Cindy Miller, and Special Education teacher Gerald Mercadante. The event netted approximately \$800 for the PTSA. The NHS Breakfast was held during first period Wednesday in the Falcons' Lounge. Thirty-two new members were welcomed into NHS including nine who were inducted last spring. This was a working breakfast where current officers issued NHS pins to all the new members and explained the rules regarding community service, attendance at meetings and events, dues and upcoming events. Climate and Culture Surveys required by the Regional Achievement Center (RAC) are in the process of being completed this week and next. The RAC is very pleased with the response by faculty and staff thus far. This week English classes have been taking their students to the library to complete the survey. The AFROTC interest survey is piggy-backed on the student survey. A robo-call went out this week to advise parents of the opportunity to participate in the survey in either English or Spanish. All surveys are accessible on the MRHS Web Page. This week we also provided information to the RAC about the positive results of the staff survey from last spring compared to the staff survey of fall 2013. Additionally, the RAC was provided information about the culture and climate improvements in the school since the student and staff surveys were given last fall and spring. The RAC congratulated us on our progress. A robo-call also went out this week advising our school community that the Falcons' Lounge will be hosting a visit from the Optical Academy December 10th from 8:00 a.m. until 3:00 p.m. Students, colleagues and family members who used them last year were very satisfied with their on-site services. Optical Academy provides \$30 eye exams and low-cost eyewear. Most insurance plans (including Medicaid) are accepted. Student Council is planning a Spirit Week during the week of December 15th in anticipation of the winter sports season. Similar to the last spirit week, each day, student attire will be according to a theme established for the respective day. A pep rally is planned for December 19th. Our Bergen County classes are hosting a Thanksgiving luncheon for school administrators, Wednesday, November 26th at 10:30 a.m. Total Enrollment as of October 31st was 913, the same as September. Total suspensions as of October 31st were 36: 18 OSS and 18 ISS. October showed a reduction in OSS by 1 and an increase in ISS by 11 students. The New Jersey Department of Health and the New Jersey Poison Information and Education System opened free, 24/7 telephone call center line to answer questions relative to Ebola and Enterovirus (EV-D680). I have posted this information on our Web Site for public access. Last Saturday our football team hosted the consolation game with Walkill Valley. We won handily by a score of 39 to 22. This year we won three

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games which is quite an improvement. We are looking forward to an eventful winter sports season.

- Business Administrator/Board Secretary Report – Mr. Serapiglia congratulated the election winners and gave an update on School Boards Convention. Mr. Serapiglia then reported on the following resolutions: approving re-org meeting for Wednesday, January 7th; approving revised NCLB – account for carryover; budget calendar; participation in Sustainable NJ; Security film (sent video today); pulled Finance resolution #13. Passed out sign-up sheets for workshops/seminars. Roof at punch list though still have some leak issues; discussed scholarships with benefactor from Prospect Park. Met with window installer today – 12-16 week lead time; one month to install. Audit update. Distributed plaque from ECS to Board.
- Personnel Report – Mr. Boyle, Chairperson; Mr. Galluccio, Mr. Foti – Mr. Boyle reported that committee met to discuss agenda items.
- Finance Report – Mr. Fischer, Chairperson; Mr. Magura, Mr. Foti. Mr. Fischer reported that the committee met to discuss agenda items and review/sign bills.
- Education Report – Mr. Ferrante, Chairperson; Mr. Vander Molen, Mr. Valenti – none.
- State and County Report – Mr. Fischer, PCSBA; Mr. Vander Molen, NJSBA. Mr. Fischer discussed pass around about School Finance for meeting.

Mr. Magura - Prospect Park – Mr. Sinclair wants to attend meeting.

Mr. Vander Molen – attended Delegate Assembly. Elections of officers; three resolutions passed and one that concerns us is from Greenwich that speaks to cap tuition districts are paying.

- Board Attorney's Report – Mr. Rod Hara – none.

PERSONNEL: (Mr. Boyle, Chairperson; Mr. Galluccio, Mr. Foti)

MOTION by Mr. Boyle, seconded by Mr. Valenti, that the Board of Education approves items 1 - 10.

1. That the Board of Education, upon the recommendation of the Superintendent, suspends Ryan Gorney, Teacher Aide, with pay effective November 14, 2014 and accepts his resignation effective December 14, 2014 as per his employment contract.
2. That the Board of Education, upon the recommendation of the Superintendent, approves the list of new substitutes through the Passaic County Educational Services Committee for the 2014-2015 school year as shown under Exhibit A.
3. That the Board of Education, upon the recommendation of the Superintendent, approves the following advisor appointment(s) for the 2014-2015 school year as shown under Exhibit B.

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4. That the Board of Education, upon the recommendation of the Superintendent, approves the following coaching appointment(s) for the 2014-2015 school year as shown under Exhibit C.
5. That the Board of Education, upon the recommendation of the Superintendent, appoints Amanda Hoeland as a Long Term Replacement Special Education English Teacher effective December 5, 2014 through January 22, 2015 pending criminal history review and emergent hire, and

Furthermore, that the Board of Education continues the appointment of Amanda Hoeland on an as needed basis effective January 23, 2015 through June 30, 2015 as shown under Exhibit D.

6. That the Board of Education, upon the recommendation of the Superintendent, appoints Richard Gawel, Teacher of English, pending criminal history review and emergent hire through June 30, 2015 as shown under Exhibit E.
7. That the Board of Education approves sick day entitlement to be paid to the following pending no further absences:

Mary Lindenbaum – 53.5 accumulated sick days as per MEA contract - \$1,872.50

8. That the Board of Education, upon the recommendation of the Superintendent, approves David Sposato, Guidance Counselor, (former Social Studies Teacher) to teach one period of AP US History at a cost of \$35/day retroactive to Monday, November 10, 2014 on an as needed basis through the administration of the AP History exam.
9. That the Board of Education approves the following resolution:

WHEREAS, the following employees are attending staff training, seminars and / or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent,

NOW BE IT RESOLVED that the Board of Education approves the requests for attendance at professional workshops/conferences as listed:

NAME	WORKSHOP	AMOUNT	DATE	ACCOUNT
M. Hirschfeld	Stem Symposium 2014-Madison, NJ	\$0.00	11/21/14	N/A
E. Yazidjian	Microsoft Excel for Beginners-Paramus, NJ	\$125.00	1/27/15	20-270-200-500-01
L. Czeszkiewicz	Classroom Management & Effective Teaching-Totowa, NJ	\$167.56	12/8/14	20-270-200-500-01
B. Ishak	Classroom Management & Effective Teaching-Totowa, NJ	\$164.00	12/8/14	20-270-200-500-01
A. Greene	Classroom Management & Effective Teaching-Totowa, NJ	\$167.56	12/8/14	20-270-200-500-01
C. Falzarano & E. Masci	PARCC 7 Technology: Is Your School Ready-Wayne, NJ	\$192.17	12/12/14	20-270-200-500-01
F. Calaro	TECHSPO-Atlantic City, NJ	\$716.03	1/29-30/15	50-990-320-500-01
B. Cochran	Flipping the Classroom Effectively-Parsippany, NJ	\$109.29	11/21/14	20-270-20-500-01
L. Russo	Flipping the Classroom Effectively-Parsippany, NJ	\$109.54	11/21/14	20-270-200-500-01

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L. Czeszkiewicz	Help Your Students With Special Needs-Parsippany, NJ	\$244.66	1/13/15	20-270-200-500-01
E. Carr & C. Villaruz	Face of Underage Drinking-Wayne, NJ	\$0.00	12/12/14	N/A

10. That the Board of Education, upon the recommendation of the Superintendent, appoints Georgia Herina as a substitute teacher effective December 1, 2014 through December 23, 2014 at a rate of \$100/day pending criminal history review and emergent hire if necessary.

MOTION carried unanimously upon roll call vote, 9-0.

EDUCATION: (Mr. Ferrante, Chairperson; Mr. Vander Molen, Mr. Valenti)

MOTION by Mr. Ferrante, seconded by Mr. Valenti, that the Board of Education approves items 1 – 9:

1. That the Board of Education approves the following fundraisers:
- Make A Difference Club to host a “Hammering for Habitat” from November 24, 2014 through January 15, 2015. Signatures will be collected for a beam that is installed in a home.
2. That the Board of Education approves the following field trip(s):

Students	Trip
Band/Drum Line	Elementary Schools & Buckingham Senior Day Care
Choir	North Haledon Golden Age Club, Holland Home, La Neve's
Choral Ensemble	VPW Post
Gifted & Talented	PCTI
Falcon's Lounge	Ice Vault Arena

3. That the Board of Education approves the following item to be discarded from the Technology Department:
- Richo Aficio Model #SPC222SF Asset Tag # 00006239
4. That the Board of Education approves the Reorganization of the Board of Education Meeting to be held on Wednesday, January 7, 2015 at 7:00 p.m. in the Samuel Wiener Library.
5. That the Board of Education affirms the recommendation of the Superintendent on HIB Case 10-14-001.
6. That the Board of Education approves student #12958 to complete her senior year at Manchester Regional High School although no longer domiciled in the district in accordance with Policy #5111 Eligibility of Resident/Nonresident Pupils.
7. That the Board of Education approves student #2522 to complete his senior year at Manchester Regional High School although no longer domiciled in the district in accordance with Policy #5111 Eligibility of Resident/Nonresident Pupils.

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8. That the Board of Education approves upon second reading the following new/revised policies and regulations as shown under Exhibit F.

1510	Rights of Persons With Handicaps or Disabilities/Policy on Non-Discrimination
5305	Health Services Personnel (Revised)
5306 & R5306	Health Services to Nonpublic Schools (Revised)
5308 & R5308	Student Health Records (Revised)
5310 & R5310	Health Services (Revised)
5339	Screening for Dyslexia (New)
5530 & R5530	Substance Abuse (Revised)
5600 & R5600	Student Discipline/Code of Conduct (Revised)
5756	Transgender Students (New)
8505	Wellness Policy/Nutrient Standards for Meals & Other Foods (Revised)

9. That the Board of Education approves the revised 2014-2015 School Calendar as shown under Exhibit G.

MOTION carried unanimously upon roll call vote, 9-0.

FINANCE: (Mr. Fischer, Chairperson; Mr. Magura, Mr. Foti)

MOTION by Mr. Fischer, seconded by Mr. Galluccio, that the Board of Education approves items 1 – 18:

1. That the Board of Education approves the transfers from September, 2014 as approved by the Superintendent and shown under Exhibit H.

2. That the Board of Education accepts the following certification:

I, John Serapiglia, the Business Administrator/Board Secretary, for the Passaic County Manchester Regional High School Business District hereby certify as follows: “pursuant to N.J.A.C. 6A:23-2.11(c) (3), that as of September 30, 2014 no line item account has encumbrances and expenditures which in total exceed the line item appropriation and is not in violation of N.J.A.C. 6A:23-2.11 (a).

3. That the Board of Education approves the following resolution:

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), we certify that, as of September 30, 2014 the board secretary's and treasurer's monthly financial reports did not reflect an overexpenditure in any of the major accounts or funds in violation of N.J.A.C. 6A:23-2.11(b), and based on the appropriation balances reflected on the reports/ and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year and accepts the financial reports of the Board Secretary.

4. That the Board of Education accepts the financial reports of the Treasurer of School Monies for September, 2014.
5. That the Board of Education moves that the following bills for November, 2014 be approved as presented:

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General Fund		\$1,036,351.48
Special Revenue Fund		162,562.90
Enterprise Fund		1,513.06
Payroll Fund – 10/28/14		395,620.02
Payroll Fund – 11/12/14		483,197.35
Total for Approval		<u>\$2,079,244.81</u>

6. That the Board of Education authorizes the submission of the NCLB amendment application for Fiscal Year (FY) 2015, and accepts the grant modifications for these funds upon the subsequent approval of the FY2015 NCLB amendment application as shown under Exhibit I.
7. That the Board of Education approves the revised 2014-2015 tuition contract for Passaic County Technical Institute as follows:

Special Education: \$131,803.00

8. That the Board of Education approves the budget calendar for the creation of the 2015-2016 School Budget as shown under Exhibit J.
9. That the Board of Education approves the following resolution:

WHEREAS The Passaic County Manchester Regional Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

WHEREAS The Passaic County Manchester Regional Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

WHEREAS Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their school healthier and more sustainable places.

WHEREAS Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

WHEREAS Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

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WHEREAS The Passaic County Manchester Regional Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

WHEREAS Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

WHEREAS The Passaic County Manchester Regional Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

THEREFORE, IT IS RESOLVED that the Passaic County Manchester Regional Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the Board’s intention to pursue certification for schools in the district.

WE HEREBY APPOINT John Serapiglia to be the district’s liaison to Sustainable Jersey for Schools.

WE DO HEREBY RECOGNIZE Passaic County Manchester Regional Public High School as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

WE AGREE TO complete district actions and to support the district’s schools in completing their actions.

10. That the Board of Education approves the purchase of 3M Ultra 600 Security Film from Window Film Depot, to be applied to Entranceway and critical area windows, at a cost of \$8,801, through the Middlesex Regional Educational Services Commission Safety and Security Window Film Contract #MRESC 14/15-27.
11. That the Board of Education approves New Hope Psychological Services LLC to do an Urdu Bi-lingual Psycho-Educational evaluation for student #9939 at a rate of \$900 plus an additional fee of \$75 for traveling expenses.
12. That the Board of Education approves the following 2014-2015 Special Education out of district placement(s) which have been budgeted for:

Student #	School	Amount	Date
1774	Preakness Academy	\$26,249.40	11/19/14-6/30/15
9352	North Street School	\$49,744.52	11/10/14-6/30/15

13. That the Board of Education approves the Transportation Interlocal Services Agreement between the Passaic County Manchester Regional High School District Board of Education and the Borough of Prospect Park who has determined that transportation to and from school shall be provided for borough students who have to directly travel on certain public roadways shall be provided transportation for safety reasons as shown under Exhibit K. **REMOVED.**

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14. That the Board of Education approves Integrated Nursing to provide consistent medical care to OOD classified student #10001 for the 2014-2015 school year. An LPN is provided 8 hours per day for 4 days @ \$42.50 per hour. An RN is provided 1 day per week @\$52.50 per hour.

15. That the Board of Education approves the revised 2014-2015 educational services as follows:

Student	Provider	Services	Amount	Date
9421	Integrity House	Tutorial Services	\$60/hour for a minimum of 20 hours/week	7/1/14-10/29/14

16. That the Board of Education approves the following Special Education Transportation Services Agreements through the Passaic County Educational Services Commission for the 2014-2015 school year as follows:

Route #	School	Contractor	# Students	Cost	Surcharge	Start Date
PCHK	HoHoKus School of Trade	Town & Country	2	\$3,068.00	\$122.72	11/3/14-1/30/15
8134	Benway School	Station Wagon	2	\$12,927.00	\$517.08	11/3/14-6/15
8136	Capri Institute of Hair	Town & Country	1	\$8,163.90	\$326.56	11/3/14-6/15
8130	Essex Valley School	Lenoir's Transport	1	\$16,422.00	\$656.88	11/3/14-6/15
8129	Norman Blesman	Scholastic Bus	1	\$28,350.00	\$1,134.00	11/3/14-6/15
8132	PC Manchester HS	Sarah Trans.	7	\$25,619.00	\$1,024.76	11/3/14-6/15
8131	PC Manchester HS	Sarah Trans.	6	\$25,756.00	\$1,030.24	11/3/14-6/15
8128	PC CP Center HS	York Transportation	1	\$30,520.00	\$1,220.80	11/3/14-6/15
8133	Windsor Prep HS	A-1 Elegant Tours	3	\$27,126.00	\$1,085.04	11/3/14-6/15

17. That the Board of Education approves the 2014-2015 joint transportation agreement with the Englewood Board of Education as follows:

Route #	# of Students	School	Cost	Date
EA150	1	Dwight Morrow HS	\$884.00	9/2014-6/2015

18. That the Board of Education approves the following use of facilities application(s):

- Bernadette Orsita, Make A Difference Advisor, to use the kitchen & cafeteria on November 20, 2014 from 2:00 p.m. – 4:30 p.m. to bake cookies for Thanksgiving.

MOTION carried unanimously upon roll call vote, 9-0, for items 1 through 4, 6 through 12, and 14 through 18. MOTION carried upon roll call vote, 5-0-4, for item #5; Mr. Vander Molen abstained on P.O. 500737; Mr. Magura abstained on P.O.'s 500489 & 500763; Mr. and Mrs. Fischer abstained on P. O.'s 500798 & 500797. **Item #13 was removed.**

NEW BUSINESS/OLD BUSINESS

Old Business: District/Scholarship Fund Donation

Mr. Foti and Mr. Fischer discussed Board approving switching to new website.

Mr. Foti spoke to Board about getting together for Holiday season.

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PURCHASE OF WEBSITE AGREEMENT

MOTION by Mr. Foti, seconded by Mr. Fischer, that the Board of Education approves item #1:

1. That the Board of Education approves the purchase of a three-year agreement with Edlio for School Website Contact Management System (CMS).

MOTION carried unanimously upon roll call vote, 9-0.

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mr. Ferrante, seconded by Mr. Valenti, to open the floor to the public, 9:10 p.m.

Mr. William Smith, Prospect Park, asked if protective film will be on entrance doors or all classroom windows. He is concerned about firefighters being able to get in through windows. Mr. Smith also wished Board a Happy Thanksgiving.

Mr. Fischer stated that we should look to cover bottom windows only.

MOTION by Mr. Ferrante, seconded by Mr. Valenti, to close the floor to the public, 9:12 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

ADJOURNMENT

MOTION by Mr. Ferrante, seconded by Mr. Foti, to adjourn, 9:12 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

RESPECTFULLY SUBMITTED:

JOHN A. SERAPIGLIA, JR.
Business Administrator/Board Secretary