

**SOMERSET COUNTY BOARD OF EDUCATION  
NOTICE OF PUBLIC MEETING  
October 21, 2014  
4:00 p.m.**

**AGENDA**

*Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.*

1. Convene in a Regular Open Session – 4:00 p.m.
2. Call to Order .....Chairman Miles
3. Roll Call ..... Miss Tilghman
4. Declaration of a Quorum.....Chairman Miles
5. Adoption of Agenda .....Chairman Miles
6. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 10-508 of the **Maryland Annotated Code**:
  - a. To review and approve the closed minutes of August 19, 2014 and September 16, 2014
  - b. To perform administrative functions – Section 10-503
  - c. To discuss personnel matters – Section 10-508(a)(1)
  - d. To consult with legal counsel to obtain legal advice – Section 10-508 (a)(7)
7. **Reconvene in Regular Open Session – 6:00 p.m.**
8. Pledge of Allegiance ..... Chairman Miles
9. Public Participation ..... Chairman Miles
  - a. Student/Staff/Citizens Recognition
    - American Legion’s Post 16 Presentation to Somerset Intermediate’s Green Engineering Club
    - 2013-2014 C-PAC Committee Recognition
    - National School Bus Safety Week Proclamation
10. **Students’ Activities Reports** ..... Mr. Benton (WAHS)  
Mr. Ford (CAHS)

11. **TGM Auditing Report**.....Ms. Harrison  
Chief Finance Officer

**Action/Discussion/Informational Items (A/D/I)**

12. **Approval of Minutes (A)** ..... Chairman Miles

- a. August 6, 2014 – Open Work Meeting
- b. August 19, 2014 – Open Regular Meeting
- c. September 16, 2014 – Open Regular Meeting

**13. Announcement of Closed Session Meeting**

- a. To review and approve the closed minutes of August 19, 2014 and September 16, 2014
- b. To perform administrative functions – Section 10-503
- c. To discuss personnel matters – Section 10-508(a)(1)
- d. To consult with counsel to obtain legal advice – Section 10-508 (a)(7)

**14. New BUSINESS**

**A. Curriculum & Instruction**

- 1. Student Portfolios for Common Core Readiness - CAHS **(I)**.....Mr. Conrow  
(Exhibit 14-A1) Crisfield Academy & High School Principal
- 2. My Big Campus Professional Development **(I)**.....Mr. Gibson  
(Exhibit 14-A2) Deal Island Elementary School Principal

**B. Monthly Finance Reports**

- 1. September 2014 Budget Expenditures **(A)** ..... Ms. Smoker  
(Exhibit 14-B1) Assistant Superintendent of Administration
- 2. Food Services Report **(A)** ..... Ms. Harrison  
(Exhibit 14-B2)

**C. Administrative Functions**

- 1. Policy #200-06, School Principals/Building Administrators ..... Ms. Smoker  
(Exhibit 14-C1)
- 2. Policy #200-07, Central Office Professional Staff Evaluations ..... Ms. Smoker  
(Exhibit 14-C2)
- 3. Policy #200-12, Professional Staffing of Schools ..... Ms. Smoker  
(Exhibit 14-C3)
- 4. Policy #200-13, Use of School Facilities ..... Ms. Smoker  
(Exhibit 14-C4)

- 5. Policy #200-14, Bidding and Purchasing..... Ms. Smoker  
(Exhibit 14-C5)
- 6. Policy #200-17, School Dedications..... Ms. Smoker  
(14-C6)
- 7. Policy #200-19, Drug and Alcohol Testing – ..... Ms. Smoker  
School Vehicle/Boat Operator                      Supervisor of Transportation & Operations  
(14-C7)

**D. Substitute Bus Driver Training..... Ms. Smoker**  
(Exhibit 14-D)

**E. Human Resources**

- 1. New Hires/Retires/Separations/Transfers **(A)** ..... Ms. Whitelock  
(Exhibit 14-E1)    Supervisor of Human Resources
- 2. 2014-2015 Negotiation’s Team **(A)** ..... Ms. Whitelock  
(Exhibit 14-E2)

**F. Somerset County Board of Education’s (A)..... Dr. Gaddis**  
**Mission Statement**

*“Serving a rural, diverse community rooted in rich traditional values, Somerset County Public Schools empowers all students to become innovative problem-solvers and ethical leaders by providing engaging, technology enhanced instruction and balanced extra-curricular programs”.*

- 15. Announcements** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, November 18, 2014 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 10-508(a) of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public schools website.
- 16. Superintendent and Board Member Comments**
- 17. Adjournment**