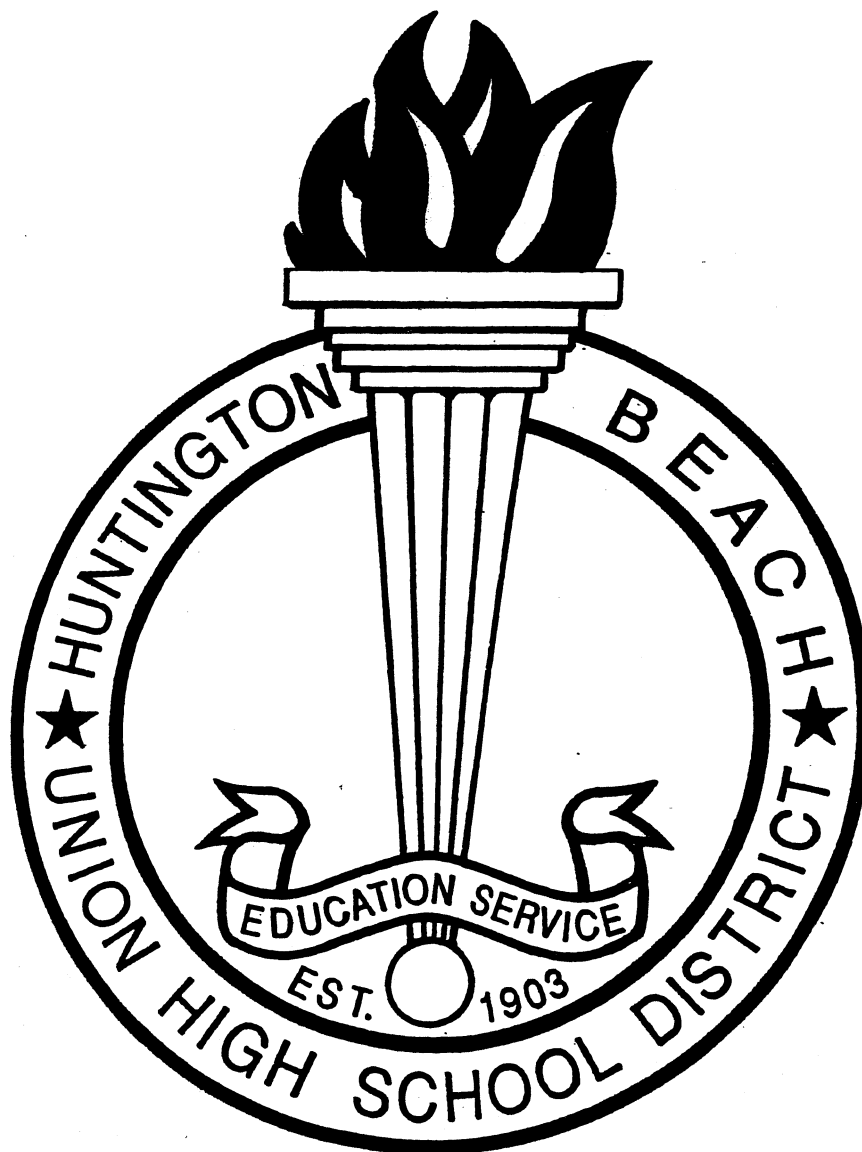


# HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

## AGENDA



FOR THE MEETING OF THE  
BOARD OF TRUSTEES

December 9, 2014



**HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT  
ANNUAL ORGANIZATIONAL BOARD MEETING  
December 9, 2014**

**6:30 p.m.**

District Office  
5832 Bolsa Avenue, Huntington Beach, California 92649

**AGENDA**

- CLOSED SESSION: (I -A)
1. Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6
  2. Public Employee Appointment/Assignment/Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951
  3. Pending Litigation – Pending Civil Suit - Government Code sections 54956.9 and 54957

Present will be Dr. Greg Plutko, Dr. Carolee Ogata, Ms Carrie Delgado and Mr. Owen Crosby

**7:15 p.m.**

RECEPTION: (I-B)                      A reception will be held to offer congratulations to re-elected trustees.

(Information)

**7:45 p.m.**

PLEDGE OF ALLEGIANCE: (II)

PRELIMINARY FUNCTIONS: (III)

OATH OF OFFICE –  
NEWLY ELECTED  
TRUSTEES: (III-A)                      Superintendent's Comments: Bonnie Castrey, Duane Dishno and Kathleen Iverson will take the Oath of Office as trustees. Ms Castrey, Dr. Dishno and Mrs. Iverson will be seated for the 2014-18 term.

(Action)

THE PROCEEDINGS OF THIS MEETING ARE BEING RECORDED

ORGANIZATION OF  
BOARD: (III-B)

Superintendent's Comments: The following activities should be carried out during this meeting:

1. Election of a President, a Vice President, a Clerk, and an Alternate Clerk. (The new President takes the chair at this time.)
2. Selection of a representative and alternate to serve on the nominating committee for election of County Committee on School District Organization (currently Simons).
3. Selection of a Political Action Representative for the Orange County School Boards Association (currently all Board members).
4. Appointment of a representative and alternate to serve on the Adult/Alternative Education Community Advisory Committee (currently Henry/Dishno).
5. Appointment of a representative and alternate to serve on the Coastline Regional Occupational Program (CROP) Board (currently Castrey with Henry as alternate). Meetings at CROP Board Room - dates and times to be determined.
6. Appointment of two representatives to serve on the District English Learners Advisory Committee (DELAC) (currently Dishno/Iverson). Times, dates and locations to be determined.
7. Appointment of two representatives to serve on the district Strategic Planning Committee (currently Simons/ Castrey with Henry as alternate). Past practice has been to keep the same members on for the term of the plan.
8. Appointment of two representatives to serve on the district Relationships by Objectives (RBO) Committee (currently Iverson/Henry). Meetings on fourth Tuesday of the month at 3:30 p.m. in the Huntington Beach Room.
9. Appointment of two representatives to serve on the district Team Building Through Communication (TBC) Steering Committee (currently Simons/Dishno).
10. Appointment of two members to serve on the Citizens Oversight Committee (COC) (currently Henry/Simons).
11. Appointment of representative to serve on the Booster Task Force (currently Henry).



### III. Preliminary Functions (continued)

#### Organization of Board (III-B): continued

12. Adoption of a schedule of regular and study session Board meetings to be held at the District Office beginning at 7:30 p.m. on the listed Tuesday evenings. (REFERENCE III-B-12)
13. Development of a rotation schedule for Board president/member meetings with Superintendent to review Board agenda. Time preceding the regular Board meetings to be determined.

(Action)

APPROVAL OF MINUTES: Superintendent's Comments: Regular meeting held November 18, 2014. (REFERENCE III-C)

(Action)

#### BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-D)

Superintendent's Comments: Board members representing the district on various committees will present reports and discuss activities.

(Information)

#### STUDENT BOARD REPRESENTATIVE REPORT: (III-E)

Superintendent's Comments: Blake Diamond, Student Representative to the Board from Huntington Beach High School, will present reports on campus activities.

(Information)

#### SUPERINTENDENT'S REPORT: (III-F)

Superintendent's Comments: Dr. Greg Plutko, Superintendent, will present a report and discuss district activities.

(Information)

#### FIRST INTERIM FINANCIAL REPORT AND CERTIFICATION OF FINANCIAL STATUS: (III-G)

Superintendent's Comments: Carrie Delgado, Assistant Superintendent, Business Services, will present the First Interim Financial Report for the fiscal year 2014-15.

(Information)

### III. Preliminary Functions (continued)

STAFF PRESENTATION – Superintendent's Comments: Owen Crosby, Assistant  
EDUCATIONAL  
SERVICES: (III-H) Superintendent of Educational Services will provide an update on  
the progress of the Local Control Accountability Plan (LCAP)  
and speak to the revision process that will begin this year.

(Information)

PUBLIC  
COMMUNICATION TO  
THE BOARD: (III-I) Anyone desiring to address the Board should have filled out the  
yellow card provided at the entrance to the Board Room and  
submitted it to the Board Secretary. If your topic relates to a  
particular agenda item, you have the option of requesting to be  
called upon to make your remarks at the time the item is  
discussed by the Board. FIVE MINUTES will be allotted to each  
person at the time he or she speaks to the agenda item. If more  
than three people request to speak to any one side of an issue, the  
time limit for each speaker will become THREE MINUTES. IT  
IS REQUESTED THAT QUESTIONS OR REMARKS BE  
ADDRESSED TO THE CHAIR FROM THE PODIUM.

### CONSENT CALENDAR: (IV)

PURCHASE ORDERS: Superintendent's Comments: Approval is recommended for  
(IV-A) purchase orders as presented: (REFERENCE IV-A)

General & All Others	\$203,215.11
Food Services	0.00
Revisions	<u>5,091.85</u>
Total	\$208,306.96

PERSONNEL REPORT: Superintendent's Comments: Approval is recommended for the  
(IV-B) Certificated and Classified Personnel Report No. 7 as presented.  
(REFERENCE IV-B)

PROFESSIONAL AND Superintendent's Comments: Approval is recommended for the  
OFFICIAL BUSINESS Professional and Official Business activities as presented.  
ACTIVITIES: (IV-C) (REFERENCE IV-C)

FIELD TRIPS: (IV-D) Superintendent's Comments: Approval is recommended for the  
Field Trips as presented. (REFERENCE IV-D)

## IV. Consent Calendar (continued)

CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	<u>Superintendent's Comments:</u> The Board determines that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval is recommended for the consultants and/or contractors as presented. (REFERENCE IV-E)
CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT – SPECIAL EDUCATION STUDENT CASE NO. Y17-14/15: (IV-F)	<u>Superintendent's Comments:</u> Approval is recommended for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to fund a residential treatment center (RTC) placement until December 18, 2014. Additionally, the district agrees to place the student in the Pathways program following his return to HBUHSD.
PARENT REIMBURSEMENT FOR TRANSPORTATION OF A SPECIAL EDUCATION STUDENT – WOCCE NO. 3172: (IV-G)	<u>Superintendent's Comments:</u> Approval is recommended to reimburse the parent in an amount not to exceed \$2,002 for transportation of a special education student for the period April 1, 2014 to June 30, 2015.
ADULT EDUCATION COURSES OF STUDY: (IV-H)	<u>Superintendent's Comments:</u> Approval is recommended to adopt the proposed courses and classes offered through Adult School for the 2014-2015 school year. (REFERENCE IV-H)
NEW BASIC TEXTBOOK ADOPTION – SECOND LIST: (IV-I)	<u>Superintendent's Comments:</u> Approval is recommended to adopt the new basic textbooks (Second List) for the 2014-2015 school year. The 30-day review period has been completed according to district policy. (REFERENCE IV-I)
EDUCATION SPECIALIST CLEAR INDUCTION PROGRAM MEMORANDUM OF UNDERSTANDING: (IV-J)	<u>Superintendent's Comments:</u> Approval is recommended for a Memorandum of Understanding 2014-2015 between the high school district and the Orange County Superintendent of Schools to participate in the Education Specialist Clear Induction Program. The purpose of this agreement is to provide quality professional development and support to participating school's first semester and second semester teachers and their mentors. (REFERENCE IV-J)

## IV. Consent Calendar (continued)

INSURANCE AND  
LIABILITY CLAIMS:  
(IV-K)

Superintendent's Comments: Approval is recommended to reject the following insurance and liability claims: HBHS10012014 and EHS08012013. Claims information is available in the Insurance Department.

PERCENT OF  
MAXIMUM AVERAGE  
DAILY ATTENDANCE  
(ADA) COMPARISON:  
(IV-L)

Superintendent's Comments: A report on ADA through October 17, 2104 is presented. (REFERENCE IV-L)

(Action)

## END OF CONSENT CALENDAR

## BUSINESS: (V)

FIRST INTERIM  
FINANCIAL REPORT AND  
CERTIFICATION OF  
FINANCIAL STATUS:  
(V-A)

Superintendent's Comments: Approval is recommended for the first interim financial report for the fiscal year 2014-15 as presented. It is also recommended that the Board President certify, as required by AB 1366, that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years. (REFERENCE V-A)

(Action)

## POLICY: (VI)

BOARD POLICY: (VI-A)

Superintendent's Comments: The following Board policy is presented for first reading in the continued revision of existing policies and administrative regulations:

BP 2300 – Administration  
Conflict of Interest Code: Designated Personnel  
(REFERENCE VI-A)

*This policy is being sent to the Board to reflect that the Board has adopted the State of California's Model Code via Resolution No. 47, dated November 18, 2014.*

(Consideration)

- VII. New Business
- VIII. Any Other Public Communication to the Board  
(time limit 3 minutes)
- IX. Signing of Documents
- X. Closed Session

Future Board Meetings:

Regular Board Meeting  
January 13, 2015  
District Office

Regular Board Meeting  
February 10, 2015  
District Office

Hold for Study Session  
February 24, 2015  
District Office

Regular Board Meeting  
March 10, 2015  
District Office

**The annual meeting of the Financing Corporation will take place immediately following the regular Board meeting**



**HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT**

**CALENDAR OF MEETINGS OF THE BOARD OF TRUSTEES**

**PROPOSED 2015 CALENDAR YEAR**

Meetings will usually be held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays when there are two meetings in a month, beginning at 7:30 p.m. at the District Office, 5832 Bolsa Avenue, Huntington Beach:

January 13, 2015

February 10, 2015

February 24, 2015 (hold for Study Session if necessary)

March 10, 2015

April 14, 2015

May 12, 2015

June 9, 2015

June 30, 2015 (Adopt Budget)

July 14, 2015

August 11, 2015

September 15, 2015

October 13, 2015

November 10, 2015

December 8, 2015 (Annual Organizational Meeting)

## UNADOPTED MINUTES

### HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

#### MINUTES OF REGULAR BOARD MEETING

November 18, 2014

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Owen Crosby, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office November 18, 2014
CALL TO ORDER:	The Board President, Mrs. Iverson, called the meeting to order at 6:45 p.m.
CLOSED SESSION: (I)	The Board recessed to Closed Session at 6:46 p.m. to consider Expulsions: Student Appeals – Education Code section 48918; Public Employee Appointment/Assignment/ Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951, and Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6. Present were Dr. Gregory Plutko, Dr. Carolee Ogata, Ms Carrie Delgado and Mr. Owen Crosby.



RECONVENED: The meeting was reconvened at 7:36 p.m. President Iverson announced that in Closed Session the Board took the following action:

To terminate public employee number 7400-106375 from employment by a unanimous vote.

To terminate public employee number 7400-109568 from employment by a unanimous vote.

To suspend public employee number 7400-101687 from employment for 10 days by a unanimous vote.

PLEDGE OF ALLEGIANCE: (II) The Pledge of Allegiance was led by Student Representative to the Board, Blake Diamond.

APPROVAL OF MINUTES: (III-A) It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the minutes of the regular meeting held October 14, 2014.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B) Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S REPORT: (III-C) Dr. Plutko offered congratulations to the newly re-elected Trustees.

Dr. Carolee Ogata announced that the district has again been nominated as a Top Orange County Workplace by the Orange County Register, and is the only school district to be nominated. A Gala Dinner will take place on December 4, and the results will be posted in the Register on December 5.

Dr. Plutko stated that the district will be forming an English Learner Task Force. He indicated that the work which has gone into the LCAP has been significant and the district has been recognized by the Orange County Department of Education for its excellence. Dr. Plutko further indicated that the California State Department of Education has approved the new LCAP requirements, with many pages of strikeouts, and there will be many items open to interpretation. He was pleased that the district chose to base the LCAP on its Strategic Plan.

Dr. Connie Mayhugh described the plans for a special Professional Development Day for teaching staff on January 26, 2015.

Dr. Plutko indicated that the district's theme of "Go Deep and Be Well" is very important for our students, particularly for those with anxiety and depression. He commented that the State of California has provided specialist money for a pilot program and the district will be hiring two new counselors who will provide significant support to our schools.

**STUDENT BOARD  
REPRESENTATIVE  
REPORT: (III-D)**

Blake Diamond, Student Representative to the Board from Huntington Beach High School, presented school reports.

**PUBLIC HEARING -  
PERSONNEL  
COMMISSION  
NOMINEE: (III-E)**

Pursuant to California Education Code section 45246, a public hearing was held regarding the Board's appointment of Mr. Lloyd Vierra to the Personnel Commission. President Iverson gavelled the hearing open. There being no public input, the hearing was declared closed.

**APPOINTMENT TO THE  
PERSONNEL  
COMMISSION: (III-F)**

It was moved by Mrs. Henry, seconded by Ms Castrey, to reappoint Mr. Lloyd Vierra as the Board's appointee to the Personnel Commission for a three-year term commencing December 1, 2014.

Motion unanimously carried.

**STAFF PRESENTATION  
– OCEAN VIEW HIGH  
SCHOOL: (III-G)**

Dan Bryan, Principal of Ocean View High School, gave a presentation to the Board on the focus area of student achievement and how Ocean View High School is engaging students in wellness activities in and beyond the classroom.

**STAFF PRESENTATION  
– EDUCATIONAL  
SERVICES: (III-H)**

Owen Crosby, Assistant Superintendent of Educational Services, presented information on student achievement to the Board.

**PUBLIC  
COMMUNICATION TO  
THE BOARD: (III-I)**

Shawn Werner, President of DEA, offered congratulations to Trustees on their re-election, and thanked CSEA and HBPSA who joined in the campaign.

Andrissa Dominguez, parent, spoke concerning an incident involving a staff member.

Christiane Garisek, President of CSEA, also offered congratulations to Trustees on their re-election. She also invited Trustees to the CSEA Winter Social on Wednesday, December 3. Ms Garisek introduced DeVonne Aguilar, a district employee, and a US Veteran.

CONSENT CALENDAR:  
(IV) It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the Consent Calendar as presented.

Motion carried unanimously.

PURCHASE ORDERS:  
(IV-A) Purchase orders in the amount of \$721,523.72 were approved as presented.

PERSONNEL  
REPORT: (IV-B) Approval was granted for the Certificated and Classified Personnel Report No. 6 as presented.

PROFESSIONAL AND  
OFFICIAL BUSINESS  
ACTIVITIES: (IV-C) Approval was granted for the Professional and Official Business Activities as presented.

FIELD TRIPS:  
(IV-D) Approval was granted for the Field Trips as presented.

CONTRACTS AND  
CONSULTING  
AGREEMENTS:  
(IV-E) The Board determined that the listed individuals or contractors were specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC  
SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -  
WOCCE: (IV-F) Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

ACCEPTANCE OF  
FUNDS –  
CALIFORNIA  
PARTNERSHIP  
ACADEMIES (CPA)  
PROGRAM: (IV-G) Approval was granted to accept funds from the California Department of Education for continued funding of the California Partnership Academies (CPA) program. Preliminary funding allocation for the 2014-2015 school year is in the amount of \$71,280. Funds will be used to support the Health Science Careers Academy at Westminster High School. No district matching funds are required. Authorization to expend funds upon receipt was granted.

GRANT  
APPLICATION –  
CALIFORNIA  
DEPARTMENT OF  
EDUCATION  
SPECIAL  
SECONDARY  
PROGRAM – EHS:  
(IV-H)

Approval was granted for Edison High School to submit an application to the California Department of Education Special Secondary Program for the Energy and Environmental Sustainability Program through a STEM grant in the amount of \$100,000. No matching funds are required. Authorization to expend funds upon receipt was granted.

NEW BASIC  
TEXTBOOK  
ADOPTION –  
SECOND LIST: (IV-I)

Approval was granted to adopt the new basic textbooks (Second List) for the 2014-2015 school year.

AMENDMENT TO  
CONTRACT FOR  
WEST ORANGE  
COUNTY  
CONSORTIUM FOR  
SPECIAL  
EDUCATION AND  
CARAMEDIX, INC.,  
CONTRACT NO.  
1812: (IV-J)

Approval was granted for an extension through November 30, 2015 with a five percent (5%) rate increase effective December 1, 2014 for Contract No. 1812 with Caramedix, Inc., for transportation services for special education students on behalf of the West Orange County Consortium for Special Education (WOCCSE).

UTILIZATION OF  
CAPISTRANO  
UNIFIED SCHOOL  
DISTRICT BID NO.  
1415-12 FOR THE  
PURCHASE OF  
CHROMEBOOKS:  
(IV-K)

Approval was granted to authorize the use of Capistrano Unified School District Bid No. 1415-12 for the purchase of Chromebooks awarded to CDW Government, LLC and Howard Technology Solutions, a division of Howard Industries, Inc.

UTILIZATION OF  
ARVIN UNION  
SCHOOL DISTRICT  
BID NO. 13-14-001  
FOR THE  
PURCHASE OF  
SCHOOL AND  
OFFICE  
FURNISHINGS AND  
ACCESSORIES:  
(IV-L)

Approval was granted to authorize the use of Arvin Union School District Bid No. 13-14-001 for the purchase of school furnishings, office furnishings and accessories awarded to O'Leary's Office Products, Sierra School Equipment Company, and Warner Design.

OCTOBER 2014  
DISBURSEMENTS:  
(IV-M)

A recap of the payments processed during the month of October 2014 was presented.

PERCENT OF  
MAXIMUM  
AVERAGE DAILY  
ATTENDANCE  
(ADA)  
COMPARISON:  
(IV-N)

A report on ADA through September 19, 2014 was presented.

STUDENT  
EXPULSIONS:  
(IV-O)

Approval was granted for the expulsion and enrollment following the expulsion period of:

- Student Case No. E04-14/15: Expulsion from the Huntington Beach Union High School District for the remainder of the 2014-15 school year for violation of California Education Code section 48900(c) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.

It was further moved that this student be placed in a County Department of Education program during the period of expulsion or, in the case of a Special Education student, an IEP team will convene to determine placement.

Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

2015 CSBA DELEGATE  
ASSEMBLY  
NOMINATIONS:  
(V-A)

It was moved by Mrs. Henry, seconded by Dr. Simons to nominate Bonnie Castrey to the 2015 California School Boards Delegate Assembly.

Motion unanimously carried.

RESOLUTION ON  
LOCAL RESERVES CAP:  
(V-B)

It was moved by Mrs. Henry, seconded by Ms Castrey, to request the Legislature and Governor to repeal the language in Section 27 of Senate Bill 858.

Motion unanimously carried.

RESOLUTION  
NO. 46:

AYES: DISHNO, CASTREY, SIMONS, HENRY,  
IVERSON  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

COASTLINE ROP JOINT  
POWERS AGREEMENT:  
(VI-A)

It was moved by Ms Castrey, seconded by Mrs. Henry, to enter into a Joint Powers Agreement with Coastline ROP. Due to the recently adopted Local Control Funding Formula, the ROPs in California are currently operating under a Maintenance of Effort (MOE) requirement. The MOE provision requires districts to expend no less on ROPs in 2013-2014 and 2014-2015 than they did in 2012-2013 and limits the ability of districts that received funds on behalf of an ROP from redirecting those fund to other purposes. Funding that was sent directly to the ROPs prior to the 2013-2014 school year has been reallocated to the partner districts' base grants for the purpose of maintaining the work of the ROP.

Motion unanimously carried.

RESOLUTION TO  
ADOPT A CONFLICT OF  
INTEREST CODE:  
(VI-B)

It was moved by Ms Castrey, seconded by Dr. Dishno, to approve a resolution to adopt the State of California's Model Code, including the Designated Filers List, for Conflict of Interests.

Motion unanimously carried.

RESOLUTION  
NO. 47:

AYES: DISHNO, CASTREY, SIMONS, HENRY,  
IVERSON  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

NEW BUSINESS: (VII)

Mrs. Henry indicated she would not be able to attend the HBAA Holiday Party due to a conflict.

Ms Castrey asked that staff follow up with the parent speaker under Public Communication to the Board.

Dr. Dishno offered congratulations to El Viento for having received two major grants in the last month.

Dr. Plutko stated that he appreciated the presentations on student achievement from both presenters.

ANY OTHER PUBLIC  
COMMUNICATION TO  
THE BOARD: (VIII)

None.

ADJOURNMENT:

The meeting was adjourned at 9:20 p.m.

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Clerk

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Secretary





**HUNTINGTON BCH UHSD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 12/09/2014**

FROM 11/01/2014 TO 11/20/2014

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
I74L0061	XEROX CORPORATION	50.61	25.31	0110330072 5610	EC,CERT PRSNL SVS,GAD / EQUIPMENT
			25.30	0110340072 5610	EC,CLASS PRSNL COMMSN,GAD / EQUIPMENT
I74L0062	XEROX CORPORATION	1,425.34	1,425.34	0196590027 5610	ATP,SE CLERICAL SUPPRT,SAD / EQUIPMENT
I74L0063	CANON FINANCIAL SERVICES	380.73	380.73	0110601072 5610	EC, GEN POSTAGE/OTHER,GAD / EQUIPMENT
I74R1174	SYSTEM ONE	259.20	259.20	0110142072 4310	EC,PRINTING/DUPLC SVS,GAD / ADMIN SUPPLIES
I74R1216	RIVERSIDE PUBLISHING CO	1,070.68	1,070.68	0118165932 4310	EC,SE MENTAL HEALTH SRVS,PS / ADMIN
I74R1217	JDS TANK TESTING & REPAIR INC.	615.00	615.00	0112111046 5650	MO,TRANSP LCFF-BUSES,PTR / REPAIRS/NON-CAP
I74R1218	ACORN MEDIA	460.08	460.08	0151102010 4301	FVH,FOREIGN LANGUAGE,IN / INSTR
I74R1219	ULINE INC	217.12	217.12	0151140024 4310	FVH,MEDIA CENTER SVCS,MED / ADMIN SUPPLIES
I74R1220	KNORR SYSTEMS INC	1,608.00	1,608.00	0110161081 5650	MO,BLDG MAINT DISTWD,MNT /
I74R1221	MILLER EQUIPMENT CO	946.36	666.36	0112111046 4320	MO,TRANSP LCFF-BUSES,PTR / PLANT M/O/SEC
			280.00	0112111046 5650	MO,TRANSP LCFF-BUSES,PTR / REPAIRS/NON-CAP
I74R1222	GOT-AUTISM.COM	49.95	49.95	0116599519 4301	EC,AUTISM SD,SS / INSTR MATERIALS/SUPPLIES
I74R1223	RAYPAK INC	691.64	691.64	0110161081 5650	MO,BLDG MAINT DISTWD,MNT /
I74R1224	ACSA	885.60	885.60	0110340072 5845	EC,CLASS PRSNL COMMSN,GAD / ADVERTISING
I74R1225	PCMG	13,949.75	13,949.75	1197361010 4301	AE,ABE ESL,IN / INSTR MATERIALS/SUPPLIES
I74R1226	OFFICE DEPOT	162.74	162.74	1197361010 4301	AE,ABE ESL,IN / INSTR MATERIALS/SUPPLIES
I74R1227	CDWG	539.29	539.29	0156130010 4410	FVH,COMMON CORE TECHNOLOGY,IN /
I74R1228	SOUTHWEST SCHOOL AND OFFICE SU	65.88	65.88	0181119010 4301	VVH,CONT ED CLASS O,IN / INSTR
I74R1229	ROYCE DIGITAL SYSTEMS INC	84.80	84.80	0110340072 4310	EC,CLASS PRSNL COMMSN,GAD / ADMIN SUPPLIES
I74R1230	PRO ED	212.34	212.34	0116596719 4301	EC,SE SPCH/LANG NSD,SS / INSTR
I74R1231	PRO ED	325.68	325.68	0116596719 4301	EC,SE SPCH/LANG NSD,SS / INSTR
I74R1232	CENGAGE LEARNING	3,046.76	3,046.76	0126600010 4301	HBH,EIA-LEP,IN / INSTR MATERIALS/SUPPLIES
I74R1233	PEARSON ASSESSMENTS	69.40	69.40	0166596719 4301	OVH,SE SPCH/LANG NSD,SS / INSTR

User ID: LBDAVI  
Report ID: PO010

<Ver. 020703>

Page No.: 1

Current Date: 11/21/2014  
Current Time: 08:15:55

**HUNTINGTON BCH UHSD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 12/09/2014**

FROM 11/01/2014 TO 11/20/2014

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
I74R1234	AMAZON.COM	118.71	118.71	0171143024 4310	EHS,TECH REPAIR/REPLCMNT,MED / ADMIN
I74R1235	OFFICE DEPOT	120.99	120.99	0171107010 4301	EHS,SCIENCE,IN / INSTR MATERIALS/SUPPLIES
I74R1236	ACORN MEDIA	153.36	153.36	0171143024 4301	EHS,TECH REPAIR/REPLCMNT,MED / INSTR
I74R1237	OFFICE DEPOT	58.04	58.04	0171102010 4301	EHS,FOREIGN LANGUAGE,IN / INSTR
I74R1238	RIVERSIDE PUBLISHING CO	77.48	77.48	0116596719 4301	EC,SE SPCH/LANG NSD,SS / INSTR
I74R1239	BETTY MILLS CO	150.38	150.38	0171171082 4320	EHS,PLANT OPERT,OPT / PLANT M/O/SEC SUPPLIES
I74R1240	CCTV CAMERA PROS	431.98	431.98	0151101010 4301	FVH,FINE ARTS,IN / INSTR MATERIALS/SUPPLIES
I74R1241	ORANGE COUNTY SANITATION DISTR	73,405.00	73,405.00	0110602072 5834	EC, GOVERNMENTAL FEES,GAD /
I74R1242	SOUTHWEST SCHOOL AND OFFICE SU	2,430.00	2,430.00	0151157027 4310	FVH,PRINTING/DUPLCTG,SAD / ADMIN SUPPLIES
I74R1243	OCEAN VIEW HIGH SCHOOL	1,000.00	1,000.00	0118159719 5878	EC,SE WRKBLTY,NDS,SS / BUS CONTRACTS/ASB
I74R1244	WESTMINSTER HIGH SCHOOL	1,500.00	1,500.00	0118159719 5878	EC,SE WRKBLTY,NDS,SS / BUS CONTRACTS/ASB
I74R1245	BIGRED PRINT SOLUTIONS LLC	231.09	231.09	0151150027 4310	FVH,GENERAL SCHL ADMN,SAD / ADMIN SUPPLIES
I74R1246	OFFICE DEPOT	273.34	228.79	0110120072 4310	EC,FISCAL SVCS,GAD / ADMIN SUPPLIES
I74R1247	OFFICE DEPOT	188.30	44.55	0110140072 4310	EC,PURCHASING,GAD / ADMIN SUPPLIES
I74R1248	US BANK	139.27	188.30	0110140072 4310	EC,PURCHASING,GAD / ADMIN SUPPLIES
I74R1249	PSAT NMSQT	5,473.44	139.27	0110120072 4310	EC,FISCAL SVCS,GAD / ADMIN SUPPLIES
I74R1250	CAROLINA BIOLOGICAL SUPPLY COM	2,074.63	5,473.44	0171116010 4301	EHS,PUPIL TESTING,IN / INSTR
I74R1251	ACORN MEDIA	333.72	2,074.63	0151107010 4301	FVH,SCIENCE,IN / INSTR MATERIALS/SUPPLIES
I74R1252	OFFICE DEPOT	56.38	333.72	0141150027 4310	MHS,GENERAL SCHL ADMN,SAD / ADMIN
I74R1253	PSAT NMSQT	8,482.32	56.38	0146510511 4301	MHS,SE CLASS SD,SC / INSTR
I74R1254	ACORN MEDIA	333.72	8,482.32	0141116010 4301	MHS,PUPIL TESTING,IN / INSTR
I74R1255	AMAZON.COM	552.74	333.72	0141150027 4310	MHS,GENERAL SCHL ADMN,SAD / ADMIN
I74R1256	AMAZON.COM	92.12	552.74	0110200071 4310	EC,ASST SUPT ED SVCS,BDS / ADMIN SUPPLIES
			92.12	0110200071 4310	EC,ASST SUPT ED SVCS,BDS / ADMIN SUPPLIES

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**HUNTINGTON BCH UHSD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 12/09/2014

FROM 11/01/2014 TO 11/20/2014

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
I74R1257	CENGAGE LEARNING	162.00	162.00	0141140024 5834	MHS,MEDIA CENTER SVCS,MED /
I74R1258	OFFICE DEPOT	226.79	226.79	0146520712 4301	MHS,SE RESRCE SPEC NSD,RS / INSTR
I74R1259	CDWG	927.68	927.68	0141150027 4410	MHS,GENERAL SCHL ADMN,SAD /
I74R1260	ORANGE COUNTY TAX COLLECTOR	7,383.06	7,383.06	0110602072 5834	EC, GOVERNMENTAL FEES,GAD /
I74R1261	MUSCO SPORTS LIGHTING LLC	432.00	432.00	0141170081 5650	MHS,BUILDING MAINT,MNT / REPAIRS/NON-CAP
I74R1262	ULTIMATE OFFICE	145.34	145.34	0110140072 4310	EC,PURCHASING,GAD / ADMIN SUPPLIES
I74R1263	HBUHSD WORKERS COMPENSATION	11,504.90	11,504.90	6810190070 5896	INS WORKERS COMP,ENT / WRKS COMP/LIABILITY
I74R1264	TEMPORARY VENDOR	753.84	753.84	0121330050 4310	HBH,APA-PRODUCTIONS,STA / ADMIN SUPPLIES
I74R1265	MONOPRICE INC	579.14	579.14	0171143024 4310	EHS,TECH REPAIR/REPLCMNT,MED / ADMIN
I74R1266	OFFICE DEPOT	97.19	97.19	0141154027 4310	MHS,VICE PRNCPL-SUPRV,SAD / ADMIN SUPPLIES
I74R1267	AMAZON.COM	62.81	62.81	0141161031 4310	MHS,CAREER CENTERS,GDC / ADMIN SUPPLIES
I74R1268	C3 OFFICE SOLUTIONS	135.00	135.00	0110601072 5610	EC, GEN POSTAGE/OTHER,GAD / EQUIPMENT
I74R1269	TOMARK SPORTS INC	687.98	687.98	0141130050 4301	MHS,ATHLETICS,STA / INSTR
I74R1270	SOUTHWEST SCHOOL AND OFFICE SU	43.20	43.20	0151134050 4310	FVH,ASB REIMBURSE,STA / ADMIN SUPPLIES
I74R1271	FLINN SCIENTIFIC INC	330.54	330.54	0141107010 4301	MHS,SCIENCE,IN / INSTR MATERIALS/SUPPLIES
I74R1272	PEARSON ASSESSMENTS	172.00	172.00	0116596719 4301	EC,SE SPCH/LANG NSD,SS / INSTR
I74R1273	HBUHSD WORKERS COMPENSATION	6,914.58	6,914.58	6810190070 5896	INS WORKERS COMP,ENT / WRKS COMP/LIABILITY
I74R1274	COMMERCIAL AQUATIC SERVICES	448.93	448.93	0110161081 5650	MO,BLDG MAINT DISTWD,MNT /
I74R1275	OFFICE DEPOT	122.43	122.43	0131171082 4320	WHS,PLANT OPER,OPT / PLANT M/O/SEC
I74R1276	OFFICE DEPOT	417.79	417.79	0196510511 4301	ATP,SE CLASS SD,SC / INSTR MATERIALS/SUPPLIES
I74R1277	STATE OF CALIFORNIA	675.00	675.00	0110110072 5834	MO,FAC PLAN/CONSTR,GAD / ASSTM/FEES-GOV/
I74R1278	AAA ELECTRIC MOTORS	1,107.19	1,107.19	0110161081 5650	MO,BLDG MAINT DISTWD,MNT /
I74R1279	FOLD-A-GOAL	2,251.56	636.96	0141130050 4310	MHS,ATHLETICS,STA / ADMIN SUPPLIES
			1,614.60	0141130050 4410	MHS,ATHLETICS,STA / NONCAPITALIZED EQUIP -

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**HUNTINGTON BCH UHSD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 12/09/2014

FROM 11/01/2014 TO 11/20/2014

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
I74R1281	CALIF STATE DEPT GENERAL SERVI	8,375.00	8,375.00	0194002085 6220	COMMUNITY PROJ HBHS,FAC / DSA PLAN CHECK
I74R1282	PESI	183.59	183.59	0161162032 4310	OVH,PSYCHOLOGICAL SVCS,PS / ADMIN SUPPLIES
I74R1283	EC GROUP WEST LLC	630.00	630.00	0110161081 5650	MO,BLDG MAINT DISTWD,MNT /
I74R1285	PSAT NMSQT	2,366.00	2,366.00	0161116010 4301	OVH,PUPIL TESTING,IN / INSTR
I74R1286	WESTMINSTER HIGH SCHOOL	300.00	300.00	0117220711 5878	EC,SE TPP CLASS NSD,SC / BUS CONTRACTS/ASB
I74R1287	GREAT WESTERN SANITARY SUPPLY	52.39	52.39	0161171082 4320	OVH,PLANT OPERT,OPT / PLANT M/O/SEC SUPPLIES
I74R1288	SHIFFLER EQUIPMENT SALES INC	144.10	72.00	0161170081 4320	OVH,BUILDING MAINT,MNT / PLANT M/O/SEC
			72.10	0161171082 4320	OVH,PLANT OPERT,OPT / PLANT M/O/SEC SUPPLIES
I74R1289	OCEAN VIEW HIGH SCHOOL	300.00	300.00	0117220711 5878	EC,SE TPP CLASS NSD,SC / BUS CONTRACTS/ASB
I74R1290	ENGINEERICA SYSTEMS	1,824.12	1,824.12	0137030010 4301	WHS,IASA TITLE I,IN / INSTR MATERIALS/SUPPLIES
I74R1291	AMERICAN BANKERS INSURANCE CO	23,445.00	23,445.00	0110170082 5456	MO,OPERT-DISTWIDE,OPT / PROPERTY INS
I74R1294	SPICERS PAPER INC	2,160.00	2,160.00	0110142072 4310	EC,PRINTING/DUPLC SVS,GAD / ADMIN SUPPLIES
I74X0443	SPRINT STORE	1,760.00	1,760.00	1197365010 5850	AE,GED ASE,IN / PROF SERVICES NON-INSTR
I74X0444	IMPERIAL PRODUCTS INC	1,000.00	1,000.00	0110161081 4320	MO,BLDG MAINT DISTWD,MNT / PLANT M/O/SEC
I74X0445	ART SUPPLY WAREHOUSE	300.00	300.00	0131101010 4301	WHS,FINE ARTS,IN / INSTR MATERIALS/SUPPLIES
Fund 01 Total:		168,923.14			
Fund 11 Total:		15,872.49			
Fund 68 Total:		18,419.48			
Total Amount of Purchase Orders:		203,215.11			

# HUNTINGTON BCH UHSD

## PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES

12/09/2014

FROM 11/01/2014 TO 11/20/2014

PO NUMBER	VENDOR	PO TOTAL	CHANGE ACCOUNT AMOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
H74A0003	COMPREHENSIVE DRUG TESTING, CD	2,600.00	+710.00 0110340072 5840	EC,CLASS PRSNL COMMSN,GAD /
H74X0173	HUNTINGTON BEACH PROPANE	1,000.00	+878.79 01121111046 4331	MO,TRANSP LCFF-BUSES,PTR / VEHICLE SUPPLIES
I74R0439	STORAGE CONTAINER.COM	963.00	+400.00 0191501010 5610	CHS,FT INDEP STUDY,IN / EQUIPMENT
I74R0524	C3 OFFICE SOLUTIONS	488.18	+300.00 1191650027 5655	AE,PRINCIPAL,SAD / EQUIP MAINT AGREEMENT -
I74R0806	STAGE ACCENTS	1,517.23	+91.63 0171125010 4301	EHS,PERFORMING ARTS,IN / INSTR
I74R0951	B AND H PHOTO VIDEO INC	601.06	-556.61 0151101010 4301	FVH,FINE ARTS,IN / INSTR MATERIALS/SUPPLIES
I74X0082	EBERHARD EQUIPMENT	6,956.04	+2,956.04 01121111046 4331	MO,TRANSP LCFF-BUSES,PTR / VEHICLE SUPPLIES
I74X0181	UNITED PARCEL SERVICE	562.00	+312.00 1191650027 5963	AE,PRINCIPAL,SAD / OTHER POSTAGE/COURIER

Fund 01 Total:

4,479.85

Fund 11 Total:

612.00

Total Amount of Change Orders:

5,091.85

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<Rev. 070303>

**HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT**

TO: Dr. Gregory Plutko, Superintendent

FROM: Carolee Ogata, Assistant Superintendent – Human Resources  
Jackie DeHay, Director – Human Resources, Classified Personnel

DATE: December 9, 2014

RE: **PERSONNEL REPORT**

**RECOMMENDATION:** Approval is recommended for the Certificated and Classified Personnel Report No. 7 as presented.

**BACKGROUND INFORMATION:** The Board of Trustees needs to be aware of all personnel transactions including but not limited to employment of new hires, assignment/reassignment, promotions, leave of absence, and termination of current employees throughout the current school year.

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# HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

## MEMORANDUM

TO: Gregory Plutko, Superintendent

FROM: Carolee Ogata, Assistant Superintendent – Human Resources

SUBJECT: ASSIGNMENT/MISASSIGNMENT FOR 2014-15

DATE: December 9, 2014



### RECOMMENDATION:

Approval is recommended to permit the misassignment of teachers outside of their credential authorizations with the teachers' consent for the 2014-15 school year. Such misassignments are allowed under Education Code §44258.3 and 44258.7 (a-b-c-d).

### BACKGROUND:

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available. The State Department of Education requires that the school district file a report to the Board of Trustees by December 15 of each year covering any misassignments and procedures of resolution. All Teacher Consent forms are on file in the Human Resources office.

Jessica Dutton, EHS, is teaching 3 periods of Chemistry and holds the Single Subject credential with majors in Biological Science, Geoscience, and Physics.

Carissa Rice, HBHS, is teaching 4 periods of Chemistry and holds the Single Subject credential with majors in Biological Science, Geoscience specialized, and Health Science.

William Thompson, HBHS, is teaching 1 period of Earth Science and holds the Single Subject credential with a major in Social Science.

Alex LaPointe, MHS, is teaching 2 periods of AP Environmental Science and 3 periods of Physical Science and holds the Single Subject credential with majors in Geoscience and Health Science.

Tim Miller, MHS, is teaching 2 periods of Physics and 3 periods of Physical Science and holds the Single Subject credential with a major in Geoscience.

Sara Spilsbury, OVHS, is teaching 3 periods of Physiology and holds the Single Subject credential with a major in Biological Science specialized.

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PERSONNEL REPORT NO. 7  
December 9, 2014

CERTIFICATED PERSONNEL REPORT NO. 7

Leave of Absence

<u>Name</u>	<u>Position/Location</u>	<u>Reason</u>	<u>Effective</u>
Dornbush, Krista	Social Sci Tchr, FVHS	Personal	Spring Sem'15
Shipp, John	PE Teacher, FVHS	Part-time (5/6)(extended)	Spring Sem'15

Employment

<u>Name</u>	<u>Position/Location</u>	<u>Credential</u>	<u>Degree</u>
Rodriguez-Medina, Dolores	2/6 Spanish, WHS	RySS: Span	BA-UC San Diego

The following persons are to be available for substitute employment, as necessary, during the 2014-15 school year.

<u>Name</u>	<u>Major/Minor</u>
Adams, Dane	Social Science
Barkemeyer, Barbara	Theater
Chavez, Rosemary	Physical Education
Hunt, Emily	English
Johnson, Dylan	Sociology
McClellan, David	Film
Patzold, John	Art
Ringer, Gregory	Social Science
Saatjian, Stephen	Physics
Schulman, Alison	Soc Sci, English
Walters, Paul	Bio Sc, Geo Sc, Intro Bus
Ward, Pamela	English
Willis, Brian	Social Science



Assignment Approval

Education Code §44258.9 requires that the school district shall file a report to the Board by December 15 of each year covering any misassignments and procedures of resolution. Education Code §44258.3 and 44258.7 (a-b-c-d) provide several options for the district to assign teachers outside of their credential authorizations with the teacher's consent and Board approval. Per new county guidelines, all misassignments must be approved annually.

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
Boyce, Richard	EHS	1 PE Athletics
Dutton, Jessica	EHS	3 Chemistry
Floyd, Tim	EHS	1 PE Swim/Water Polo
Forgiarini, Zoran	EHS	1 PE Surf
Harrell, Jeff	EHS	1 PE Athletics
Patton, Matthew	FVHS	1 PE Athletics
Schultz, Steve	FVHS	1 PE Basketball
Smith, Jason	FVHS	1 PE Soccer
Vivar, Holly	FVHS	1 PE Cheer Ensemble
Breyer, Heather	HBHS	1 PE Swim
Medure, Benjamin	HBHS	1 PE Baseball
Pazanti, Craig	HBHS	2 Health/2 PE Volleyball
Rice, Carissa	HBHS	4 Chemistry
Shackelford, Kareen	HBHS	1 PE Track/Cross
Taylor, Melissa	HBHS	1 PE Cheer
Thompson, William	HBHS	1 Earth Sci/1 PE Basketball
Joyce, Jeff	MHS	1 PE Surf
LaPointe, Alex	MHS	2 AP Env Sci/3 Phys Sci
Miller, Tim	MHS	2 Physics/3 Phys Sci
Morris, James	MHS	1 PE Athletics
Borowski, Shane	OVHS	1 PE Athletics
Bruestle, John	OVHS	1 New Media
Camey, Jose	OVHS	1 PE Soccer
Morris, Kimberly	OVHS	1 PE Athletics
Spilsbury, Sara	OVHS	3 Physiology
Walsh, Tim	OVHS	1 PE Basketball
Boyd, Tim	WHS	1 Yearbook/2 Photo
Brownell, Kristen	WHS	2 Dance
Grieco, Julie	WHS	1 PE Cheer
Lee, Sean	WHS	1 PE Tennis
McMillen, Ted	WHS	1 PE Football
Dang, Peter	VVHS	3 PE
Futagaki, Brandon	VVHS	1 Life Mgt 2
Higi, George	VVHS	2 Woods
McIntyre, Gerald	CHS	Govt/Econ

## CLASSIFIED PERSONNEL REPORT NO. 7

### EMPLOYMENT

#### Regular

<u>Name</u>	<u>Classification</u>	<u>Hrs</u>	<u>Mos</u>	<u>Location</u>	<u>Eff Date</u>
Carrasco, Armando	Campus Supervisor	19	10	WHS	11/17/14
Colburn, Elisabeth	Occupational Therapist	40	10	WOCCSE	12/08/14

#### Expert Assignment Specialist

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Eff Date</u>
Adams, Brianna	Band	AE	11/07/14
Burns, Michael	Cheer	HBHS	11/13/14
Garcia, Hector	Soccer	MHS	11/17/14
Henry, Makenna	Soccer	FVHS	11/04/14
Locken, Todd	Soccer	MHS	11/21/14
Nguyen, Christine	Basketball	MHS	11/13/14
Ogata, Burt	Softball	MHS	11/07/14
Reyes, Andrea	Soccer	WHS	11/21/14
Rich, Warner	Water Polo	WHS	11/17/14
Serrato, Diego	Wrestling	OVHS	11/14/14
Tickner, Jake	Vocal	MHS	11/20/14
Vale, Sarah	Water Polo	MHS	11/06/14
Wagers, Dustin	Baseball	MHS	11/17/14
Wood, Ashleigh	Basketball	HBHS	11/12/14

#### Substitute

<u>Name</u>	<u>Classification</u>	<u>Eff Date</u>
Abbadessa, Cathy	Food Services Assistant	11/07/14
Bray, Mackenzie	Instructional Aide – SH	11/07/14
Eng, Rachelle	Receptionist	11/21/14
Huff, Patricia	Clerical Assistant	11/07/14
Kanemaru, Wenda	Clerical Assistant	11/21/14
Mc Kenzie, Matthew	Instructional Aide – SH	11/05/14
Olson, Chelsea	Athletic Trainer	11/07/14
Taylor, Bryson	Instructional Aide – SE	11/05/14
Torres, Chad	Bus Driver	11/14/14
Trinh, Ronald	Instructional Aide – SH	11/05/14

**EMPLOYMENT (CONT'D)**Student Worker

<u>Name</u>	<u>Location</u>	<u>Eff Date</u>
Bacenko, Dakota	FVHS	11/18/14
Bovaird, Kassidy	FVHS	11/12/14
Knopf, Tyler	FVHS	11/07/14
Olson, Kaitlyn	MHS	11/05/14
Martinez, Kevin	OVHS	11/07/14

**CHANGE OF STATUS**Promotion

Duarte, Rosa	From: Instructional Aide-SpEd, 19/10, WHS To: Instructional Health Aide-SH, 29/10, WHS	11/20/14
Ripley, Dustin	From: Receptionist, 40/11, AE/CHS To: Senior Receptionist, 40/12, DO	11/17/14

Transfer Within Related Class

Rivera, Jose	From: Instructional Aide, 24/10, VvHS To: Instructional Aide, 24/10, Indian Ed	09/16/14
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Voluntary Demotion

Scott, Tracy	From: School Utility Worker, 29/11.5, AE/CHS To: Custodian, 40/12, FVHS	11/17/14
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Voluntary Increase in Assigned Time

Inurreta, Elena	From: Comm Liaison Spec Span, 19/10, WHS To: Comm Liaison Spec Span, 29/10, WHS	10/08/14
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## RESIGNATION

### Regular

<u>Name</u>	<u>Classification</u>	<u>Hrs</u>	<u>Mos</u>	<u>Location</u>	<u>Eff Date</u>
Hernandez, Daniel	Campus Supervisor	19	10	OVHS	12/01/14

### Expert Assignment Specialist

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Eff Date</u>
Bourne, Sheila	Farming Assistant	WHS	11/07/14
Brennan II, Timothy	Basketball	MHS	11/05/14
Brown, Paul	Football	MHS	11/05/14
Burton, Philip	Track & Field	HBHS	11/07/14
Campbell, Kristopher	Swimming	FVHS	11/05/14
Devine, Keetin	Surf	MHS	11/05/14
Dubarry, Kody	Volleyball	MHS	11/05/14
Gee, Brian	Basketball	HBHS	11/05/14
Grunbaum, Erik	Track	MHS	11/05/14
Hebrard, Ariane	Swimming	FVHS	11/05/14
Heinle, Krystal	Softball	MHS	11/05/14
Hoang, Victor	Wrestling	FVHS	11/05/14
Kijewski, Andrew	Volleyball	MHS	11/05/14
Kontoos, Dean	Football	MHS	11/05/14
Kristinat, William	Basketball	FVHS	11/14/14
Kugelman, Alexander	Basketball	MHS	11/05/14
Lappin, Kevin	Tennis	MHS	11/14/14
Larson, Joshua	Baseball	HBHS	11/07/14
Laszlo, Kenneth	Football	MHS	11/05/14
Lawlor, Dyanne	Volleyball	FVHS	11/05/14
Lee, Matthew	Baseball	MHS	11/05/14
Main, Zachery	Track	MHS	11/05/14
Mance, James	Track	MHS	11/05/14
Mansour, Farouk	Basketball	FVHS	11/05/14
Markowitz, Kristen	Volleyball	FVHS	11/05/14
Marques, Michael	Basketball	HBHS	11/05/14
Martinez, Christopher	Baseball	MHS	11/05/14
Mathews, Nicole	Diving	MHS	11/12/14
McMillen, Rachel	Water Polo	FVHS	11/05/14
Meyer, Andrew	Basketball	FVHS	11/05/14
Moreno, Erich	Football	MHS	11/05/14
Mulcahy, Madison	Field Hockey	MHS	11/05/14
Myers, Kyle	Baseball	MHS	11/05/14

## RESIGNATION (CONT'D)

### Expert Assignment Specialist

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Eff Date</u>
Nyland, Russell	Wrestling	EHS	11/12/14
Oseguera, Michael	Soccer	MHS	11/05/14
Oshnock, Lee	Lacrosse	MHS	11/05/14
Parushev, Omar	Wrestling	MHS	11/05/14
Patrick, Lucas	Wrestling	HBHS	11/05/14
Pham, Josephine	Basketball	FVHS	11/05/14
Quezada, Angel	Diving	FVHS	11/05/14
Radunovic, Dordija	Water Polo	HBHS	11/07/14
Reeve, Richard	Volleyball	FVHS	11/05/14
Reppert, Lara	Field Hockey	HBHS	11/05/14
Shatzel, Christopher	Volleyball	FVHS	11/05/14
Taylor, William	Football	FVHS	11/04/14
Toh, Edgar	Track	MHS	11/05/14
Torres, Christopher	Baseball	MHS	11/14/14
Tuaniga, Gustiano	Volleyball	MHS	11/05/14
Vivas, John	Basketball	FVHS	11/05/14
Wenberg, Karl	Cross Country	MHS	11/05/14
Yuch, Nicholas	Water Polo	FVHS	11/05/14

### Classified Service Exempt

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Eff Date</u>
Bravo, Valeria	College Student Tutor	WHS	11/18/14

### Substitute

<u>Name</u>	<u>Classification</u>	<u>Eff Date</u>
Vasquez, Teena	Athletic Trainer	11/12/14

### Student Worker

<u>Name</u>	<u>Location</u>	<u>Eff Date</u>
Bray, Mackenzie	EHS	06/12/14

## Retirement

### Davis, Jefferson

Jeff was hired as a substitute Bus Driver in November 1996. In September 1997, he was hired as a permanent Bus Driver at Maintenance and Operations. He was promoted to Bus Dispatching Supervisor in September 2006, where he continues to work until his retirement on December 30, 2014. He will be retiring with 17 years of dedicated service to the district.

### Whitman, Monika

Monika was hired as an Instructional Aide Special Ed in December 1980 at Fountain Valley HS. In November 1989, she was promoted to Guidance Specialist at Huntington Beach HS. She transferred to Fountain Valley HS in August 1990, where she continues to work until her retirement. She will be retiring on December 30, 2014, with 34 years of dedicated service to the district.

Professional and Official Business Activities

FOR RATIFICATION

December 9, 2014

ACTIVITY/LOCATION/ PARTICIPANTS	DATES	FUNDING SOURCE	PURPOSE
1099 REPORTING CONCEPTS Rancho Cucamonga, CA  Korri Rose – Dist, Joyce Walder – HBHS (R17762)	12/8/14	\$755 General Fund	To learn the latest updates for 2013 and 2014 1099 reporting.

Professional and Official Business Activities

FOR APPROVAL

December 9, 2014

ACTIVITY/LOCATION/ PARTICIPANTS	DATES	FUNDING SOURCE	PURPOSE
UNIVERSITY OF IRVINE (UCI) ANNUAL LITERACY CONFERENCE Irvine, CA  Nic Lim, Gina Hafen, Pat Angus, Scott Tarlton (R17742) – WHS	12/11/14	\$1,220 Common Core (WHS)	To learn instructional strategies which will assist students in learning the complex literacy and non-fiction demands of the Common Core.
COMMON CORE & HECT (HOME ECONOMICS CAREERS AND TECHNOLOGY EDUCATION): YOUR WINDOW OF OPPORTUNITY Los Angeles, CA  Deanna Lee (R17754) – MHS	1/12/15	\$225 Common Core (MHS)	To learn ways to implement the Common Core State Standards within the Home Economics and Careers and Technology Education courses.
SCHOOL SERVICES OF CALIFORNIA GOVERNOR'S BUDGET WORKSHOP Ontario, CA  Greg Plutko, Owen Crosby, Carolee Ogata, Carrie Delgado, Connie Mayhugh, Kevin Smith, Marlene Kline, Kathleen Iverson (R17756) – Dist	1/14/15	\$1,560 General Fund	To receive the latest information on the Governor's Budget Proposal for 2015-16 and the Local Control Funding Formula (LCFF).
ART SCHOOLS NETWORK (ASN) BOARD MEETING Jacksonville, FL  Diane Makas (R17753) – HBHS	1/14/15- 1/16/15	\$890 APA	To attend planning meeting to discuss the Strategic Plan for the Art Schools Network.



ACTIVITY/LOCATION/ PARTICIPANTS	DATES	FUNDING SOURCE	PURPOSE
<p>CALIFORNIA SCHOOL PERSONNEL COMMISSIONERS ASSOCIATION CONFERENCE: THE MERIT SYSTEM'S VALUE IN THE IMPROVING ECONOMY San Diego, CA</p> <p>Anthony Ramirez (R17760), Jacqueline DeHay (R17759), Bonnie Bruce (R17761) – Dist</p>	1/22/15- 1/25/15	\$2,085 General Fund	To provide enhancement in leadership skills and innovation for a personnel commissioner serving in a merit system school district.
<p>IMPLEMENTING RtI (RESPONSE TO INTERVENTION) WITH ENGLISH LEARNERS Huntington Beach, CA</p> <p>Guadalupe Melgoza, Kristine Bonsall, Heather Cooper (MHS), Lauren Bielefeld, Matt Patton (FVHS), Wendy Harrigan (OVHS), Jillian Jontig (HBHS), Sandra Trujillo, Roderick Tartlton (WHS), Jane Burke (EHS) – R17749</p>	2/10/15	\$2,700 Title III	To learn Response to Intervention (RtI) strategies to support the academic success of English Learners.
<p>COLLEGE BOARD WESTERN REGION FORUM 2015 CONFERENCE Newport Beach, CA</p> <p>Owen Crosby, Connie Mayhugh, Janie Hoy, 2 staff members from each school site TBD (R17780) – Dist</p>	2/19/15- 2/20/15	\$5,225 Common Core	To foster dialogue and highlight successful partnerships among high school and two- and four-year colleges, enrollment officers and school counselors, admission and financial aid professionals, and curriculum leaders and academics.

POB

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December 9, 2014

ACTIVITY/LOCATION/ PARTICIPANTS	DATES	FUNDING SOURCE	PURPOSE
CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION 2015 San Diego, CA  Guadalupe Melgoza (R17743) – MHS; Connie Mayhugh (R17740) – Dist	3/4/15- 3/5/15	\$1,939 Title III	To learn the latest and most effective ways to promote the academic success of English Learners.

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

Field Trips

FOR RATIFICATION

December 9, 2014

<b>SCHOOL/ NUMBER OF STUDENTS</b>	<b>ACTIVITY/LOCATION</b>	<b>SUPERVISION</b>	<b>DATES</b>	<b>FUNDING SOURCE</b>
MHS – 25	Virtual Enterprise students to compete in the International Trade Show. Bakersfield, CA	3 Designated Staff Marilyn Cunneen Matt Wilfert Sarah McCance	12/2/14- 12/3/14	Students - \$50 District - \$0 Other - \$3,252 (VATEA – Subs, Lodging, Registration and Transportation)
EHS – 13	Varsity Girls Water Polo team to compete against San Marcos and Santa Barbara High Schools. Santa Barbara, CA	1 Designated Staff Tim Floyd 4 Other Adults to include a female chaperone	12/5/14- 12/6/14	Students - \$35 District - \$0 Other - \$0

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

Field Trips  
FOR APPROVAL  
December 9, 2014

SCHOOL/ NUMBER OF STUDENTS	ACTIVITY/LOCATION	SUPERVISION	DATES	FUNDING SOURCE
OVHS – 15	Varsity Boys Basketball team to compete in the Max Preps Holiday Classic Tournament. Rancho Mirage, CA	3 Designated Staff Tim Walsh Roger Holmes Jimmy Harris	12/26/14- 12/30/14	Students - \$65 District - \$0 Other - \$1,355 (Boosters – Lodging); \$200 (ASB – Transportation)
EHS – 11	Varsity Boys Basketball team to compete in the Max Preps Holiday Classic Tournament. Rancho Mirage, CA	3 Designated Staff Rich Boyce Dave White Jeff Harrell 1 Other Adult	12/26/14- 12/30/14	Students - \$300 District - \$0 Other - \$1,100 (Boosters – Transportation and Lodging)
FVHS – 60	Virtual Enterprise and Economics students to attend Knott's Berry Farm to learn about the Human Resources processes of hiring, team building and job opportunities. Buena Park, CA	2 Designated Staff Sarah McCance Lorena Emerson	1/15/14	Students - \$30 District - \$ Other - \$250 (ROP – Subs Only)
MHS – 25	Varsity Girls Cheer team to compete in the National High School Cheerleading Championship. Orlando, FL	2 Designated Staff Lauren Speegle Vraunwyn Denny 4 Other Adults	2/4/15- 2/9/15	Students - \$1,200 District - \$0 Other - \$0
MHS – 6	Boys Golf team to compete in 2015 Champions Invitational Tournament. Indio, CA	1 Designated Staff James Morris	3/26/15- 3/28/15	Student - \$265 District - \$0 Other - \$450 (ASB – Transportation and Lodging)

# HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

## Contracts and Consulting/Interagency Agreements

### FOR RATIFICATION

December 9, 2014

CONTRACTOR/ CONSULTANT	DESCRIPTION OF SERVICES	DATE(S)	FEE(S)	FUNDING SOURCE
Orange County Superintendent of Schools BTSA/Induction Program (#3177)	To enter into an Interagency Agreement that will provide BTSA (Beginning Teacher Support and Assessment) Support for the 2014-2015 school year.	7/1/14 to 6/30/15	No Cost to District	INCOME
ConnectivEnergy, LLC (#3175)	To provide professional development and training materials to the leadership team at the annual leadership retreat.	8/17/14 to 8/19/14	\$8,000	Title II
Rick McCullough (#3174)	To provide two choreography master classes to Dance Composition/Choreography students.	11/18/14 to 11/20/14	\$150	APA

**HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT**

Contracts and Consulting/Interagency Agreements

FOR APPROVAL


December 9, 2014

CONTRACTOR/ CONSULTANT	DESCRIPTION OF SERVICES	DATE(S)	FEE(S)	FUNDING SOURCE
Shaylen Simons (#3178)	To provide choreography for the Academy of Performing Arts' Fusion dance concert.	1/5/15 to 1/15/15	\$500	APA
Mindfulness Arts of AIWP (#3176)	To provide a professional development workshop for the annual Classified Districtwide Staff Development Day.	1/26/15	\$600	General Fund

**HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT**

**M E M O R A N D U M**

**TO:** Dr. Gregory S. Plutko  
Superintendent

**FROM:** Steve Curiel   
Principal, Huntington Beach Adult School

**SUBJECT:** ADULT EDUCATION COURSES OF STUDY

**DATE:** December 9, 2014

**RECOMMENDATION:**

Approval is recommended for adoption of the proposed courses and classes offered through Adult School for the 2014-2015 school year.

**BACKGROUND:**

1. The Education Code requires that adult education programs conducted by unified or union high school districts be approved annually by the State Department of Education.
2. The process of program approval requires adoption of the Adult School Courses of Study by the Board of Trustees.
3. The Adult School offers courses of study, listed on Attachment A, in the following program areas as mandated by the Education Code:
  - Adult Literacy/High School Diploma
  - English as a Second Language & Citizenship
  - Community Enrichment
  - Career Technical Education
  - Parenting, Family & Consumer Awareness

All courses of study are placed on file in the Adult School office.

SC:tg

# HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

## ADULT SCHOOL COURSES OF STUDY 2014-2015

### 1. ACADEMICS

9985 VESL (Vocational ESL)

#### - *Adult Basic Education*

- 2102 Basic English
- 2402 Basic Mathematics

#### - *Adult Secondary Education*

- 2403 Algebra 1
- 2404 Algebra 2
- 2816 Art Appreciation
- 2603 Biology
- 2607 Chemistry
- 2450 Computer Literacy
- 2401 Consumer Mathematics
- 2618 Earth Science
- 2701 Economics
- 2130 English 9
- 2131 English 10
- 2132 English 11
- 2133 English 12
- 2198 English Elective
- 2611 General Science
- 2413 Geometry
- 9972 Government
- 2408 Intermediate Algebra and Trigonometry
- 2621 Life Science
- 2498 Mathematics Elective
- 2298 Other Foreign Language Course
- 2702 Physical Geography
- 2610 Physical Science
- 2424 Pre-Algebra
- 2714 Psychology
- 2698 Science Elective
- 2798 Social Science Elective
- 2206 Spanish
- 2207 Spanish Advanced
- 9969 Test Preparation
- 2407 Trigonometry
- 2709 United States History
- 2724 World Regional Geography

#### - *Civic Engagement and ASE Electives*

- 9975 Basic Computer Literacy
- 9978 Career Exploration
- 9994 Civic Engagement Elective
- 9991 Computers in the Workplace
- 9973 NRS Transition Success
- 9977 Work Readiness

#### - *English as a Second Language*

- 9987 Academic ESL
- 9980 Advanced ESL
- 9982 Beginning ESL
- 9986 ESL Multi-Level
- 9983 General ESL
- 9981 Intermediate ESL
- 9984 Special ESL

### II. CAREER TECHNICAL EDUCATION

#### - *Agricultural Environmental and Earth Sciences*

- 4075 Food Science

#### - *Arts, Media, and Entertainment*

- 5755 Commercial Photography
- 5757 Desktop Publishing
- 5622 Intermediate Graphics Technology
- 5712 Internet Publishing
- 5729 Introduction to Media Arts
- 5769 Other Arts, Media, and Entertainment
- 5714 Three-Dimensional Design
- 5713 Two-Dimensional Design
- 5737 Visual Arts and Related Careers

#### - *Building Trades and Construction*

- 5531 Introduction to Woodworking Principles

#### - *Business and Finance*

- 4600 Accounting
- 4623 Business Technology

#### - *Education, Child Development, and Family Services*

- 4351 Family and Human Development

#### - *Health Science & Medical Tech*

- 4253 Health Science Preparation
- 4274 Medical Insurance Billing and Coding
- 4275 Medical Office
- 4273 Medical Terminology

#### - *Hospitality, Tourism, and Recreation*

- 4421 Food and Beverage Production and Preparation
- 4361 Food and Nutrition
- 4420 Food Service and Hospitality Services

#### - *Information and Communication Technologies*

- 4606 Computer Graphics and Media Technology
- 4633 Computer Repair and Support
- 4615 Office Systems and Technologies
- 4646 Network Security
- 4648 Social and New Media Technologies
- 4605 Web Site Development

#### - *Marketing, Sales and Services*

- 4100 Advertising Services
- 4123 Business Career Exploration
- 4124 Business Technologies
- 4119 Customer Service Representative
- 4115 E-Commerce
- 4122 Marketing Fundamentals




**NEW BASIC TEXTBOOK ADOPTION – SECOND LIST  
FOR THE 2014-2015 SCHOOL YEAR**

<u>DEPARTMENT</u>	<u>TITLE/AUTHOR/ISBN#</u>	<u>PUBLISHER</u>	<u>COPYRIGHT DATE</u>
World Languages	<b>Abriendo Puertas: Ampliando Perspectivas</b> Bowen Y Bowen ISBN: 978-0-547-85863-0	Holt	2013

**HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT**

**M E M O R A N D U M**

**TO:** Gregory Plutko

**FROM:** Carolee Ogata, Assistant Superintendent – Human Resources 

**SUBJECT:** **EDUCATION SPECIALIST CLEAR INDUCTION PROGRAM  
MEMORANDUM OF UNDERSTANDING BETWEEN ORANGE  
COUNTY SUPERINTENDENT OF SCHOOLS AND HBUHSD**

**DATE:** December 9, 2014

**RECOMMENDATION:**

Approval is recommended for a Memorandum of Understanding 2014-15 with the Orange County Superintendent of Schools to participate in the Education Specialist Clear Induction Program that will provide special education teachers the opportunity to complete the requirements for the clear Education Specialist Instruction credential.

**BACKGROUND:**

From time to time, the district has a need to employ special education teachers who do not possess the valid clear credential. The purpose of this agreement is to provide quality professional development and support to participating schools' first semester and second semester special education teachers and their mentors.

General education teachers are provided with a BTSA Induction Program through a local Consortium composed of the high school district and feeder elementary school district to clear their credentials. In order to make available an equivalent program for special education teachers, the district seeks to enter an agreement with various institutions, as needed. Huntington Beach Union High School District has found that the Orange County Superintendent of Schools has a high quality program.

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# Huntington Beach Union High School District, School Year 2014-2015

## PERCENT OF MAXIMUM AVERAGE DAILY ATTENDANCE COMPARISON

School	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Average
<b>HBHS</b>											
2010/11	98.01	96.73	96.48	95.53	95.50	94.60	95.79	95.99	96.12	96.06	96.08
2011/12	97.69	96.48	95.79	96.08	96.21	95.40	95.22	95.36	95.98	96.76	96.10
2012/13	97.58	95.91	96.06	95.67	93.35	94.12	94.85	94.59	95.29	96.31	95.37
2013/14	97.06	96.73	96.09	95.89	95.74	95.24	95.36	95.26	95.49	96.49	95.94
2014/15	97.13	<b>95.49</b>									96.31
<b>WHS</b>											
2010/11	98.00	96.76	96.53	95.89	95.70	94.81	94.98	95.58	95.27	95.09	95.86
2011/12	97.62	96.59	96.22	95.69	95.24	96.01	95.21	95.33	95.88	96.01	95.98
2012/13	97.60	97.20	96.75	96.44	95.99	96.33	95.93	95.39	95.82	96.18	96.36
2013/14	98.30	97.71	97.37	96.71	96.58	97.01	96.34	96.48	95.98	95.79	96.83
2014/15	98.00	<b>97.38</b>									97.69
<b>MHS</b>											
2010/11	97.49	96.59	95.84	96.02	95.36	94.71	95.42	95.85	95.86	96.13	95.93
2011/12	97.77	96.60	96.27	95.97	95.84	95.46	94.95	95.40	95.75	96.38	96.04
2012/13	97.96	96.94	96.28	96.06	94.61	95.26	95.64	95.84	96.13	96.69	96.14
2013/14	97.87	96.50	96.61	96.10	96.24	95.44	96.18	95.80	95.99	97.14	96.39
2014/15	97.61	<b>96.76</b>									97.19
<b>FVHS</b>											
2011/12	98.31	97.31	97.30	97.01	96.93	97.02	96.30	96.64	97.05	97.57	97.14
2012/13	98.04	97.66	96.95	96.71	95.89	96.13	96.73	97.16	97.04	97.28	96.96
2013/14	98.29	97.54	97.49	97.19	97.09	96.90	96.87	97.02	97.14	97.90	97.34
2014/15	97.99	<b>97.32</b>									97.66
<b>EHS</b>											
2010/11	97.74	96.88	96.66	95.70	95.87	94.62	95.24	95.92	95.76	96.53	96.09
2011/12	98.08	96.94	96.61	96.39	96.33	95.68	95.39	95.12	95.53	96.63	96.27
2012/13	97.46	96.43	95.99	95.81	94.40	94.63	95.43	94.96	95.59	95.99	95.67
2013/14	97.45	96.04	96.60	95.69	96.07	95.72	95.44	95.59	95.99	96.69	96.13
2014/15	97.35	<b>96.50</b>									96.93
<b>OVHS</b>											
2010/11	97.42	96.98	96.83	95.83	95.05	95.48	96.03	96.16	96.59	96.43	96.28
2011/12	97.80	96.97	96.65	95.93	95.87	95.90	96.00	95.22	96.37	96.91	96.36
2012/13	97.32	96.49	96.29	95.12	94.12	94.52	95.11	94.40	94.81	95.50	95.37
2013/14	97.49	96.18	96.05	94.86	95.06	94.84	95.36	94.86	95.17	96.06	95.59
2014/15	97.45	<b>96.35</b>									96.90
<b>VVHS</b>											
2010/11	98.85	98.49	98.62	96.98	97.92	97.73	98.29	97.56	96.98	96.59	97.80
2011/12	98.76	98.16	99.71	98.09	98.44	98.48	98.90	98.55	98.80	98.77	98.67
2012/13	94.31	91.96	90.80	88.65	89.21	89.08	90.34	91.55	89.55	82.30	89.78
2013/14	94.03	92.22	91.73	91.49	91.61	92.37	90.73	91.65	92.23	83.88	91.19
2014/15	94.21	<b>94.39</b>									94.30



# HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT


## MEMORANDUM

TO: Dr. Gregory Plutko, Superintendent

FROM: Carrie Delgado, Assistant Superintendent - Business Services

SUBJECT: **FIRST INTERIM REPORT & MULTI-YEAR PROJECTION**

DATE: December 9, 2014



### General Fund (01):

Attached is a copy of the First Interim Report for the General Fund for the period ending October 31, 2014.

Column A of the report shows the revenues and expenditures as adopted by the Board on June 24, 2014. Column B shows revisions as reported with the 2013/14 Unaudited Actuals report approved by the Board on September 9, 2014. Column C lists the actual revenue and expenditures as of October 31, 2014. Column D is the current projection of the actual revenues and expenditures through the end of the fiscal year. The following are changes since budget adoption:

- Total K-12 ADA used is 15,931.28 which reflects 2013/14 P-2 ADA from the original adopted budget. Though we are showing a decline in 2014/15, the greater of last year's P-2 or this year's will be our funding base for 2014/15.
- LCFF Revenues were adjusted \$618,017 to reflect the change in GAP funding from 28.06% at the District's July 1 Adopted Budget to 29.56%.
- The Education Protection Account (EPA) was established with the passage of Proposition 30 in November 2012 as the vehicle to collect and disburse funds generated by the temporary tax increases. The temporary additional ¼ cent sales tax expires in 2016 and the temporary increase to personal income tax for high income earners expires in 2018. The district's state aid payments are reduced by the estimated EPA revenue (approximately \$11.1 million in 2014/15) to be apportioned quarterly in 2014/15.
- Federal revenues increased by \$1,188,808 million as a result of revised categorical program revenue including Title I, Special Education IDEA Basic, Special Education Mental Health Services, NCLB III LEP deferred revenue/carryover amounts.
- State Revenues increased by \$1,605,429 as a result of prior year carryover; unrestricted lottery upward adjustment of \$108,782 and a one-time funding for outstanding mandate claims of \$1,056,413.
- Local revenues increased by \$1,283,747 as a result of an increase in revenue projected to be received from Interagency Services.

- Salaries and benefits expenditures increased by \$1,913,182 and \$124,288 respectively, in alignment with current enrollment and the current cost of collective bargaining agreements and, if applicable, for the above noted adjustments to Federal and State categorical funds. Health and Welfare benefit rate changes effective January 1, 2015 are reflected in the first interim to cover months Jan – June of the 2014/15 fiscal year.
- Expenditures for Books and Supplies increased by \$1,674,517 mostly due to revised categorical program revenue amounts from carryover for Title I, Title II, Common Core, IDEA and Orange County Career Pathways Program.
- Expenditures for Services and Other Operating Expenditures increased by \$1,351,729 primarily due to revised categorical program revenue and carryover amounts.
- Capital Outlay expenditures increased by a net amount of \$297,594 due to projected purchases of new and replacement equipment for food services and M&O as well as augmentation of smaller M&O construction projects.
- All beginning fund balance adjustments reflecting the difference between 2014/15 estimated actuals and 2013/14 unaudited actuals have been recorded.

As shown in (Column D), the projected ending fund balance is \$27,471,298. Of this amount \$4,663,696 is designated in the reserve for economic uncertainties (DEU) which meets the recommended minimum reserve of 3%.

#### **Other Funds:**

##### Adult Education Fund (11)

The Adult Education Fund is used to account separately for federal, state, and local revenues for Adult Education programs. The Adult Education state revenue is now included as part of the LCFF revenue beginning in 2013/14 with \$3,500,000 contributed to the Adult Education fund in 2014/15. As of this first interim reporting period the projected ending fund balance decrease has not changed since adopted budget and remains at (\$94,630). The ending fund balance is projected at \$1,131,958.

##### Cafeteria Account (13)

The Cafeteria Fund or Cafeteria Account is used to account separately for federal, state, and local revenues to operate the food service program. As of this first interim reporting period the projected ending fund balance decrease has not changed from the adopted budget and remains at (\$60,950). The ending fund balance is projected at \$1,109,690.

##### Deferred Maintenance Fund (14)

The Deferred Maintenance Fund is used to account separately for state apportionments and district contributions for deferred maintenance purposes. The Deferred Maintenance state revenue is now included as part of the LCFF revenue with \$642,289 contributed to the Deferred Maintenance Fund in 2014/15. These funds can be used for ongoing facility repairs specifically in the areas of roofing, painting, flooring, paving and existing

mechanical systems (e.g. HVAC). As of this first interim reporting period the projected ending fund balance has decreased by (\$6,785) from the adopted budget. The ending fund balance is projected at \$1,191,467.

#### Building Fund (21)

The Building Fund is used to account separately for projects authorized by the voters when originally issued. As of First Interim, the fund has a near zero balance (.03), however, a refund will be issued back to this fund in the amount of approximately \$175,000 which will be reflected at Second Interim Financial Report.

#### Capital Facilities Fund (25)

The Capital Facilities Fund is used primarily to account separately for monies received from fees levied on developers as a condition for approving a development, and for the receipt and disbursement of redevelopment monies. Revenues from redevelopment projects are “pledged” to repay the District’s 2007 and 2012 Certificate of Participation (COP) obligations. The projected fund balance has very slightly decreased by (\$173) from the adopted budget. The ending fund balance is projected at \$13,194,721.

#### County School Facilities Fund (35)

The County School Facilities Fund is used to account for receipt and expenditure of bond funds from the state and related district matching funds for buildings and improvement of buildings. These funds are the result of two restricted grants received from the state. As of this first interim reporting period the projected ending fund balance increase has not changed from the adopted budget. The ending fund balance is projected at \$1,016,899.

#### Special Reserve Fund for Capital Outlay (40)

The Special Reserve Fund for Capital Outlay exists primarily to provide for the accumulation of monies for capital outlay purposes. As of this first interim reporting period the projected ending fund balance decrease has not changed since the adopted budget and remains at (\$13,460). The ending fund balance is projected at \$3,541,490.

#### Self-Insurance Fund (67)

Self-Insurance Funds are used to account for moneys received for self-insurance activities (worker’s compensation, health and welfare, property and liability) from other operating funds of the district. Expenses are for the payment of claims, administrative costs, services, deductible insurance amounts, costs of excess insurance, and other related costs. As of this first interim reporting period the projected net assets have increased by \$115,210 from the adopted budget. The ending net assets balance is projected to be \$3,857,620.

#### Foundation Purpose-Private Trust Fund (73)

The Foundation Purpose-Private Trust Fund is used to account separately for moneys received from gifts or bequests under which both principal and income benefit students

(scholarships) and under which neither principal nor income may be used for purposes that support the district's own programs. Projected revenues are derived from interest earnings on the existing cash balances in each individual trust account. As of this First Interim reporting period, the projected net assets decrease has not changed since the adopted budget and remains at (\$1,710). The net assets balance is projected at \$361,788.

### **Multi-Year Projection:**

The district has prepared a multi-year projection of its General Fund. The following significant assumptions are used in preparation of this projection:

- Enrollment projections are based on an analysis of CALPADS enrollment data from the district's feeder schools, grade roll-ups and historical data. Enrollment is projected to decline 90 students in 2014/15, however, we will be funded by the greater of ADA from P-2 2013/14 for one year, then decline by an additional 115 students in 2015/16, then flat enrollment for 2016/17.
- LCFF GAP funding rate adjustments are 29.56%, 20.68% and 25.48% for 2014/15, 2015-16 and 2016-17, respectively. These are based on the DOF projections via the School Services of CA LCFF Calculator.
- The LCFF provides supplemental funding for unduplicated students that are eligible for free and reduced price meals (FRPM), are English Learners (EL), or are foster youth based on Fall CALPADS data. Unduplicated pupil count percentages for this supplemental funding are projected at 32.68% each year.
- Cost of living adjustments (COLAs) applied to categorical revenues are .85%, 2.19% and 2.14% for 2014/15, 2015-16 and 2016-17, respectively, per November 4, 2014 OCDE First Interim Budget Advisory, page 15.
- Adjustments have been made to revenues and expenditures for one-time items and CPI.
- Step and column increases are included in the projection.
- STRS and PERS employer contribution increases have been reflected for 2015-16 and 2016-17.

The forecast projects that the district will have positive ending fund balances in each of the projection years, and maintain its required 3% reserve for economic uncertainties in each of these years with additional reserves.

CD:ks



NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
President of the Governing Board

#### CERTIFICATION OF FINANCIAL CONDITION

X  POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

\_\_\_\_\_ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

\_\_\_\_\_ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Kevin Smith

Telephone: (714) 903-7000, extension 4310

Title: Director, Fiscal Services

E-mail: ksmith@hbuhdsd.edu

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF)	Projected LCFF for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7a	Deferred Maintenance	AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2013-14) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	X	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	• Management/supervisor/confidential? (Section S8C, Line 1b)		X
		For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
S8	Labor Agreement Budget Revisions	• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?		X
A7	Independent Financial System	Is the district's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	123,030,043.00	123,030,043.00	14,376,420.37	123,648,060.00	618,017.00	0.5%
2) Federal Revenue		8100-8299	6,067,951.00	6,067,951.00	693,467.49	7,256,759.00	1,188,808.00	19.6%
3) Other State Revenue		8300-8599	17,049,655.00	17,049,655.00	4,023,002.32	18,655,084.00	1,605,429.00	9.4%
4) Other Local Revenue		8600-8799	5,577,477.00	5,577,477.00	195,998.54	6,861,224.00	1,283,747.00	23.0%
5) TOTAL, REVENUES			151,725,126.00	151,725,126.00	19,288,888.72	156,421,127.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	66,931,555.00	66,931,555.00	14,622,690.75	68,090,829.00	(1,159,274.00)	-1.7%
2) Classified Salaries		2000-2999	25,681,733.00	25,681,733.00	5,422,132.39	26,435,641.00	(753,908.00)	-2.9%
3) Employee Benefits		3000-3999	35,814,895.00	35,814,895.00	10,340,037.10	35,939,123.00	(124,228.00)	-0.3%
4) Books and Supplies		4000-4999	5,999,984.00	5,999,984.00	1,997,871.29	7,674,501.00	(1,674,517.00)	-27.9%
5) Services and Other Operating Expenditures		5000-5999	11,967,120.00	11,967,120.00	4,241,884.50	13,318,849.00	(1,351,729.00)	-11.3%
6) Capital Outlay		6000-6999	299,784.00	299,784.00	239,171.28	597,378.00	(297,594.00)	-99.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	3,588,061.00	3,588,061.00	447,917.70	3,588,061.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(187,870.00)	(187,870.00)	0.00	(187,870.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			150,095,262.00	150,095,262.00	37,311,705.01	155,456,512.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,629,864.00	1,629,864.00	(18,022,816.29)	964,615.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,629,864.00	1,629,864.00	(18,022,816.29)	964,615.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	26,110,658.00	26,506,683.00		26,506,683.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			26,110,658.00	26,506,683.00		26,506,683.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			26,110,658.00	26,506,683.00		26,506,683.00		
2) Ending Balance, June 30 (E + F1e)			27,740,522.00	28,136,547.00		27,471,298.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	76,000.00	76,000.00		76,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,643,293.00	2,437,117.00		1,515,858.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	4,777,926.00	6,809,121.00		5,862,430.00		
Health & Welfare Cost Savings Reserv	0000	9780	730,000.00					
LCFF Supplemental ELL Reserve	0000	9780	493,516.00					
Minimum Proportionality Reserve	0000	9780	3,515,408.00					
State Lottery	1100	9780	39,002.00					
Health & Welfare Cost Savings Reserv	0000	9780		730,000.00				
LCFF Supplemental ELL Reserve	0000	9780		493,516.00				
Minimum Proportionality Reserve	0000	9780		3,515,408.00				
School Site Discretionary Carryover	0000	9780		259,585.00				
Shared Facility Use Q4 Revene	0000	9780		91,469.00				
Extra Pay Units Athletics/Co-Curricular	0000	9780		1,689,260.00				
State Lottery	1100	9780		29,883.00				
Health & Welfare Cost Savings Reserv	0000	9780				668,987.00		
LCFF Supplemental ELL Reserve	0000	9780				493,516.00		
Minimum Proportionality Reserve	0000	9780				3,515,408.00		
Mandate Funding CCSS-ELDS-NGSS	0000	9780				1,056,413.00		
State Lottery	1100	9780				128,106.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	4,502,858.00	4,502,858.00		4,663,696.00		
Unassigned/Unappropriated Amount		9790	16,740,445.00	14,311,451.00		15,353,314.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	30,561,386.00	30,561,386.00	8,657,821.20	31,179,403.00	618,017.00	2.0%
Education Protection Account State Aid - Current Year		8012	11,104,551.00	11,104,551.00	2,776,138.00	11,104,551.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	586,566.00	586,566.00	0.00	586,566.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	74,729,544.00	74,729,544.00	0.00	74,729,544.00	0.00	0.0%
Unsecured Roll Taxes		8042	2,692,579.00	2,692,579.00	2,207,950.68	2,692,579.00	0.00	0.0%
Prior Years' Taxes		8043	1,463,821.00	1,463,821.00	1,239,774.18	1,463,821.00	0.00	0.0%
Supplemental Taxes		8044	1,297,469.00	1,297,469.00	693,091.83	1,297,469.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	(156,847.00)	(156,847.00)	551,644.48	(156,847.00)	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	4,893,263.00	4,893,263.00	0.00	4,893,263.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			127,172,332.00	127,172,332.00	16,126,420.37	127,790,349.00	618,017.00	0.5%
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	(4,142,289.00)	(4,142,289.00)	(1,750,000.00)	(4,142,289.00)	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			123,030,043.00	123,030,043.00	14,376,420.37	123,648,060.00	618,017.00	0.5%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	2,237,283.00	2,237,283.00	0.00	2,525,518.00	288,235.00	12.9%
Special Education Discretionary Grants		8182	543,187.00	543,187.00	0.00	729,747.00	186,560.00	34.3%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants								
Low-Income and Neglected	3010	8290	1,431,498.00	1,431,498.00	436,552.00	1,892,710.00	461,212.00	32.2%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	353,665.00	353,665.00	73,654.00	396,434.00	42,769.00	12.1%

2014-15 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB: Title III, Immigration Education Program	4201	8290	30,329.00	30,329.00	6,995.00	38,778.00	8,449.00	27.9%
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	147,444.00	147,444.00	55,950.00	204,511.00	57,067.00	38.7%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3011-3020, 3026-3205, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind		8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	257,238.00	257,238.00	0.00	305,716.00	48,478.00	18.8%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	1,067,307.00	1,067,307.00	120,316.49	1,163,345.00	96,038.00	9.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>6,067,951.00</b>	<b>6,067,951.00</b>	<b>693,467.49</b>	<b>7,256,759.00</b>	<b>1,188,808.00</b>	<b>19.6%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Current Year	6355-6360	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6355-6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	10,829,637.00	10,829,637.00	2,948,103.72	10,829,637.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	50,822.72	56,798.00	56,798.00	New
Mandated Costs Reimbursements		8550	880,772.00	880,772.00	0.00	1,939,868.00	1,059,096.00	120.2%
Lottery - Unrestricted and Instructional Materi		8560	3,165,396.00	3,165,396.00	132,470.00	3,427,388.00	261,992.00	8.3%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Healthy Start	6240	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	7,643.00	12,643.00	12,643.00	New
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,173,850.00	2,173,850.00	883,962.88	2,388,750.00	214,900.00	9.9%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>17,049,655.00</b>	<b>17,049,655.00</b>	<b>4,023,002.32</b>	<b>18,655,084.00</b>	<b>1,605,429.00</b>	<b>9.4%</b>

2014-15 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

30 66548 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	170,208.00	170,208.00	7,159.79	170,208.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	15,000.00	15,000.00	7,816.33	15,000.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	1,428,095.00	1,428,095.00	460,663.12	1,428,095.00	0.00	0.0%
Interest		8660	125,000.00	125,000.00	30,664.48	125,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	1,694,889.00	1,694,889.00	(601,999.72)	2,978,636.00	1,283,747.00	75.7%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	13,000.00	13,000.00	1,391.56	13,000.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	1,500,000.00	1,500,000.00	204,324.98	1,500,000.00	0.00	0.0%
Tuition		8710	631,285.00	631,285.00	85,978.00	631,285.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>5,577,477.00</b>	<b>5,577,477.00</b>	<b>195,998.54</b>	<b>6,861,224.00</b>	<b>1,283,747.00</b>	<b>23.0%</b>
<b>TOTAL, REVENUES</b>			<b>151,725,126.00</b>	<b>151,725,126.00</b>	<b>19,288,888.72</b>	<b>156,421,127.00</b>	<b>4,696,001.00</b>	<b>3.1%</b>

V-A (12) 12-9-14



2014-15 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	54,975,250.00	54,975,250.00	11,346,810.41	56,106,754.00	(1,131,504.00)	-2.1%
Certificated Pupil Support Salaries		1200	3,629,874.00	3,629,874.00	821,069.25	3,920,071.00	(290,197.00)	-8.0%
Certificated Supervisors' and Administrators' Salaries		1300	7,790,785.00	7,790,785.00	2,297,437.60	7,492,308.00	298,477.00	3.8%
Other Certificated Salaries		1900	535,646.00	535,646.00	157,373.49	571,696.00	(36,050.00)	-6.7%
TOTAL, CERTIFICATED SALARIES			66,931,555.00	66,931,555.00	14,622,690.75	68,090,829.00	(1,159,274.00)	-1.7%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	4,329,884.00	4,329,884.00	655,894.93	5,123,971.00	(794,087.00)	-18.3%
Classified Support Salaries		2200	10,415,907.00	10,415,907.00	2,388,611.91	10,453,817.00	(37,910.00)	-0.4%
Classified Supervisors' and Administrators' Salaries		2300	1,389,583.00	1,389,583.00	355,159.98	1,300,043.00	89,540.00	6.4%
Clerical, Technical and Office Salaries		2400	9,507,731.00	9,507,731.00	1,980,720.28	9,515,182.00	(7,451.00)	-0.1%
Other Classified Salaries		2900	38,628.00	38,628.00	41,745.29	42,628.00	(4,000.00)	-10.4%
TOTAL, CLASSIFIED SALARIES			25,681,733.00	25,681,733.00	5,422,132.39	26,435,641.00	(753,908.00)	-2.9%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	6,266,978.00	6,266,978.00	713,816.69	5,948,914.00	318,064.00	5.1%
PERS		3201-3202	2,751,160.00	2,751,160.00	568,803.33	2,785,806.00	(34,646.00)	-1.3%
OASDI/Medicare/Alternative		3301-3302	2,793,771.00	2,793,771.00	592,406.50	2,842,300.00	(48,529.00)	-1.7%
Health and Welfare Benefits		3401-3402	19,018,145.00	19,018,145.00	7,338,830.47	19,169,648.00	(151,503.00)	-0.8%
Unemployment Insurance		3501-3502	46,502.00	46,502.00	5,510.15	47,608.00	(1,106.00)	-2.4%
Workers' Compensation		3601-3602	3,226,993.00	3,226,993.00	471,193.35	3,293,401.00	(66,408.00)	-2.1%
OPEB, Allocated		3701-3702	1,711,346.00	1,711,346.00	649,476.61	1,851,446.00	(140,100.00)	-8.2%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			35,814,895.00	35,814,895.00	10,340,037.10	35,939,123.00	(124,228.00)	-0.3%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	1,286,382.00	1,286,382.00	595,784.38	1,377,323.00	(90,941.00)	-7.1%
Books and Other Reference Materials		4200	53,522.00	53,522.00	13,220.95	66,846.00	(13,324.00)	-24.9%
Materials and Supplies		4300	4,219,255.00	4,219,255.00	1,005,570.73	5,290,446.00	(1,071,191.00)	-25.4%
Noncapitalized Equipment		4400	440,825.00	440,825.00	383,295.23	939,886.00	(499,061.00)	-113.2%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			5,999,984.00	5,999,984.00	1,997,871.29	7,674,501.00	(1,674,517.00)	-27.9%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	2,474,657.00	2,474,657.00	204,537.21	2,767,759.00	(293,102.00)	-11.8%
Travel and Conferences		5200	358,948.00	358,948.00	133,407.10	430,696.00	(71,748.00)	-20.0%
Dues and Memberships		5300	62,900.00	62,900.00	65,186.69	93,899.00	(30,999.00)	-49.3%
Insurance		5400-5450	750,459.00	750,459.00	387,638.00	763,762.00	(13,303.00)	-1.8%
Operations and Housekeeping Services		5500	4,200,934.00	4,200,934.00	1,865,461.20	4,201,979.00	(1,045.00)	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	873,539.00	873,539.00	371,630.23	871,351.00	2,188.00	0.3%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(10,100.00)	(10,100.00)	(1,073.56)	(10,100.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,758,479.00	2,758,479.00	957,122.50	3,690,287.00	(931,808.00)	-33.8%
Communications		5900	497,304.00	497,304.00	257,975.13	509,216.00	(11,912.00)	-2.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			11,967,120.00	11,967,120.00	4,241,884.50	13,318,849.00	(1,351,729.00)	-11.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	8,500.00	(8,500.00)	New
Buildings and Improvements of Buildings		6200	220,784.00	220,784.00	41,771.88	267,011.00	(46,227.00)	-20.9%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	43,000.00	43,000.00	186,719.40	231,160.00	(188,160.00)	-437.6%
Equipment Replacement		6500	36,000.00	36,000.00	10,680.00	90,707.00	(54,707.00)	-152.0%
TOTAL, CAPITAL OUTLAY			299,784.00	299,784.00	239,171.28	597,378.00	(297,594.00)	-99.3%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	405,869.00	405,869.00	52,941.00	405,869.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	3,179,789.00	3,179,789.00	392,610.30	3,179,789.00	0.00	0.0%
All Other Transfers		7281-7283	2,403.00	2,403.00	2,366.40	2,403.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			3,588,061.00	3,588,061.00	447,917.70	3,588,061.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(187,870.00)	(187,870.00)	0.00	(187,870.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(187,870.00)	(187,870.00)	0.00	(187,870.00)	0.00	0.0%
TOTAL, EXPENDITURES			150,095,262.00	150,095,262.00	37,311,705.01	155,456,512.00	(5,361,250.00)	-3.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			0.00	0.00	0.00	0.00	0.00	0.0%

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	15,775.99	15,775.99	15,685.99	15,775.99	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	15,775.99	15,775.99	15,685.99	15,775.99	0.00	0%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools per EC 1981(a)(b)&(d)	146.84	146.84	146.84	146.84	0.00	0%
b. Special Education-Special Day Class	7.62	7.62	7.62	7.62	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year-NPS/LCI	0.83	0.83	0.83	0.83	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, District Funded County Program ADA (Sum of Lines A5a through A5e)</b>	155.29	155.29	155.29	155.29	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5f)</b>	15,931.28	15,931.28	15,841.28	15,931.28	0.00	0%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

V-A (16) 12-9-14

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	123,648,060.00	3.28%	127,708,198.00	3.76%	132,506,524.00
2. Federal Revenues	8100-8299	7,256,759.00	0.00%	7,256,759.00	0.00%	7,256,759.00
3. Other State Revenues	8300-8599	18,655,084.00	-4.07%	17,895,932.08	1.84%	18,225,269.31
4. Other Local Revenues	8600-8799	6,861,224.00	0.00%	6,861,224.00	0.00%	6,861,224.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		156,421,127.00	2.11%	159,722,113.08	3.21%	164,849,776.31
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				68,090,829.00		69,115,829.00
b. Step & Column Adjustment				1,025,000.00		1,085,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	68,090,829.00	1.51%	69,115,829.00	1.57%	70,200,829.00
2. Classified Salaries						
a. Base Salaries				26,435,641.00		26,740,641.00
b. Step & Column Adjustment				305,000.00		315,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	26,435,641.00	1.15%	26,740,641.00	1.18%	27,055,641.00
3. Employee Benefits	3000-3999	35,939,123.00	4.83%	37,673,718.00	2.40%	38,576,442.00
4. Books and Supplies	4000-4999	7,674,501.00	1.73%	7,807,388.68	1.50%	7,924,499.51
5. Services and Other Operating Expenditures	5000-5999	13,318,849.00	1.71%	13,547,177.93	1.50%	13,750,385.60
6. Capital Outlay	6000-6999	597,378.00	-53.97%	275,000.00	1.82%	280,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	3,588,061.00	3.54%	3,715,145.00	1.78%	3,781,221.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(187,870.00)	0.00%	(187,870.00)	0.00%	(187,870.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		155,456,512.00	2.08%	158,687,029.61	1.70%	161,381,148.11
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		964,615.00		1,035,083.47		3,468,628.20
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		26,506,683.00		27,471,298.00		28,506,381.47
2. Ending Fund Balance (Sum lines C and D1)		27,471,298.00		28,506,381.47		31,975,009.67
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	76,000.00		76,000.00		76,000.00
b. Restricted	9740	1,515,858.00		597,525.64		135,920.45
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	5,862,430.00		5,862,430.00		5,862,430.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	4,663,696.00		4,754,626.00		4,817,576.00
2. Unassigned/Unappropriated	9790	15,353,314.00		17,215,799.83		21,083,083.22
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		27,471,298.00		28,506,381.47		31,975,009.67

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	4,663,696.00		4,754,626.00		4,817,576.00
c. Unassigned/Unappropriated	9790	15,353,314.00		17,215,799.83		21,083,083.22
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)		20,017,010.00		21,970,425.83		25,900,659.22
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		12.88%		13.85%		16.05%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		23,635,657.00		24,136,732.93		24,691,877.79
2. District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, lines A4, C1, and C2e; enter projections)		15,685.99		15,543.99		15,543.99
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		155,456,512.00		158,687,029.61		161,381,148.11
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		155,456,512.00		158,687,029.61		161,381,148.11
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		4,663,695.36		4,760,610.89		4,841,434.44
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		4,663,695.36		4,760,610.89		4,841,434.44
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Section I - Expenditures	Funds 01, 09, and 62			2014-15 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	155,456,512.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	7,263,932.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	117,469.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	537,594.00
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	0.00
4. Other Transfers Out	All	9200	7200-7299	3,182,192.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	1,962,892.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	631,285.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				6,431,432.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	60,950.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures before adjustments (Line A minus lines B and C10, plus lines D1 and D2)				141,822,098.00
F. Charter school expenditure adjustments (From Section IV)				0.00
G. Total expenditures subject to MOE (Line E plus Line F)				141,822,098.00

Section II - Expenditures Per ADA		2014-15 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, sum of lines A4, C1, and C2e)*		0.00
B. Charter school ADA adjustments (From Section IV)		0.00
C. Adjusted total ADA (Lines A plus B)		0.00
D. Expenditures per ADA (Line I.G divided by Line II.C)		0.00
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	137,240,709.76	8,683.61
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section V)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	137,240,709.76	8,683.61
B. Required effort (Line A.2 times 90%)	123,516,638.78	7,815.25
C. Current year expenditures (Line I.G and Line II.D)	141,822,098.00	0.00
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	7,815.25
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Calculation Incomplete	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2016-17 may be reduced by the lower of the two percentages)	0.00%	100.00%

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.



<b>SECTION IV - Detail of Charter School Adjustments (used in Section I, Line F and Section II, Line B)</b>		
<b>Charter School Name/Reason for Adjustment</b>	<b>Expenditure Adjustment</b>	<b>ADA Adjustment</b>
Total charter school adjustments	0.00	0.00

<b>SECTION V - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</b>		
<b>Description of Adjustments</b>	<b>Total Expenditures</b>	<b>Expenditures Per ADA</b>
Total adjustments to base expenditures	0.00	0.00

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

#### 1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data should be entered for all fiscal years.

Fiscal Year	LCFF Revenue (Funded) ADA		Percent Change	Status
	Budget Adoption	First Interim		
	Budget (Form 01CS, Item 4A1, Step 1A)	Projected Year Totals		
Current Year (2014-15)	15,931.28	15,841.28	-0.6%	Met
1st Subsequent Year (2015-16)	15,841.28	15,726.28	-0.7%	Met
2nd Subsequent Year (2016-17)	15,726.28	15,726.28	0.0%	Met

#### 1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

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## 2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

### 2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2014-15)	16,401	16,401	0.0%	Met
1st Subsequent Year (2015-16)	16,306	16,306	0.0%	Met
2nd Subsequent Year (2016-17)	16,191	16,191	0.0%	Met

### 2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

### 3. CRITERION: ADA to Enrollment

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

#### 3A. Calculating the District's ADA to Enrollment Standard

**DATA ENTRY:** Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines 3, 6, and 25) (Form A, Lines A4, C1, and C2e)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2011-12)	15,814	16,442	96.2%
Second Prior Year (2012-13)	15,678	16,400	95.6%
First Prior Year (2013-14)	15,776	16,431	96.0%
	Historical Average Ratio:		95.9%
	District's ADA to Enrollment Standard (historical average ratio plus 0.5%):		96.4%

#### 3B. Calculating the District's Projected Ratio of ADA to Enrollment

**DATA ENTRY:** If Form MYPI exists, Estimated P-2 ADA data for the two subsequent years will be extracted; if not, enter Estimated P-2 ADA data in the first column. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4, C1, and C2e) (Form MYPI, Line F2)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2014-15)	15,686	16,401	95.6%	Met
1st Subsequent Year (2015-16)	15,544	16,306	95.3%	Met
2nd Subsequent Year (2016-17)	15,544	16,191	96.0%	Met

#### 3C. Comparison of District ADA to Enrollment Ratio to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

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#### 4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range:

##### 4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
Fiscal Year	Budget Adoption	First Interim	Percent Change	Status
	(Form 01CS, Item 4B)	Projected Year Totals		
Current Year (2014-15)	127,172,332.00	127,790,349.00	0.5%	Met
1st Subsequent Year (2015-16)	132,239,203.00	132,239,203.00	0.0%	Met
2nd Subsequent Year (2016-17)	137,111,364.00	137,111,364.00	0.0%	Met

##### 4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

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## 5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

It is likely that for many districts the 2014-15 and 2015-16 change from the historical average ratio will exceed the standard because certain revenues that were restricted prior to the LCFF are now unrestricted within the LCFF.

### 5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2011-12)	92,082,287.48	102,148,085.32	90.1%
Second Prior Year (2012-13)	93,163,573.33	104,417,312.63	89.2%
First Prior Year (2013-14)	100,600,577.92	114,191,406.52	88.1%
	Historical Average Ratio:		89.1%

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	86.1% to 92.1%	86.1% to 92.1%	86.1% to 92.1%

### 5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2014-15)	101,750,221.00	116,177,967.00	87.6%	Met
1st Subsequent Year (2015-16)	104,196,823.00	118,933,503.17	87.6%	Met
2nd Subsequent Year (2016-17)	105,768,665.00	120,755,011.61	87.6%	Met

### 5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

## 6. CRITERION: Other Revenues and Expenditures

**STANDARD:** Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

### 6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
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#### Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)

Current Year (2014-15)	6,067,951.00	7,256,759.00	19.6%	Yes
1st Subsequent Year (2015-16)	6,067,951.00	7,256,759.00	19.6%	Yes
2nd Subsequent Year (2016-17)	6,067,951.00	7,256,759.00	19.6%	Yes

**Explanation:**  
(required if Yes)

First Interim contains carry-over and deferred amounts that were not in the Adopted Budget.

#### Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2014-15)	17,049,655.00	18,655,084.00	9.4%	Yes
1st Subsequent Year (2015-16)	17,334,431.00	17,895,932.08	3.2%	No
2nd Subsequent Year (2016-17)	17,618,900.00	18,225,269.31	3.4%	No

**Explanation:**  
(required if Yes)

First Interim contains carry over funds/deferrals not included in Adopted Budget. Also, First Interim MYP amounts are based on 2.12% COLA for 15-16 and 2.3% COLA for 16-17 as currently projected by DOF and School Services of CA latest projections. A one-time Mandated Cost allocation of \$1,054,413 included in First Interim, was not known at Adopted Budget.

#### Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2014-15)	5,577,477.00	6,861,224.00	23.0%	Yes
1st Subsequent Year (2015-16)	5,610,323.00	6,861,224.00	22.3%	Yes
2nd Subsequent Year (2016-17)	5,646,846.00	6,861,224.00	21.5%	Yes

**Explanation:**  
(required if Yes)

First Interim projections include revenues not yet forecasted at adopted budget and carryover amounts from prior year.

#### Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2014-15)	5,999,984.00	7,674,501.00	27.9%	Yes
1st Subsequent Year (2015-16)	6,137,984.00	7,807,388.68	27.2%	Yes
2nd Subsequent Year (2016-17)	5,887,506.00	7,924,499.51	34.6%	Yes

**Explanation:**  
(required if Yes)

First Interim projections include carryover amounts not shown at Adopted Budget and not known until Unaudited Actuals for 2013-14 Year.

#### Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2014-15)	11,967,120.00	13,318,849.00	11.3%	Yes
1st Subsequent Year (2015-16)	12,242,363.00	13,547,177.93	10.7%	Yes
2nd Subsequent Year (2016-17)	12,144,493.00	13,750,385.60	13.2%	Yes

**Explanation:**  
(required if Yes)

First Interim projections include carryover funds not shown at Adopted Budget and not known until Unaudited Actuals for 2013-14 Year.

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2014-15)	28,695,083.00	32,773,067.00	14.2%	Not Met
1st Subsequent Year (2015-16)	29,012,705.00	32,013,915.08	10.3%	Not Met
2nd Subsequent Year (2016-17)	29,333,697.00	32,343,252.31	10.3%	Not Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2014-15)	17,967,104.00	20,993,350.00	16.8%	Not Met
1st Subsequent Year (2015-16)	18,380,347.00	21,354,566.61	16.2%	Not Met
2nd Subsequent Year (2016-17)	18,031,999.00	21,674,885.11	20.2%	Not Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:  
Federal Revenue  
(linked from 6A  
if NOT met)

First Interim contains carry-over and deferred amounts that were not in the Adopted Budget.

Explanation:  
Other State Revenue  
(linked from 6A  
if NOT met)

First Interim contains carry over funds/deferrals not included in Adopted Budget. Also, First Interim MYP amounts are based on 2.12% COLA for 15-16 and 2.3% COLA for 16-17 as currently projected by DOF and School Services of CA latest projections. A one-time Mandated Cost allocation of \$1,054,413 included in First Interim, was not known at Adopted Budget.

Explanation:  
Other Local Revenue  
(linked from 6A  
if NOT met)

First Interim projections include revenues not yet forecasted at adopted budget and carryover amounts from prior year.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:  
Books and Supplies  
(linked from 6A  
if NOT met)

First Interim projections include carryover amounts not shown at Adopted Budget and not known until Unaudited Actuals for 2013-14 Year.

Explanation:  
Services and Other Exps  
(linked from 6A  
if NOT met)

First Interim projections include carryover funds not shown at Adopted Budget and not known until Unaudited Actuals for 2013-14 Year.

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**7. CRITERION: Facilities Maintenance**

**STANDARD:** Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 as modified by Section 17070.766 and amended by SB 70 (Chapter 7, Statutes of 2011), effective 2008-09 through 2014-15 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** SB 70 (Chapter 7, Statutes of 2011) extends EC Section 17070.766 from 2008-09 through 2014-15. EC Section 17070.766 reduced the contributions required by EC Section 17070.75 from 3 percent to 1 percent. Therefore, the calculation in this section has been revised accordingly for that period.

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter Budget Adoption data into lines 1 and 2. All other data are extracted.

	Budget Adoption 1% Required Minimum Contribution (Form 01CS, Item 7, Line 2c)	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,500,952.62	3,350,327.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7, Line 2c)		1,500,952.62	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Green School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(D)])
<input type="checkbox"/>	Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

## 8. CRITERION: Deficit Spending

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

### 8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
District's Available Reserve Percentages (Criterion 10C, Line 9)	12.9%	13.9%	16.1%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	4.3%	4.6%	5.4%

### 8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2014-15)	2,705,227.00	116,177,967.00	N/A	Met
1st Subsequent Year (2015-16)	1,953,415.83	118,933,503.17	N/A	Met
2nd Subsequent Year (2016-17)	3,930,233.39	120,755,011.61	N/A	Met

### 8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

## 9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

### 9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 01I, Line F2) (Form MYPI, Line D2)	Status
Current Year (2014-15)	27,471,298.00	Met
1st Subsequent Year (2015-16)	28,506,381.47	Met
2nd Subsequent Year (2016-17)	31,975,009.67	Met

### 9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

### 9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2014-15)	23,807,320.43	Met

### 9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)

# 10. CRITERION: Reserves

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

Percentage Level	District ADA	
5% or \$64,000 (greater of)	0	to 300
4% or \$64,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
District Estimated P-2 ADA (Criterion 3, Item 3B)	15,686	15,544	15,544
District's Reserve Standard Percentage Level:	3%	3%	3%

## 10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
  - Enter the name(s) of the SELPA(s):

Yes

	Current Year Projected Year Totals (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	23,635,657.00	24,136,732.93	24,691,877.79

## 10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	155,456,512.00	158,687,029.61	161,381,148.11
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	155,456,512.00	158,687,029.61	161,381,148.11
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	4,663,695.36	4,760,610.89	4,841,434.44
6. Reserve Standard - by Amount (\$64,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	4,663,695.36	4,760,610.89	4,841,434.44

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### 10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	4,663,696.00	4,754,626.00	4,817,576.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	15,353,314.00	17,215,799.83	21,083,083.22
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	20,017,010.00	21,970,425.83	25,900,659.22
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	12.88%	13.85%	16.05%
District's Reserve Standard (Section 10B, Line 7):	4,663,695.36	4,760,610.89	4,841,434.44
Status:	Met	Met	Met

### 10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

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**SUPPLEMENTAL INFORMATION**

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DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Temporary Interfund Borrowings**

- 1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

**S4. Contingent Revenues**

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

## S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard:

-5.0% to +5.0%  
or -\$20,000 to +\$20,000

### S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund</b> (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2014-15)	(13,041,449.00)	(13,596,543.00)	4.3%	555,094.00	Met
1st Subsequent Year (2015-16)	(13,327,057.00)	(13,980,082.79)	4.9%	653,025.79	Met
2nd Subsequent Year (2016-17)	(13,612,256.00)	(14,279,256.54)	4.9%	667,000.54	Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2014-15)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2015-16)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2016-17)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2014-15)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2015-16)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2016-17)	0.00	0.00	0.0%	0.00	Met

#### 1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

### S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

- 1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

--

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:  
(required if YES)






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**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

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DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

Increase in COP annual payments to be funded from Redevelopment Agency Funds. Increase in GO Bond annual payments to be funded from property taxed levied and held in the Bond Interest and Redemption Fund. (Fund 51)

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**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

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DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

## S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

### S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

No

2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)  
b. OPEB unfunded actuarial accrued liability (UAAL)  
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?  
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

Budget Adoption (Form 01CS, Item S7A)	First Interim
35,194,241.00	35,194,241.00
35,194,241.00	35,194,241.00
Actuarial	Actuarial
Jul 01, 2012	Jul 01, 2012

3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method  
Current Year (2014-15)  
1st Subsequent Year (2015-16)  
2nd Subsequent Year (2016-17)

Budget Adoption (Form 01CS, Item S7A)	First Interim
4,436,645.00	4,436,645.00
4,436,645.00	4,436,645.00
4,436,645.00	4,436,645.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)  
Current Year (2014-15)  
1st Subsequent Year (2015-16)  
2nd Subsequent Year (2016-17)

1,711,346.00	1,851,446.00
1,253,915.00	1,253,915.00
895,490.00	895,490.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)  
Current Year (2014-15)  
1st Subsequent Year (2015-16)  
2nd Subsequent Year (2016-17)

1,711,346.00	1,851,446.00
1,253,915.00	1,253,915.00
895,490.00	895,490.00

- d. Number of retirees receiving OPEB benefits  
Current Year (2014-15)  
1st Subsequent Year (2015-16)  
2nd Subsequent Year (2016-17)

118	118
85	85
57	57

4. Comments:

# **S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

Yes

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

No

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

No

## 2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a.	4,536,000.00	4,536,000.00
b.	0.00	0.00

## 3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2014-15)  
1st Subsequent Year (2015-16)  
2nd Subsequent Year (2016-17)

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a.	3,390,051.00	3,390,051.00
	3,457,852.00	3,457,852.00
	3,527,009.00	3,527,009.00

- b. Amount contributed (funded) for self-insurance programs  
Current Year (2014-15)  
1st Subsequent Year (2015-16)  
2nd Subsequent Year (2016-17)

b.	3,390,051.00	3,390,051.00
	3,457,852.00	3,457,852.00
	3,527,009.00	3,527,009.00

## 4. Comments:

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## S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

### S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

#### Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2013-14)	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Number of certificated (non-management) full-time-equivalent (FTE) positions	679.7	685.7	685.7	685.7

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

#### Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2014-15)

1st Subsequent Year  
(2015-16)

2nd Subsequent Year  
(2016-17)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

#### One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

#### Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

636,877

7. Amount included for any tentative salary schedule increases

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
0	0	0

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes
12,034,760	12,124,760	12,124,760
100.0%	100.0%	100.0%
0.0%	0.0%	0.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

--

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes		
1,182,649	1,009,823	1,225,561
2.0%	1.7%	2.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):


**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2013-14)	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Number of classified (non-management) FTE positions	427.3	424.9	424.9	424.9

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

Yes

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

n/a

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2014-15)

1st Subsequent Year  
(2015-16)

2nd Subsequent Year  
(2016-17)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

270,058

Current Year  
(2014-15)

1st Subsequent Year  
(2015-16)

2nd Subsequent Year  
(2016-17)

7. Amount included for any tentative salary schedule increases

0

0

0

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes
5,800,892	5,820,892	5,820,892
100.0%	100.0%	100.0%
0.0%	0.0%	0.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

No		
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**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes
350,887	321,240	347,809
1.6%	1.3%	1.4%

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):




**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?

No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2013-14)	Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Number of management, supervisor, and confidential FTE positions	60.2	60.2	60.2	60.2

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

No

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

Yes

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

87,192

4. Amount included for any tentative salary schedule increases

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
0	0	0

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes
1,056,476	1,066,476	1,066,476
100.0%	100.0%	100.0%
0.0%	0.0%	0.0%

**Management/Supervisor/Confidential  
Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes
83,828	31,604	83,828
1.8%	0.6%	1.8%

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2014-15)	1st Subsequent Year (2015-16)	2nd Subsequent Year (2016-17)
Yes	Yes	Yes

## S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

### S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.


## ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

- A2. Is the system of personnel position control independent from the payroll system?

Yes

- A3. Is enrollment decreasing in both the prior and current fiscal years?

Yes

- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

Yes

- A7. Is the district's financial system independent of the county office system?

Yes

- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

End of School District First Interim Criteria and Standards Review


V-A (47) 12-9-14



# HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

## MEMORANDUM

**TO:** Gregory S. Plutko, Ed. D., Superintendent

**FROM:** Owen Crosby, Assistant Superintendent, Educational Services 

**DATE:** December 9, 2014

**SUBJECT:** BOARD POLICY 2300 – CONFLICT OF INTEREST UPDATE – FIRST READING

### RECOMMENDATION:

Approval is recommended to update Board Policy 2300 – Administration, Conflict of Interest Code: Designated Personnel to reflect that the Board has adopted the State of California's Model Code via Resolution No. 47, dated November 18, 2014.

### BACKGROUND:

1. In September 2014, the Board authorized changes to Board Policy 2300 to reflect changes in position titles that are required by the State of California to report any Conflicts of Interest.
2. In November 2014, the Board approved Resolution No. 47. This resolution adopted the California State Model Code and now allows for personnel to file their conflict of interest forms electronically directly to the Clerk of the Board of Supervisors of Orange County, or to continue to file via paper form as has been past practice.
3. We are now asking the Board to authorize changes to the Board Policy to reflect the adopted Resolution No. 47 dated November 18, 2014, that follows the State of California's Model Code, including the Designated Filers List, for Conflict of Interest. The Resolution No. 47 will then supersede all prior Conflict of Interest Codes. Attached to this memo are:
  - Resolution No. 47, dated November 18, 2014 approved by the Board.
  - Proposed Revision to Board Policy 2300 – Administration, Conflict of Interest Code

OC:kd



# Huntington Beach Union High School District Board Policies and Administrative Regulations

## PROPOSED REVISION

BP 2300  
Page 1 of 1

### Administration

#### Conflict of Interest Code: ~~Designated Personnel~~

*Pursuant to the District's Resolution No. 47 dated November 18, 2014, it has adopted the State of California's Model Code, Including Designated Filers List, for Conflict of Interests.*

~~Certain positions may require an employee's participation in decisions affecting individual financial interests. These positions are designated below. Employees holding these positions shall report their financial interests as specified in the district's Conflict of Interest Code.~~

~~(cf. BB 9270—Conflict of Interest Code)~~

*The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories (Exhibit B), shall constitute the Conflict of Interest Code of the Huntington Beach Union High School District.*

*Designated employees (Exhibit A) shall file statements of economic interests with the Huntington Beach Union High School District's Political Reform Act Filing Officer, who will make the statements available for public inspection and reproduction (Government Code Section 82008). Upon receipt of the statements, the Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors, or keep the original on file, in accordance with Exhibits A and B.*

*Board-approved Resolution No. 47 (November 18, 2014) can be viewed as Exhibit C.*

Legal Reference:

~~GOVERNMENT CODE~~  
~~1090-1097 Prohibitions applicable to specified officers~~  
~~1125-1128 Incompatible activities~~  
~~82028 Definitions "Gift"~~  
~~82030 Definitions "Income"~~  
~~82033 Definitions "Interest in real property"~~  
~~82034 Definitions "Investment"~~  
~~87100-87500 Conflicts of interest~~  
~~87200-87210 Disclosure~~  
~~87300-87313 Conflict of interest codes~~  
~~91000-91015 Enforcement~~

~~EDUCATION CODE~~  
~~35233 Application to Citizens' Oversight Committee~~

Policy

Adopted: 1/13/87

Revised: 11/15/94

Revised: 6/29/04

Revised: 9/9/14

*Revised:*

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT  
 DESIGNATED POSITIONS AND CATEGORIES OF DISCLOSURES

<p>Function/Title</p> <p>Members of the Board of Trustees</p> <p>Superintendent</p> <p>Assistant Superintendent, Business Services</p> <p>Assistant Superintendent, Educational Services</p> <p>Assistant Superintendent, Human Resources</p> <p>Executive Director, WCCCSE</p> <p>Director, WCCCSE</p>	<p>Type of Business Entity, Investment Source of Income, or Real Property Disclosable</p> <p>(ALL CATEGORIES LISTED BELOW)</p>
Members of the Personnel Commission	<p>1. District Employees and Employee Candidates</p> <p>2. District Employee Organizations</p> <p>3. Wage Consulting Services</p>
Director, Classified Personnel	<p>1. District Employees and Employee Candidates</p> <p>2. District Employee Organizations</p> <p>3. Wage Consulting Services</p> <p>4. Publications, Publishers</p> <p>5. Office Equipment, Supplies and Services</p> <p>6. Printing and Reproduction</p> <p>7. Travel Arrangements and Accommodations</p> <p>8. Employment or Placement Agencies</p>



Director, Educational Technology & Information Services	<ol style="list-style-type: none"> <li>1. <del>Office Equipment, Supplies and Services</del></li> <li>2. <del>Forms and Supplies</del></li> <li>3. <del>Computers and Peripheral Equipment</del></li> <li>4. <del>Equipment Contract Services</del></li> <li>5. <del>Computer Software</del></li> <li>6. <del>Equipment Financing</del></li> </ol>
Director, Purchasing and Contracts	<ol style="list-style-type: none"> <li>1. <del>Office Equipment, Supplies and Services</del></li> <li>2. <del>Classroom Furniture, Equipment and Supplies</del></li> <li>3. <del>Building Equipment, Supplies, Services</del></li> <li>4. <del>Maintenance Equipment, Supplies, Services</del></li> <li>5. <del>Motor Vehicles/Garage Repair Equipment</del></li> <li>6. <del>Purchasing and Service Consultants</del></li> <li>7. <del>Chemicals</del></li> <li>8. <del>Petroleum Products</del></li> <li>9. <del>Newspapers</del></li> <li>10. <del>Printing and Reproduction</del></li> <li>11. <del>Relocatable Building/Office Trailers</del></li> <li>12. <del>Paper Products</del></li> </ol>
Director, Maintenance/Operations/Transportation	<ol style="list-style-type: none"> <li>1. <del>Chemicals</del></li> <li>2. <del>Construction Equipment</del></li> <li>3. <del>Motor Vehicles</del></li> <li>4. <del>Motor Vehicle Repair</del></li> <li>5. <del>Motor Vehicle Parts and Accessories</del></li> <li>6. <del>Petroleum Products</del></li> <li>7. <del>Safety Equipment</del></li> <li>8. <del>Maintenance Shop Equipment and Tools</del></li> <li>9. <del>Communications Equipment</del></li> <li>10. <del>Equipment and Parts for Electrical, Electronic, Audio Visual, Public Address, Security, Clock, Alarm, and Telephone Systems; Typewriters, Calculators and Duplicators</del></li> <li>11. <del>Repair Services and Maintenance</del></li> <li>12. <del>Personal Computers and Peripheral Equipment, Parts and Service</del></li> </ol>

Administrator, Food and Nutrition Services	<ol style="list-style-type: none"> <li>1. <del>Food Service Equipment</del></li> <li>2. <del>Food Products</del></li> <li>3. <del>Food Service Consulting</del></li> <li>4. <del>Architects</del></li> <li>5. <del>Office Equipment, Supplies and Services</del></li> <li>6. <del>Food Service Supplies</del></li> <li>7. <del>Maintenance Service</del></li> <li>8. <del>Cleaning Supplies</del></li> </ol>
Director, Special Education/Special Programs	<ol style="list-style-type: none"> <li>1. <del>Office Equipment, Supplies and Services</del></li> <li>2. <del>Instructional Supplies and Equipment</del></li> <li>3. <del>Audio-Visual Equipment</del></li> <li>4. <del>Instructional Kits and Supplementary Books</del></li> <li>5. <del>Testing Supplies and Services</del></li> <li>6. <del>Consultants and Consultant Firms</del></li> </ol>
Director, Student Services	<ol style="list-style-type: none"> <li>1. <del>Guidance Consultants</del></li> <li>2. <del>Office Equipment, Supplies and Services</del></li> <li>3. <del>Audio-Visual Equipment</del></li> <li>4. <del>Textbook and Library Books</del></li> <li>5. <del>Instructional Materials and Supplies</del></li> <li>6. <del>Educational Films</del></li> <li>7. <del>Multimedia Materials</del></li> </ol>
Executive Director, Curriculum, Instruction and Categorical Programs	<ol style="list-style-type: none"> <li>1. <del>Guidance Consultants</del></li> <li>2. <del>Office Equipment, Supplies and Services</del></li> <li>3. <del>Audio-Visual Equipment</del></li> <li>4. <del>Textbook and Library Books</del></li> <li>5. <del>Instructional Materials and Supplies</del></li> <li>6. <del>Educational Films</del></li> <li>7. <del>Multimedia Materials</del></li> </ol>

Principals	<ol style="list-style-type: none"> <li>1. <del>Athletic Equipment</del></li> <li>2. <del>Awards/Trophies</del></li> <li>3. <del>Paper Products</del></li> <li>4. <del>Graduation Services and Supplies</del></li> <li>5. <del>Printing/Duplicating</del></li> <li>6. <del>Rings</del></li> <li>7. <del>Food/Concessions</del></li> <li>8. <del>Photography</del></li> <li>9. <del>Yearbook</del></li> <li>10. <del>Educational Consultant Services</del></li> <li>11. <del>Banquet, Catering Services</del></li> <li>12. <del>Confectioner Supplies</del></li> <li>13. <del>Office Equipment, Supplies and Services</del></li> <li>14. <del>Band Uniforms</del></li> </ol>
Director, Fiscal Services	<ol style="list-style-type: none"> <li>1. <del>Accounting Services</del></li> <li>2. <del>Banks and Savings and Loans</del></li> <li>3. <del>Insurance</del></li> <li>4. <del>Office Equipment, Supplies and Services</del></li> <li>5. <del>Consultants and Consultant Firms</del></li> </ol>
Risk Manager	<ol style="list-style-type: none"> <li>1. <del>Insurance</del></li> <li>2. <del>Safety Equipment and Facilities</del></li> <li>3. <del>Safety and Security Services</del></li> <li>4. <del>Office Equipment, Supplies and Services</del></li> </ol>

Revised – 6/29/04

Revised - 9/9/14

# **Conflict of Interest Code**

## **EXHIBIT A**

**Agency: Huntington Beach Union High School District**

<b>Position</b>	<b>Disclosure Category</b>	<b>Files With</b>
Board Member	OC-01	COB
Superintendent	OC-01	COB
Assistant Superintendent	OC-01	COB
Executive Director	OC-02	COB
Director	OC-02	COB
Principal	OC-02	COB
Food and Nutrition Administrator	OC-02	COB
Coordinator	OC-02	COB
Risk Manager	OC-02	COB
Consultant	OC-30	Agency

# **Disclosure Descriptions**

## **EXHIBIT B**

**Agency: Huntington Beach Union High School District**

<b>Disclosure Category</b>	<b>Disclosure Description</b>
OC-01	All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-02	All investments, business positions and sources of income (including gifts, loans and travel payments).
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.

## EXHIBIT C

Resolution approved by the Board of Trustees on November 18, 2014  
To replace Board Policy 2300 – Administration, Conflict of Interest

Resolution Number 47

RESOLUTION OF THE BOARD OF TRUSTEES  
OF HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT  
ADOPTING A CONFLICT OF INTEREST CODE  
WHICH SUPERSEDES ALL PRIOR CONFLICT OF  
INTEREST CODES AND AMENDMENTS  
PREVIOUSLY ADOPTED

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, the Huntington Beach Union High School District has previously adopted a Conflict of Interest Code and that Code now requires updating; and

WHEREAS, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

AYES:       Members:     DISHNO, CASTREY, SIMONS, HENRY, IVERSON

NOES:       Members:     NONE

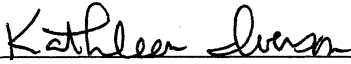
ABSENT:     Members:     NONE


State of California

County of Orange

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Huntington Beach Union High School District at a regular meeting of the Governing Board held at Huntington Beach, California on the 18<sup>th</sup> day of November.

ATTEST:

  
\_\_\_\_\_  
Kathleen Iverson  
President, Board of Trustees

  
\_\_\_\_\_  
Dr. Gregory S. Plutko  
Secretary

## **ATTACHMENT A**

### **CONFLICT OF INTEREST CODE FOR THE**

#### **HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT**

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Huntington Beach Union High School District.

Designated employees shall file statements of economic interests with the Huntington Beach Union High School District's Political Reform Act Filing Officer, who will make the statements available for public inspection and reproduction (Government Code Section 82008). Upon receipt of the statements, the Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors, or keep the original on file, in accordance with Exhibits A and B.