



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING  
April 3, 2012**

BOARD MEMBERS PRESENT:	Bonnie Castrey Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Donald Austin, Assistant Superintendent, Educational Services Bill Cline, Interim Assistant Superintendent, Human Resources Carrie Womack, Assistant Superintendent, Business Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office April 3, 2012
CALL TO ORDER:	The meeting was called to order at 6:45 p.m. by the Board Vice President, Ms Castrey, who announced that the Board would recess to Closed Session to consider Public Employee Appointment/Assignment/Reassignment/ Discipline/ Dismissal/Release - Government Code section 54957 and Education Code sections 44896 and 44951; Negotiations - Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts - Government Code section 54957.6 (present were Dr. Greg Plutko, Dr. Don Austin, Carrie Womack and Bill Cline.)

Call to Order:  
(continued)

Ms Castrey announced that under Government Code section 54954.2, the Board needed to add a motion to the closed session agenda concerning Public Employee Evaluation: Superintendent - Government Code section 54957, as this item came to the attention of the Board subsequent to the agenda being posted.

It was moved by Mrs. Iverson, seconded by Dr. Simons, to add Public Employee Evaluation: Superintendent - Government Code section 54957.

Motion unanimously carried

4-0.

CALL BACK TO  
ORDER:

The meeting was called back to order by Ms Castrey at 7:31 p.m. She announced that the Board had met in closed session but there was nothing to report out.

PLEDGE OF  
ALLEGIANCE: (II)

The Pledge of Allegiance was given.

APPROVAL OF  
MINUTES: (III-A)

It was moved by Dr. Simons, seconded by Mrs. Henry, to approve the minutes of the regular Board Meeting held March 13, 2012.

Motion unanimously

carried 4-0.

PUBLIC HEARING -  
DEA INITIAL  
CONTRACT  
PROPOSAL: (III-B)

A public hearing was held to accept any input which may be considered by the Board. In compliance with collective bargaining regulations, the initial contract proposal from the District Educators Association to the district had been available for public review at the District Office since the posting of the Board of Trustees agenda on Friday, March 30, 2012. Ms Castrey gaveled the hearing open, There being no input, the hearing was declared closed.

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PUBLIC HEARING -  
HBPSA INITIAL  
CONTRACT  
PROPOSAL: (III-C)

A public hearing was held to accept any input which may be considered by the Board. In compliance with collective bargaining regulations, the initial contract proposal from the Huntington Beach Pupil Services Association to the district had been available for public review at the District Office since the posting of the Board of Trustees agenda on Friday, March 30, 2012. Ms Castrey gaveled the hearing open. There being no input, the hearing was declared closed.

PUBLIC HEARING -  
CSEA INITIAL  
CONTRACT  
PROPOSAL: (III-D)

-  
A public hearing was held to accept any input which may be considered by the Board. In compliance with collective bargaining regulations, the initial contract proposal from the California Public School Employees Association to the district had been available for public review at the District Office since the posting of the Board of Trustees agenda on Friday, March 30, 2012. Ms Castrey gaveled the hearing open. There being no input, the hearing was declared closed.

PUBLIC HEARING -  
ACCEPTANCE OF  
AND USES OF TIER  
III CATEGORICAL  
FUNDS FOR ANY  
EDUCATIONAL  
PURPOSE FOR  
FISCAL YEARS  
2008-09 THROUGH  
2014-15:  
(III-E)  
BOARD COMMITTEE  
REPORTS AND  
ACTIVITIES: (III-F)

-  
A public hearing was held on the acceptance of and uses of Tier III Categorical Funds (Categorical Flexibility), for fiscal year 2012-13, for any educational purpose as provided in Education Code section 42605. Ms Castrey gaveled the hearing open. There being no input, the hearing was declared closed.

Board members representing the district on various committees presented reports and discuss activities.

STUDENT BOARD  
REPRESENTATIVE  
REPORT: (III-G)

No report.

SUPERINTENDENT'S  
REPORT: (III-H)

Dr. Plutko commented on the high quality of the student art work which is presently being displayed at the District Office. He also announced that the Adult School WASC process was completed with glowing remarks from the Visiting Team.

Dr. Plutko asked Ms Womack to provide an update on the CECHR program (California Education Coalition for Health Care Reform). Ms Womack described the process.

Dr. Plutko reported on his attendance at the Huntington Beach Reads program by Temple Grandin who described an amazing personal story.

Superintendent's  
Report: (III-H)  
continued

Dr. Plutko commented on the difficult time experienced since the passing of Trustee Garland. He expressed thanks to Edison High School for hosting the memorial. The district is in the process of filling Trustee Garland's vacant seat and applications are being accepted through Thursday. A special session Board meeting is scheduled for Thursday, May 3. This will be an open session meeting and the selected candidates will be interviewed by the Board in open session. This seat will be filled until a new Board member is sworn in at the December organizational meeting. If the person chooses to run, it will be for the remaining two years of Mr. Garland's four-year term. He thanked the Board for being so quick to work through this process and for their support.

STAFF  
PRESENTATION -  
FVHS: (III-I)

Fountain Valley High School principal, Chris Herzfeld and staff presented information regarding Instructional Rounds. The presentation highlighted the instructional

benefit of fostering a collaborative open-door environment to share best practices.

STAFF  
PRESENTATION -  
FACILITIES UPDATE  
REPORT: (III-J)

Carrie Womack presented a status report on the district facilities and projects recently completed or currently in progress.

STAFF  
PRESENTATION -  
EDUCATIONAL  
SERVICES: (III-K)

Dr. Don Austin, Assistant Superintendent, and the Educational Services Division highlighted key components of the professional development plan, including major topics, funding sources, and preliminary feedback from participants. Future plans were discussed, including areas of focus, locations, and target audiences.

PUBLIC  
COMMUNICATION TO  
THE BOARD:  
(III-L)

Anyone desiring to address the Board should have filled out the yellow card provided at the entrance to the Board Room and submitted it to the Board Secretary. If your topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. FIVE MINUTES will be allotted to each person at the time he or she speaks to the agenda item. If more than three people request to speak to any one side of an issue, the time limit for each speaker will become THREE MINUTES. IT IS REQUESTED THAT QUESTIONS OR REMARKS BE ADDRESSED TO THE CHAIR FROM THE PODIUM.

CONSENT  
CALENDAR: (IV)

It was moved by Mrs. Henry, seconded by Dr. Simons, to approve the Consent Calendar as presented.

Motion unanimously carried

4-0.

PURCHASE  
ORDERS: (IV-A)

Purchase orders in the amount of \$302,830.74 were approved as presented.

PERSONNEL REPORT: (IV-B)	Approval was granted for the Personnel Report No.10 as presented.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCSE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
STUDENT TEACHING AGREEMENT: (IV-G)	Approval was granted for a student teaching agreement between the high school district and Pepperdine University from September 1, 2011 to June 30, 2014. The agreement is similar to those previously approved for the training of student teachers of various institutions.
VERIZON/MARINA HIGH SCHOOL CELL TOWER AGREEMENT: (IV-H)	- Approval was granted to enter into a license agreement with Verizon Wireless for the operation of a wireless communications facility at Marina High School. The license use fee is \$2,300 per month plus the cost of utilities. The initial term of the agreement is five (5) years with the option to extend for successive five-year

AWARD OF BID:  
(IV-I)

terms under the same terms and conditions. The monthly license use fee shall be increased after the first year of the agreement at 3% per annum. Approval was granted to award a bid to the successful bidder as presented. It was further moved that all other bids be rejected as being higher in cost or not meeting specifications. All bid results are available for review in the Purchasing Department.

CONTRACT  
CHANGE  
NOTICE: (IV-J)

- Approval was granted for the change notice to the contract as presented which was previously awarded.

QUARTERLY  
REPORT ON  
WILLIAMS  
UNIFORM  
COMPLAINTS:  
(IV-K)

- The quarterly report on Williams Uniform Complaints was presented for the third quarter of the fiscal year 2011-12.

PERCENT OF  
MAXIMUM  
AVERAGE DAILY  
ATTENDANCE  
(ADA)  
COMPARISON:  
(IV-L)

A report on ADA through February 24, 2012 was presented.

FEBRUARY 2012  
DISBURSEMENTS:  
(IV-M)

A recap of payments processed during the month of February 2012 was presented.

RESOLUTION -  
ACCEPTANCE OF  
AND USES OF  
TIER III  
CATEGORICAL  
FUNDS FOR ANY  
EDUCATIONAL  
PURPOSE FOR  
FISCAL YEAR  
2012-13: ( IV-N)

Approval was granted to adopt a resolution for the acceptance of and use of Tier III Categorical Funds (Categorical Flexibility), for fiscal year 2012-2013, for any educational purpose as provided in Education Code section 42605.

RESOLUTION NO. 40(a): AYES: IVERSON, SIMONS, HENRY,  
CASTREY  
NAYES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION TO ESTABLISH TEMPORARY INTERFUND TRANSFERS OF SPECIAL OR RESTRICTED FUND MONEYS: (IV-O)

Approval was granted to adopt a resolution for temporary cash borrowing between funds for the fiscal year 2012-2013.

RESOLUTION NO. 41: AYES: IVERSON, SIMONS, HENRY,  
CASTREY  
NAYES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION - TRANSFER OF FUNDS - VARIOUS FUNDS: (IV-P)

Approval was granted to adopt a resolution that authorizes the transfers made within the approved budgets of the various funds for 2011-2012.

RESOLUTION NO. 42: AYES: IVERSON, SIMONS, HENRY,  
CASTREY  
NAYES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.



RESOLUTION -  
ADDITIONAL  
INCOME,  
EXPENDITURES  
AND RESERVES -  
GENERAL FUND:  
(IV-Q)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income, expenditures and reserves in the net amount of \$15,698 within the General Fund for the fiscal year 2011-2012.

RESOLUTION NO.  
43:

AYES: IVERSON, SIMONS, HENRY,  
CASTREY  
NAYES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

APPOINTMENT OF  
CLERK OF THE  
BOARD: (V-A)

It was moved by Ms Castrey, seconded by Dr. Simons, to promote the Alternate Clerk, Kathleen Iverson, to the position of Clerk, and Susan Henry to the position of Alternate Clerk, as a result of the vacancy created by Trustee Garland's death.

Motion  
unanimously carried.

APPOINTMENT OF  
TRUSTEES TO THE  
CROP BOARD,  
STRATEGIC  
PLANNING AND TBC  
COMMITTEES:  
(V-B)

As a result of the death of Mr. Garland, the following committee assignments were made:

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to appoint Trustee Castrey to serve on the CROP Board for the remainder of the term.

Motion  
unanimously carried.

It was moved by Ms Castrey, seconded by Mrs. Henry, to appoint Trustee Iverson as alternate on the CROP Board for the remainder of the term.

Motion

unanimously carried.

It was moved by Ms Castrey, seconded by Mrs. Iverson, to appoint Trustees Simons and Castrey to the Strategic Planning Committee.

Motion

unanimously carried.

It was moved by Ms Castrey, seconded by Mrs. Iverson, to appoint Trustee Henry to the TBC (Team Building Through Communications) Committee for the remainder of the term.

Motion

unanimously carried.

RESOLUTION -  
TEACHER  
APPRECIATION  
WEEK: (V-C)

-  
It was moved by Mrs. Henry, seconded by Mrs. Iverson, to adopt the resolution proclaiming the week of May 7-11, 2012 as national "Teacher Appreciation Week."

Resolution unanimously

adopted.

RESOLUTION -  
CLASSIFIED  
EMPLOYEES WEEK:  
(V-D)

It was moved by Dr. Simons, seconded by Mrs. Iverson, to adopt the resolution designating the week of May 20-26, 2012, as "Classified Employees Week."

Resolution unanimously

adopted.

BOARD POLICY:  
(VI-A)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the following Board Policy for second reading and adoption in the continued revision of existing board policies and administrative regulations:

Instruction  
BP 5144.3 - Bullying

Motion unanimously  
carried.

BOARD POLICY:  
(VI-B)

It was moved by Dr. Simons, seconded by Mrs. Iverson, to approve the following Board Policy for first reading in the continued revision of existing policies and administrative regulations:

BP 6146.1 - Instruction  
High School Graduation Requirements

Motion unanimously  
carried.

STUDENT  
EXPULSION:  
(VII-A)

It was moved by Mrs. Henry, seconded by Ms Castrey, that Student No. 365554 be expelled from the Huntington Beach Union High School District for the remainder of the spring semester of the 2011-2012 school year and for the fall semester of the 2012-2013 school year in violation of California Education Code 48900(c). It was further moved that an IEPT be convened to determine appropriate educational placement for the student during the period of expulsion.

Motion unanimously  
carried.

NEW BUSINESS:

Mrs. Iverson asked for a copy of the facilities report presented by Ms Womack. She also referred to an article in EdCal on "Democracy in Action" which explains to students how to register to vote.

Mrs. Iverson extended good wishes to Dr. Kent Bechler, Superintendent of Corona-Norco Unified School District, on being selected as Superintendent of the Year.

New Business:  
(continued)

Dr. Simons asked for nominations for the vacancy on the Orange County Department of Education Board to replace Dean McCormack who recently passed away.

Mrs. Henry announced that she has been reelected to the CSBA Delegate Assembly and thanked the Board for their support.

Ms Castrey asked Board members to consider moving the July Board meeting from July 10 to 17. After discussion, it was agreed to set the July Board meeting date at July 17.

A special open session Board meeting will be held on Thursday, May 3 in order to interview candidates for Trustee Garland's seat.

The May 8 regular Board meeting schedule is as follows: Closed session 5:30 p.m., Study Session 6:00 to 6:45 p.m., 6:45 p.m. Closed Session. It is possible that this meeting could start earlier.

Dr. Plutko stated that he is looking forward to Jim Keating's presentation on special education and better opportunities for all students by staff.

Ms Castrey asked that a letter of congratulations be sent to Dr. Bechler, under Dr. Simons' signature.

CLOSED SESSION: None.

ADJOURNMENT: The meeting was adjourned at 8:56 p.m.

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Clerk

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Secretary