

# WELD RE-5J SCHOOL DISTRICT

## JOB DESCRIPTION

### DISTRICT MAINTENANCE PERSON

#### QUALIFICATIONS:

High school diploma or equivalent.

Certification of good health.

Two years or equivalent as a maintenance person.

Be skillful in general carpentry, plumbing and electrical work.

Be knowledgeable of various machine uses.

Must hold a valid Colorado Driver's License.

Must pass required background check.

REPORTS TO: Maintenance Supervisor

#### RESPONSIBILITIES:

- Complete work order requests, etc., as assigned by supervisor regarding inspections, maintenance, and repairs in all district facilities and grounds.
- To maintain a safe environment for students and faculty while engaged in repair projects.
- Be available for emergencies after hours.
- To assist in receiving goods and delivering them to assigned buildings.
- Perform other duties as assigned.

#### TERMS OF EMPLOYMENT:

Twelve-month (260 day) work year. Hours and salary as per board policy. Shall receive the benefits of vacation, sick leave, retirement and the usual policies that apply to classified personnel.

#### EVALUATION:

Performance evaluated annually by the Superintendent of Schools