

## UNADOPTED MINUTES

## HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING****March 11, 2014**

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	Susan Henry
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Don Austin, Assistant Superintendent, Educational Services Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office March 11, 2014
CALL TO ORDER:	The meeting was called to order at 6:20 p.m. by the Board President, Mrs. Iverson.
CLOSED SESSION:	The Board recessed to Closed Session at 6:21 p.m. to consider Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6; Public Employee Appointment Assignment/ Reassignment/Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; and Pending Litigation – Workers’ Compensation – Government Code section 54956.9. Present were Dr. Gregory Plutko, Dr. Don Austin, Dr. Carolee Ogata and Ms Carrie Delgado.
RECEPTION:	A reception took place from 7:15 p.m. to 7:30 p.m. to recognize the Huntington Beach Adult School “Lifelong Learners.”

- CALL BACK TO ORDER:** The meeting was called back to order by Mrs. Iverson at 7:30 p.m. She announced that the Board had met in closed session to discuss the preceding items but there was nothing to report out.
- PLEDGE OF ALLEGIANCE: (II)** The Pledge of Allegiance was led by Steve Curiel.
- APPROVAL OF MINUTES: (III-A)** It was moved by Ms Castrey, seconded by Dr. Simons, to approve the minutes of the February 11, 2014 regular Board meeting.
- Motion carried 4-0.  
Mrs. Henry was absent.
- BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)** Board members representing the district on various committees presented reports and discussed activities.
- STUDENT BOARD REPRESENTATIVE REPORTS: (III-C)** Jasmine Ruiz, Student Representative to the Board from Marina High School, presented reports on campus activities.
- SUPERINTENDENT'S REPORT: (III-D)** Dr. Plutko commended Jasmine Ruiz on the presentation of her report under extenuating circumstances.
- Dr. Plutko asked Dr. Austin, Assistant Superintendent, Educational Services, to address the Local Control Accountability Plan. Dr. Austin, spoke briefly about the plan's progress, stating that we have completed the third and final whole group meeting of about 50 participants and stakeholders, led by Marlene Kline and facilitated by Janie Hoy and the Assistant Principals. Dr. Austin stated that there is very little guidance as to what is expected so districts are varying from 60/70 goals to more of our model which is seven over-arching goals. He indicated that the goals should look familiar to the Board because they are rooted in our Strategic Plan, and separated into three areas: Pupil Outcomes, Engagement, and Conditions of Learning. Dr. Austin expanded on these three areas. The next group meeting is the Parent Advisory Group which will take place on the evening of March 26, to be hosted at two locations on the same night – Ocean View and Westminster high schools. Translation will be available at the meetings.
- Dr. Plutko commented on the change to the SAT which will take effect in 2016. He indicated that some parts are very predictable

and some fairly dramatic. The existing test of 2400 points will go back to its original number of 1600 with the format changing a little. In future years this type of test will be taken online.

Dr. Plutko asked Ms Carrie Delgado, Assistant Superintendent, Business Services, to speak to the Board about the consultant work the district is doing on Proposition 39 and the recent comprehensive audit of the Workers' Compensation program.

Ms Delgado reported that earlier this year the district retained an independent consulting and auditing firm to perform a comprehensive audit of the district's Workers' Compensation Program which represents a significant cost liability to the district. As such it was felt prudent to retain such a firm to audit our existing program. Ms Delgado indicated that the reports of the audit have been received and they are very favorable to the district. Significant improvements have been made in this area as noted in the audit report of the past several years and staff will continue to diligently monitor this program.

Ms Delgado also reported that later in the agenda under the Consent Calendar item IV-M, she would be presenting to the Board for consideration a contract with an energy consulting management firm named AECOM which is part of the Proposition 39 funding the district is receiving through the state. She stated that the district requested Requests for Proposals for the service, interviewed four companies, and felt that AECOM stood out in their presentation. This approval will allow the company to start planning and ultimately provide a comprehensive package to the district. The company will visit all school sites, analyze all of the current equipment and make a proposal to the district as to how best we can spend the Proposition 39 money.

Dr. Plutko stated that spring sports are starting, fields are full, and our performing arts are starting up again.

Dr. Plutko commended Valley Vista High School for their WASC Accreditation visit. The report reflected the quality work that is being done at that school. He stated that we have six schools that are going through some level of WASC this year – three full visits and three one-day visits.

**PUBLIC HEARING –  
CONSIDERATION OF  
ADOPTION OF A  
RESOLUTION TO  
INCREASE DEVELOPER  
FEES: (III-E)**

A public hearing was held to discuss adjusting residential and commercial developer fees for inflation as authorized by the State Allocation Board at its January 22, 2014 meeting. President Iverson gavelled the hearing open. There being no public input, the hearing was declared closed.

**STUDENT/PROGRAM  
RECOGNITION – ADULT  
SCHOOL: (III-F)**

Steve Curiel, Principal of the Huntington Beach Adult School (HBAS), presented information about the English as-a-Second Language (ESL) program which serves 2,000 students at 11 locations throughout the Huntington Beach Union High School District.

Four students were recognized for their dedication as Lifelong Learners: Ana Maria Carvalho, Brain Fitness; Yen Thi Tran and Hung Thi Than, English as-a-Second Language, and Valerie Dudley, Medical Assistant.

Mr. Curiel also presented how the Huntington Beach Adult School's partnership with Coast Community College District, Garden Grove Adult School, and Newport Mesa Adult School builds a stronger collaboration through the AB 86 - Adult Education Regional Consortia Planning Grant.

**STAFF PRESENTATION -  
SECOND INTERIM  
FINANCIAL REPORT:  
(III-G)**

Assistant Superintendent, Business Services, Ms Delgado presented the district's Second Interim report for the 2013-14 fiscal year. The report included actual revenues and expenditures through January 31, 2014 and budget projections through June 30, 2014. The district has a projected ending general fund balance of \$28,127,383 and is able to meet its financial obligations for the current and two subsequent years.

**PUBLIC  
COMMUNICATION TO  
THE BOARD: (III-H)**

Shawn Werner, President of the District Educators Association, expressed thanks to the Board and staff for the successful completion of DEA negotiations.

Christiane Garisek, President of CSEA Chapter 157, addressed the Board on various issues.

Fred Provencher, community member representing the "Huntington Beach Reads" program, provided information on the upcoming presentation by author Terrence Roberts.

- CONSENT CALENDAR:  
(IV) It was moved by Ms Castrey, seconded by Dr. Simons, to approve the Consent Calendar as presented.
- Motion carried 4-0.  
Mrs. Henry was absent.
- PURCHASE ORDERS:  
(IV-A) Purchase orders in the amount of \$1,352,028.44 were approved as presented.
- PERSONNEL  
REPORT: (IV-B) Approval was granted for the Certificated and Classified Personnel Report No. 10 as presented.
- PROFESSIONAL AND  
OFFICIAL BUSINESS  
ACTIVITIES:  
(IV-C) Approval was granted for the Professional and Official Business activities as presented.
- FIELD TRIPS:  
(IV-D) Approval was granted for the Field Trips as presented.
- CONTRACTS AND  
CONSULTING  
AGREEMENTS:  
(IV-E) The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
- NON-PUBLIC  
SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -WOCCE:  
(IV-F) Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
- PART C RESPITE  
COSTS  
REIMBURSEMENT -  
WOCCE NO. 2773:  
(IV-G) Approval was granted for the Huntington Beach Union High School District to reimburse designated parents for infant respite care in an amount not to exceed \$1,404 for the period February 19, 2014 to April 19, 2014. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).
- ACCEPTANCE OF  
FUNDING –  
2013- 2014  
WORKABILITY I:  
(IV-H) Approval was granted to accept funding from the California Department of Education for the 2013-14 WorkAbility I Program for the 2013-2014 school year. Funding is in the amount of \$312,564. Matching funds are not required. Authorization to expend funds upon receipt was granted.

ACCEPTANCE OF FUNDING – SPECIALIZED SECONDARY PROGRAMS: (IV-I)

Approval was granted to accept funding from the California Department of Education for the Specialized Secondary Programs for the 2013-2014 school year. Funding is in the amount of \$50,000. Matching funds are not required. Authorization to expend funds upon receipt was granted.

SINGLE PLAN FOR STUDENT ACHIEVEMENT – ALL SITES: (IV-J)

Approval was granted for the revised *Single Plan for Student Achievement* for each of the district's high schools. In compliance with EC 654001 as amended by SB374, each school developed a plan of action to raise the academic performance of students, to improve the education program and to evaluate the effectiveness of categorical programs. As required, the School Site Councils have completed the annual review of their school's plan, and necessary revisions were made.

GRANT APPLICATION – WESTERN GROWERS FOUNDATION GRANT - FVHS: (IV-K)

Approval was granted for Fountain Valley High School to submit an application to the Western Growers Foundation for the 2013 California Grant for Sustainable Edible School Gardens in the amount of \$500. The funds will be used to maintain a sustainable garden on the Fountain Valley High School campus. This is one-time funding. No district matching funds are required. Authorization to expend funds upon receipt was granted.

COOPERATIVE AGREEMENT – DEPARTMENT OF REHABILITATION AND TRANSITION PARTNERSHIP PROGRAM: (IV-L)

Approval was granted to renew the Cooperative Agreement with the California Department of Rehabilitation for the Transition Partnership Program for the three-year period beginning July 1, 2014 through June 30, 2017. The total program cost of \$905,832 per year is based on the district's share of certified expenditure of \$226,500 and the Department of Rehabilitation total share of \$679,332. The Department of Rehabilitation program cost is \$329,879 and the total payment to the Cooperative Agency is \$349,453. No matching funds are required. Authorization to expend funds upon receipt was granted.

BID AWARD TO AECOM FOR ENERGY PERFORMANCE CONTRACTING SERVICES: (IV-M)

Approval was granted to enter into an agreement with AECOM for Energy Performance Contracting Services for Efficiency and Renewable Energy Projects in accordance with Proposition 39 – the California Clean Energy Jobs Act.

SURPLUS OF DISTRICT PROPERTY: (IV-N)	Approval was granted to dispose of the listed surplus/obsolete district vehicles and equipment by public auction through Inter Schola, San Francisco.
PERCENT OF MAXIMUM AVERAGE DAILY ATTENDANCE (ADA) COMPARISON: (IV-O)	A report on ADA through January 24, 2014 was presented.
JANUARY 2014 DISBURSEMENTS: (IV-P)	A recap of payments processed during the month of January 2014 was presented.
RESOLUTION – ADULT EDUCATION WEEK: (V-A)	It was moved by Dr. Simons, seconded by Dr. Dishno, to adopt a resolution honoring the Huntington Beach Adult School during Adult Education Week, March 10 through March 14, 2014.  Motion carried 4-0. Mrs. Henry was absent.
RESOLUTION – INCREASE DEVELOPER FEES: (VI-A)	It was moved by Ms Castrey, seconded by Dr. Dishno, to adopt a resolution to adjust residential and commercial developer fees for inflation as authorized by the State Allocation Board at its January 22, 2014 meeting.  Motion carried 4-0. Mrs. Henry was absent.
SECOND INTERIM FINANCIAL STATEMENT AND CERTIFICATION OF FINANCIAL STATUS: (VI-B)	The Second Interim Financial Statement for the fiscal year 2013-14 was presented. It was moved by Ms Castrey, seconded by Dr. Dishno, that the Board President certify that this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.  Motion carried 4-0. Mrs. Henry was absent.
NEW BUSINESS: (VII)	Discussion took place concerning a letter from the City of Huntington Beach requesting to reinstate the quarterly district meeting between the High School District and City representatives. It was agreed that President Iverson would attend the March 28 meeting. Superintendent Plutko and another member of Executive Cabinet will also attend. Dr. Plutko will contact the City to discuss the building of an agenda.

Mrs. Iverson asked about the district's procedure for recognizing coaches who are put into the Hall of Fame. Dr. Plutko stated that staff doesn't always hear about these inductions, but his office would certainly prepare a congratulatory note to them on behalf of the Board.

Mrs. Iverson also reported that former music teacher, Galen Vogel, passed away. His wife Elaine was also a former classified member of the staff. Mrs. Iverson announced that she would like to close the meeting in the name of Galen Vogel.

Dr. Plutko asked trustees to consider two different dates for a Study Session on Alternative Education. It was agreed that the meeting take place on Tuesday, May 6 at 6 or 6:30 p.m. Dr. Plutko will work on the time with Ms Castrey who has a hearing that day. The regular Board meeting will take place on Tuesday, May 13, 2014.

ANY OTHER PUBLIC  
COMMUNICATION TO  
THE BOARD: (VIII)

None.

RECESS TO CLOSED  
SESSION: (X)

The regular meeting was closed at 9:00 p.m. in the name of Galen Vogel and Family. The Board recessed to Closed Session at 9:15 p.m. to continue the earlier Closed Session.

RECONVENED:

The meeting was reconvened at 10:09 p.m. There was no action to report out.

ADJOURNMENT:

The meeting was adjourned at 10:10 p.m.

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Clerk

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Secretary