

**SOMERSET COUNTY BOARD OF EDUCATION
NOTICE OF PUBLIC MEETING**

May 19, 2015

4:00 p.m.

AGENDA

Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.

1. Convene in a Regular Open Session – 4:00 p.m.
2. Call to Order Chairman Sumpter
3. Roll Call Miss Tilghman
4. Declaration of a Quorum..... Chairman Sumpter
5. Adoption of Agenda Chairman Sumpter
6. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the **Maryland Annotated Code**:
 - a. To review and approve the closed minutes of April 21, 2015
 - b. To perform administrative functions
 - c. To discuss personnel matters – Section 3-305(b)(1)
 - d. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
7. **Reconvene in Regular Open Session – 6:00 p.m.**
8. Pledge of Allegiance Chairman Sumpter
9. Public Participation Chairman Sumpter

<p><i>The purpose of the Public Participation Section of the Open Meetings of the Somerset County Board of Education is to enable members of the community to discuss matters which are of general concern to them and to the Board of Education. An individual shall not speak publicly about an incident or concern that is specific to any individual as that type of matter shall be addressed in writing to the Superintendent.</i></p>
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- a. Student/Staff/Citizens Recognition
10. **Students' Activities Reports**Mr. Ford (CAHS)
Mr. Benton (WAHS)

Action/Discussion/Informational Items (A/D/I)

11. Approval of Minutes (A) Chairman Sumpter

- a. May 5, 2015 - Open Work Session
- b. May 19, 2015 - Open Regular Session

12. Announcement of Closed Session Meeting

- a. To review and approve the closed minutes of April 21, 2015
- b. To perform administrative functions
- c. To discuss personnel matters – Section 3-305(b)(1)
- d. To consult with counsel to obtain legal advice – Section 3-305 (b)(7)

13. OLD BUSINESS

A. Administrative Functions (A)(Second Reader) Ms. Smoker

Policies (Exhibit A)

- 1. 400-01 Facilities Planning and Capital Improvements
- 2. 400-22 Safety Program
- 3. 400-25 Disaster & Emergency Plans
- 4. 400-28 Building & Grounds Maintenance
- 5. 700-04 Anti-Harassment
- 6. 700-05 Drug and Alcohol Free Workplace
- 7. 700-07 Personnel Records, Data Storage & Records Destruction
- 8. 700-10 Employment Practices & Interview Fairness
- 9. 700-11 Business Leave
- 10. 700-12 Sick Leave
- 11. 700-14 Personnel Procedures, FNS
- 12. 700-16 Personnel Practices, Custodian Employment
- 13. 700-17 Personnel Practices

14. NEW BUSINESS

A. Curriculum & Instruction Mr. Davis

- 1. Classroom Focused Improvement (CFIP) (I)
 - Woodson Elementary School
(Exhibit 14-A1)

- 2. Virtual Team Meetings **(I)**
 - Deal Island Elementary School

B. Administrative Functions Ms. Smoker

- 1. Portable Classroom Relocations Contracts **(A)**
- 2. Bus Routing Software Update **(I)**

C. 2015-2016 School Calendar (A) (Second Reader)..... Dr. Gaddis
(Exhibit 14-C)

D. Monthly Finance Reports..... Ms. Smoker

- 1. April Budget Expenditures **(A)** (Exhibit 14-D1)
- 2. Food Services Report **(I)** (Exhibit 14-D2)

E. 2015-2016 Board Meeting Schedule (A) (First Reader) Dr. Gaddis
(Exhibit 14-E)

F. Personnel Matters (A) Ms. Whitelock

- 1. Personnel Report (Exhibit 14-F1)
- 2. Negotiated Agreement Ratification

G. Somerset County Public Schools (A) Dr. Gaddis
FY2016 Budget

- 15. **Announcements** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, June 16, 2015 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.
- 16. Superintendent and Board Member Comments
- 17. Adjournment