



# WESTPORT COMMUNITY SCHOOLS

## Enrolling in Westport Community Schools Acceptable Proof of Residence

Before any student is enrolled in Westport Community Schools, the student's parent or legal guardian must prove legal residence in the Town of Westport. Families whose primary residence is outside the Town of Westport are not eligible to attend Westport Community Schools. Effective July 1, 2009, all applicants must submit at least three proofs of residency. Documents must be presented at the time of registration. You must present at least one document from each of the following columns. The school district may photocopy these documents for our records, but any photocopies made will not include any financial information, such as bank account numbers and/or balances, Social Security number or credit card account numbers.

Families who cannot provide these documents may appeal to the Superintendent to discuss their unique circumstances. This residency policy does not apply to homeless students and families.

| <b>Column A</b>                                | <b>Column B</b><br>The name and address on these documents must match the information on your document from Column A. | <b>Column C</b>                |
|--|---|--------------------------------|
| Current motor vehicle registration             | A utility bill** dated within the past 30 days.   | Mortgage documents or deed     |
| Vehicle excise tax bill dated within past year | A utility work order** dated within the past 30 days.   | Property tax bill, most recent |
| Valid Massachusetts photo identification card  | Two pieces of first-class mail postmarked within the past 30 days.  | Housing rental agreement       |
| Valid passport                                 | A letter or document from a government agency on the agency's letterhead and dated within the past 30 days.           | Landlord/tenant affidavit      |
| Payroll stub, most recent                      | Insurance policy (house or auto)  |                                |
| W-2 Form dated within past year                |   |                                |
| Government check, most recent                  |   |                                |
| Bank account statement, most recent            |   |                                |

\*\*Gas, oil, electric, land-line telephone or cable.

**Westport Community Schools does not accept the following documents as proof of residency:** undated and/or unsigned lease or rental agreements; magazines, newspapers, catalogues or any mail addressed to "current resident;" shut-off notices, collection notices or tax lien notices