

**Annual Meeting Minutes  
Aurora Charter School  
September 18, 2014**

**Present:** Rob Harvey, Carmen V. Narciso, Eric Cameron

**Absent:** Samantha Berryhill, Guadalupe Quintero

**Ex-Officios Present:** Matt Cisewski, Naomi Christianson, Raquel Andrade

The meeting was called to order at 6:29PM.

**Consent Agenda:**

1. July and August Meeting Minutes: The Board agreed that the Executive Committee will take on the task of completing item 5a in the July meeting minutes during its first meeting.
2. August Financial Statements: Due to the business closure of School Business Solutions, August financial statements will be tabled until the next meeting, and CliftonLarsonAllen will prepare that report.

Carmen motioned to approve the Consent Agenda, Eric seconded the motion, and the Board unanimously approved the Consent Agenda items.

**Agenda:**

3. Update on Financial Management Firm: Matt informed the Board that ACS's management team was set to begin work with CliftonLarsonAllen the following day.
4. Conflict of Interest Policy for Approval: Eric motioned to accept the revised Conflict of Interest policy, Carmen seconded the motion, and the Board unanimously approved the Conflict of Interest Policy.
5. Review Terms (Discussion)
6. Eric motioned to add an agenda item so that the Board could discuss changes to be made to the Board's bylaws. The Board discussed revisions to be made to bylaws, primarily regarding the Board election and Board seats/members. Language section 4B of the bylaws will reflect that the Board should consist of five to nine members with no less than one member from each class. This will remove ambiguous language in that section. The bylaws sections three and five will be revised by the Executive Committee and will be brought back to the Board at a future meeting for approval.
7. Review regular board meeting calendar: It was agreed that the Board's Annual Meeting will be the September meeting each year. October's meeting date will be moved to October 22<sup>nd</sup> instead of October 23<sup>rd</sup> so that more Board members will be able to attend.
8. Discuss election process and set date for school board election: ACS's school board election will be held in the spring of the 2014-2015 school year. An exact date has not been determined.

Eric motioned to close the meeting, and Carmen seconded the motion. The Board unanimously agreed to close the Annual Meeting at 8:08PM.