



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING  
May 8, 2012**

BOARD MEMBERS  
PRESENT:

Bonnie Castrey  
Dr. Duane Dishno  
Susan Henry  
Kathleen Iverson  
Dr. Michael Simons

BOARD MEMBERS  
ABSENT:

None

ADMINISTRATIVE  
PERSONNEL PRESENT:

Dr. Gregory Plutko, Superintendent  
Dr. Donald Austin, Assistant Superintendent,  
Educational Services  
Bill Cline, Interim Assistant Superintendent,  
Human Resources  
Carrie Womack, Assistant Superintendent,  
Business Services  
Carole Thomas, Executive Assistant

ADMINISTRATIVE  
PERSONNEL ABSENT:

None

PLACE AND DATE OF  
MEETING:

District Office  
May 8, 2012

**CALL TO ORDER:** The meeting was called to order at 5:06 p.m. by the Board Vice President, Ms Castrey, who announced that the Board would be conducting a Workshop/Discussion of the Year-end Review Process, followed by a closed session at 6:15 p.m. to consider Public Employee Appointment/ Assignment/Reassignment/ Discipline/ Dismissal/Release - Government Code section 54957 and Education Code sections 44896 and 44951; Negotiations - Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts - Government Code section 54957.6 (present would be Dr. Greg Plutko, Dr. Don Austin, Carrie Womack and Bill Cline); and Public Employee Evaluation: Superintendent - Government Code section 54957.

**BOARD WORKSHOP:** Dr. Plutko led a workshop entitled, "Year In Review Process." Board members discussed highlights, challenges and future focus.

**RECESS:** A recess was called from 5:57 p.m. to 6:15 p.m.

**CLOSED SESSION:** Closed session was called to order at 6:16 p.m. to discuss the items listed on page 1.

**CALL BACK TO ORDER:** The meeting was called back to order by Dr. Simons at 7:09 p.m. He announced that the Board had met in closed session and the parent grade appeal was denied 4-0.

**OPEN SESSION:** The Board recognized both classified and  
**STAFF RECOGNITION** certificated employees who were retiring from  
**- RETIREES: (I-C)** the district.

**STAFF RECOGNITION** -  
**- TEACHERS OF THE** The Board recognized the district's Teachers of  
**YEAR 2011-12: (I-D)** the Year - Susan Harmon from Westminster  
High School and Sara Spilsbury from Ocean  
View High School. Dr. Simons presented  
plaques to the recipients.

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RECEPTION: (I-E)	A reception was held at 7:30 p.m. in honor of retirees and Teachers of the Year.
RECONVENED:	The meeting was reconvened at 7:45 p.m.
PLEDGE OF ALLEGIANCE: (II)	The Pledge of Allegiance was given.
OATH OF OFFICE - NEWLY APPOINTED PROVISIONAL TRUSTEE: (III-A)	Dr. Plutko administered the Oath of Office as Trustee to Dr. Duane Dishno who will be seated for the remainder of the 2010-12 term and continue through December 7, 2012. Dr. Dishno introduced his family and Dr. Simons welcomed Dr. Dishno to the Board.
APPROVAL OF MINUTES: (III-B)	It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the minutes of the regular Board Meeting held April 3, 2012.  Motion carried 4-0. Dr. Dishno abstained.
BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-C)	Board members representing the district on various committees presented reports and discuss activities.
STUDENT BOARD REPRESENTATIVE REPORT: (III-D)	Trinh Dinh, Student Board Representative from Ocean View High School, presented reports on all campus activities. Dr. Simons presented a plaque to Miss Dinh as this was her last meeting.

SUPERINTENDENT'S  
REPORT: (III-E)

Dr. Plutko thanked the Board for their thoughtful work and collaboration in the workshop earlier in the evening. He described the process being followed in the search for a new principal for Westminster High School.

Dr. Plutko discussed the development of the Strategic Plan which has a long history of success in the district. He asked Dr. Connie Mayhugh to explain some of the work of the group. Dr. Mayhugh described the goals and objectives for these seven areas, indicating that they will now rely on a small group of team members to determine the goals.

Dr. Plutko stated that the May Revise would be unveiled on May 14, and he is watching it very closely because the April receipts are down a total of \$3.5 billion, which is 5.1% less than the Governor had built into his January budget. A state-wide California School Services Workshop will be held in May which will give us an interpretation of the May Revise. An open letter will be sent to staff that need to know the accurate information.

STAFF PRESENTATION  
- VVHS: (III-F)

Valley Vista High School Principal, Kerry Clitheroe, teachers and students presented the 2011-2012 highlights of Team Eagle, their school-wide community service program.

STAFF PRESENTATION  
- WOCCSE/HBUHSD  
SPECIAL EDUCATION:  
(III-G)

Anne Delfosse, Executive Director of WOCCSE, Patrick Middleton, (Fiscal/MIS) and Jim Keating, Director of Special Education, provided an overview of implementing a Mental Health Services model on behalf of all five districts in the West Orange County Consortium for Special Education (WOCCSE) for the 2012-2013 school year. Services would be educationally related in compliance with legal requirements and implementation would be in lieu of contracting with an agency.

PUBLIC  
COMMUNICATION TO  
THE BOARD: (III-H)

Brian Rechsteiner, President of the Board of Trustees of the Huntington Beach City School District, expressed support for new Board Member Dr. Duane Dishno.

CONSENT  
CALENDAR: (IV)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the Consent Calendar as presented.

Motion unanimously  
carried.

PURCHASE  
ORDERS: (IV-A)

Purchase orders in the amount of \$2,365,996.89 were approved as presented.

PERSONNEL  
REPORT: (IV-B)

Approval was granted for the Personnel Report No.11 as presented.

PROFESSIONAL  
AND OFFICIAL  
BUSINESS  
ACTIVITIES:  
(IV-C)

Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS: (IV-D)

Approval was granted for the field trips as presented.

CONTRACTS AND  
CONSULTING  
AGREEMENTS:  
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC  
SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -  
WOCCSE: (IV-F)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

PARENT  
REIMBURSEMENT  
FOR  
TRANSPORTATION  
OF A SPECIAL  
EDUCATION  
STUDENT, WOCCSE  
- NO. 1895: (IV-G)

Approval was granted to reimburse the parent in an amount not to exceed a total of \$1,881 for transportation of a special education student for the period August 31, 2011 to June 30, 2012.

PART C RESPITE  
COSTS  
REIMBURSEMENT,  
WOCCSE - NO.  
1896: (IV-H)

Approval was granted for the Huntington Beach Union High School District (HBUHSD) to reimburse designated parents for infant respite care in an amount not to exceed \$2,227.50 for the period from February 21, 2012 to November 4, 2014. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).

ACCEPTANCE OF  
FUNDING - 2011-  
2012  
WORKABILITY I:  
(IV-I)

Approval was granted to accept additional funding from the California Department of Education for the 2011-12 WorkAbility I Program for the 2011-2012 school year. Additional funding is in the amount of \$1,670. The total amount of funding received for the 2011-2012 school year will now be \$312,564. Matching funds are not required. Authorization to expend funds upon receipt was granted.

NEW BASIC  
TEXTBOOK  
ADOPTION -  
SECOND LIST:  
(IV-J)

Approval was granted to commence the adoption of the new basic textbooks (Second List) for the 2011-2012 school year according to district policy.

CANDIDATES FOR  
GRADUATION -  
CLASS OF 2012:  
(IV-K)

Approval was granted for the list of candidates for graduation, Class of 2012. This list was available for review in the Educational Services Division.

MEMORANDUM  
OF  
UNDERSTANDING  
BETWEEN THE

Approval was granted to accept a Memorandum of Understanding between the County of Orange, Health Care Agency (HCA), and the Huntington Beach Union High School District,

COUNTY OF  
ORANGE, HEALTH  
CARE AGENCY,  
AND THE  
HBUHSD: (IV-L)

and authorize the Superintendent to sign all necessary documents.

DISBURSEMENT  
OF MAE BERG  
SCHOLARSHIP  
FUNDS: (IV-M)

Approval was granted to disburse Mae Berg Scholarship funds in the amount of \$3,000 for the 2012-2013 school year. The scholarship recipient, Trevor Marquez, will graduate from Fountain Valley High School and attend Cypress Community College; he has met the criteria established by the scholarship committee.

DESTRUCTION OF  
PUPIL RECORDS:  
(IV-N)

Approval was granted to destroy pupil records held for three years or more in compliance with guidelines of the California Code of Regulations, Title 5, section 437, Retention and Destruction of Pupil Records.

DESIGNATION OF  
CIF LEAGUE  
REPRESENTATIVES  
FOR 2012-2013:  
(IV-O)

Approval was granted to designate the principals of the six comprehensive high schools to serve as their respective school's California Interscholastic Federation (CIF) league representatives for the 2012-2013 school year. The designation is required by Education Code section 33353(a) 1.

STUDENT  
TEACHING  
AGREEMENT: (IV-  
P)

Approval was granted to extend the current student teaching agreement between the high school district and California State University, Long Beach to June 30, 2015. The agreement is similar to those previously approved for the training of student teachers of various institutions.

REJECTION OF  
BID: (IV-Q)

Approval was granted to reject Bid No. 1123 for Extron Pole-Vault Classroom Installation which was funded by Measure C on the basis that only one bid was received.

NOTICE OF COMPLETION - CONTRACT NO. 1615 - HBHS: (IV-R)	Approval was granted to file a Notice of Completion on Contract No. 1615 for Huntington Beach High School Athletic Fields Phase 2 by CS Legacy Construction, Inc., and to pay the ten percent retention after filing.
EXTENSION OF CONTRACT FOR RUBBISH DISPOSAL: (IV-S)	Approval was granted for the extension of Agreement No. 6457 for rubbish disposal with Rainbow Disposal Company through June 30, 2018.
SUBSTITUTION OF SUBCONTRACTOR - CONTRACT NO. 1879: (IV-T)	Approval was granted for the substitution of subcontractor on Contract No. 1879 with De La Riva Construction, Inc., for Special Education Courtyard at Marina High School.
PURCHASE OF OFFICE AND SCHOOL SUPPLIES AND EQUIPMENT DISTRICT-WIDE USING A CONTRACT OF NEWPORT-MESA UNIFIED SCHOOL DISTRICT: (IV-U)	Approval was granted for the purchase of office and school supplies and equipment district- wide using a contract of Newport-Mesa Unified School District Bid No. 109-12.
MARCH 2012 DISBURSEMENTS: (IV-V)	A recap of payments processed during the month of March 2012 was presented.
PERCENT OF MAXIMUM AVERAGE DAILY ATTENDANCE (ADA) COMPARISON: (IV-W)	A report on ADA through March 23, 2012 was presented.
INSURANCE AND LIABILITY CLAIM: (IV-X)	Approval was granted to reject the claim for general and personal liability damages (EHS01072012). Claim information is available in the Insurance Office.



RESOLUTION -  
TRANSFER OF  
FUNDS - VARIOUS  
FUNDS: (IV-Y)

It was moved by Approval was granted to adopt a resolution that authorizes the transfers made within the approved budgets of the various funds for 2011-12.

RESOLUTION  
NO. 46:

AYES: DISHNO, IVERSON, CASTREY,  
HENRY, SIMONS  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION -  
ADDITIONAL  
INCOME,  
EXPENDITURES  
AND RESERVES -  
GENERAL FUND:  
(IV-Z)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income, expenditures and reserves in the net amount of \$48,682 within the General Fund for the fiscal year 2011-12.

RESOLUTION  
NO 47:

AYES: DISHNO, IVERSON, CASTREY,  
HENRY, SIMONS  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION -  
INCREASING  
INCOME AND  
RESERVES -  
COUNTY SCHOOL

The district has projected increases and decreases in funding for various capital projects and other funding sources. Approval was granted to adopt a resolution increasing income and reserves in the net amount of \$91,000 in the

FACILITIES FUND: County School Facilities Fund for the fiscal year  
(IV-AA) 2011-12.

RESOLUTION AYES: DISHNO, IVERSON, CASTREY,  
NO. 48: HENRY, SIMONS  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

BUDGET It was moved by Ms Castrey, seconded by Mrs.  
GUIDELINES: (V-A) Henry, to approve the proposed budget  
guidelines for the 2012-13 fiscal year as  
presented. These guidelines are subject to  
periodic revision.

Motion unanimously  
carried.

DECLARATION OF In accordance with Title 5 regulations, the  
NEED FOR FULLY district is required to annually file a Declaration  
QUALIFIED of Need for Fully Qualified Educators to the  
EDUCATORS: (VI-A) Commission on Teacher Credentialing. The  
declaration will provide the district with the  
ability to employ or assign persons who are not  
appropriately credentialed and file waivers as  
needed. It was moved by Ms Castrey, seconded  
by Mrs. Iverson, to file the Declaration of Need  
for Fully Qualified Educators form for the  
2012-13 school year.

Motion unanimously  
carried.

BIENNIAL -  
GOVERNING BOARD It was moved by Ms Castrey, seconded by Mrs.  
ELECTIONS: (VII-A) Iverson, to adopt a resolution informing the  
Orange County Superintendent of Schools of  
the November 6, 2012 Biennial Governing  
Board Election specifications pursuant to  
Education Code section 5340. The County  
Superintendent was further ordered to  
consolidate the election in accordance with  
Education Code section 5304 and 5342.

RESOLUTIONS

NOS. 49 AND 50:

AYES: DISHNO, IVERSON, CASTREY,  
HENRY, SIMONS  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

BOARD POLICY:  
(VIII-A)

It was moved by Mrs. Iverson, seconded by  
Mrs. Henry, to approve the following Board  
Policy for second reading and adoption in the  
continued revision of existing policies and  
administrative regulations:

BP 6146.1 - Instruction  
High School Graduation Requirements

Motion unanimously  
carried.

STUDENT  
EXPULSIONS:  
(IX-A)

It was moved by Mrs. Henry, seconded by Ms.  
Castrey, that Student No. 386229 be expelled  
from the Huntington Beach Union High School  
District for the remainder of the 2011-2012  
spring semester through the fall semester of  
2012-2013 in violation of California Education  
Code 48900(b). It was further moved that the  
student attend an Orange County Department  
of Education alternative education program  
during the period of expulsion.

Motion  
unanimously carried.

It was moved by Mrs. Castrey, seconded by Dr. Simons, that Student No. 373399 be expelled from the Huntington Beach Union High School District for the remainder of the 2011-2012 spring semester through the fall semester of 2012-2013 in violation of California Education Code 48900(b). It was further moved that the expulsion be suspended and that the student attend another Huntington Beach Union High School District school, namely Ocean View High School, during the period of expulsion.

Motion

unanimously carried.

It was moved by Mrs. Iverson, seconded by Dr. Simons, that Student No. 373087 be expelled from the Huntington Beach Union High School District for the remainder of the 2011-2012 spring semester through the fall semester of 2012-2013 in violation of California Education Code 48900(b). It was further moved that the expulsion be suspended and that the student attend another Huntington Beach Union High School District school for the period of expulsion.

Motion

unanimously carried.

NEW BUSINESS:

Mrs. Henry stated that she and Ms Castrey would be attending the Delegate Assembly meeting on May 19/20. Typically this was followed by Legislative Action but they will not be doing this in the future and will approach local legislators on their home turf instead of flying to Sacramento. In lieu of Legislative Action, Ms Castrey will serve on the Nominating Committee and Mrs. Henry will serve on the Linked Learning Task Force. Mrs. Henry explained this program and will bring information back to the next meeting.

Mrs. Henry asked Dr. Dishno if he would be interested in taking her place at the Community Day School Graduation as she had a conflict. He indicated he would.

Ms Castrey represented Dr. Simons at the PTSA meeting. She congratulated Dr. Plutko as his former school district is one of four in national contention for the Broad Award. Because of the years which are identified with the Corona-Norco Unified School District, Ms Castrey knows that Dr. Plutko was in a strong leadership position

Mrs. Iverson asked that the June 7, 2012, 8 a.m. Special Closed Session Board Meeting be added to the future Board meeting dates. There will also be a special Closed Session Board Meeting on Thursday, June 12, 2012 at 6 p.m.

Dr. Plutko expressed thanks to Wray Miller, Director of Information Services, for his work and leadership as he approaches retirement.

Dr. Plutko announced that tonight is a pilot meeting for a format for on-line reporting of Board meeting activities.

CLOSED SESSION: The Board recessed to Closed Session at 9:07 p.m. to continue the items described at the beginning of the agenda.

CALL BACK TO ORDER: The meeting was called back to order at 10:04 p.m. Dr. Simons announced that no action was taken.

ADJOURNMENT: The meeting was adjourned at 10:05 p.m.

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Clerk

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Secretary